

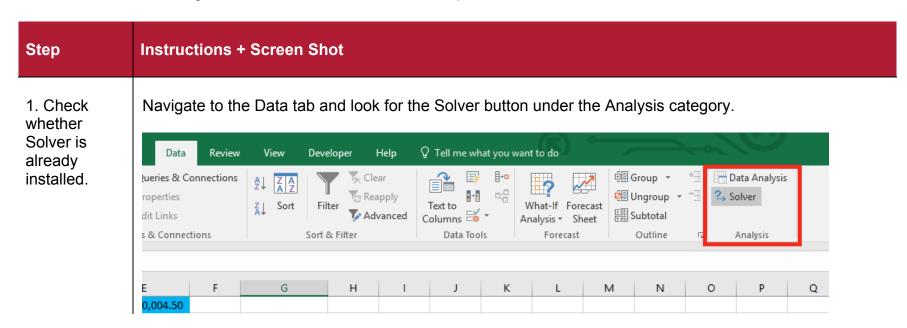
Table of Contents	
Installing Solver for PC	Page 2
Installing Solver for Mac	Page 5
Using Solver	Page 7
Using Solver to Run Sensitivity Analysis	Page 13



Installing Solver for PC

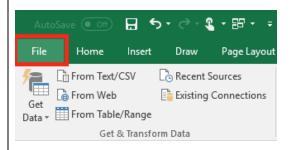
Excel Step-by-Step How-to for PC

Instructions: Use this guide to install Solver onto a PC computer.

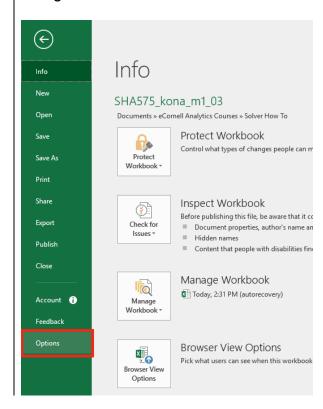




2. If Solver is not present, add Solver using Excel Options. Start by clicking the File Button.



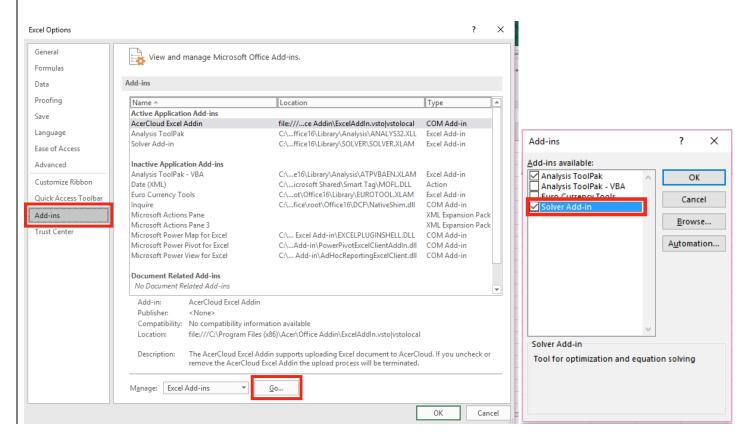
Navigate to the bottom of the list on the left of the screen and select Options.





3. Add the Solver Excel Add-In.

Navigate to the Add-ins tab. Make sure that the "Manage" drop down is set to Excel Add-Ins and click Go. Check the box beside Solver Add-in and click OK.

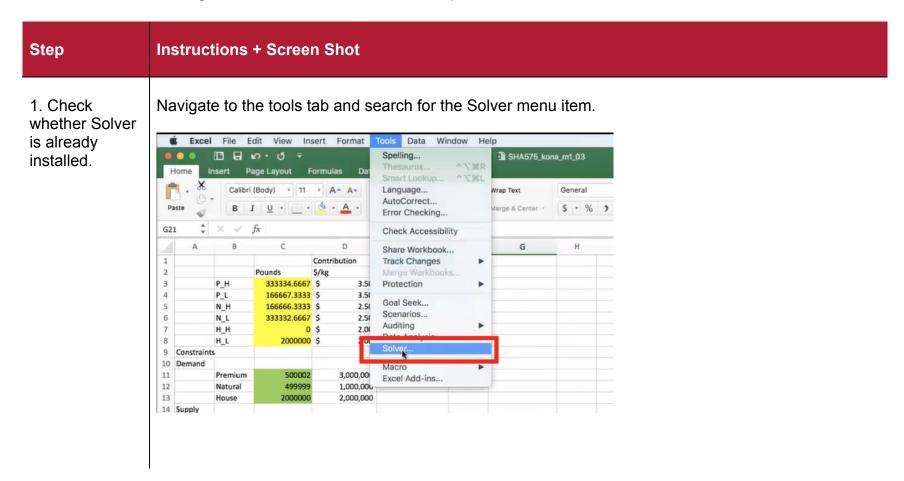




Install Solver on Mac Computer

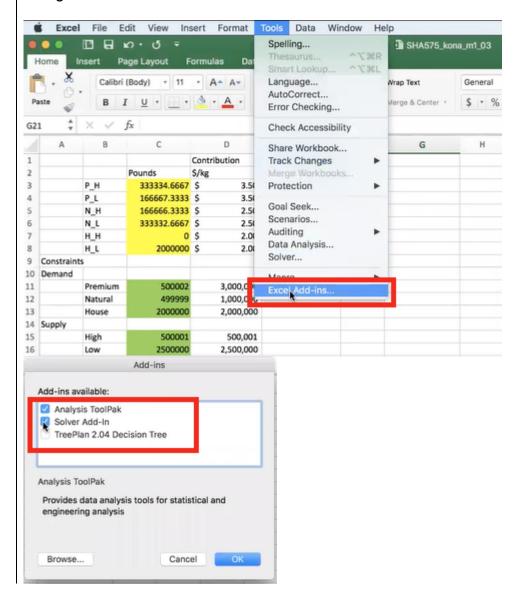
Excel Step-by-Step How-to for Mac

Instructions: Use this guide to install Solver to a Mac computer.





2. If Solver is not present, add it to the Excel Add-ins. Navigate to the tools tab and select Excel Add-ins. Check the box for the Solver Add-in and click OK.





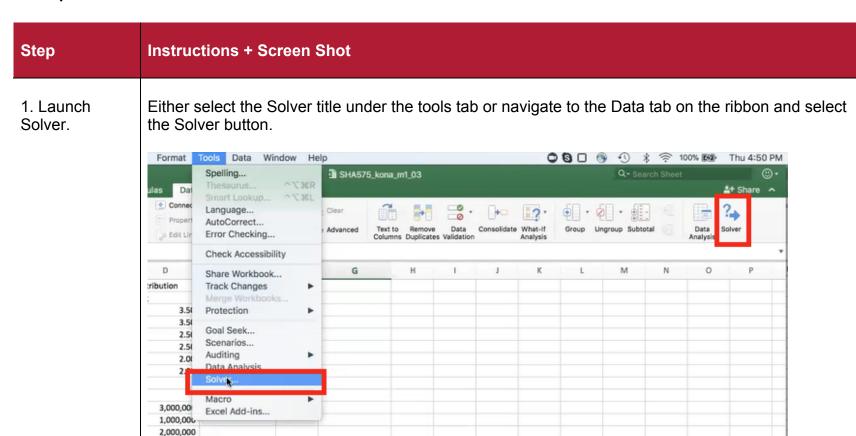
Using Solver

Excel Step-by-Step How-to

Instructions: Use this guide to learn how to use the functions of Solver.

Data requirement: fixed values, constraints, two or more decision variables, one or more dependent objective function

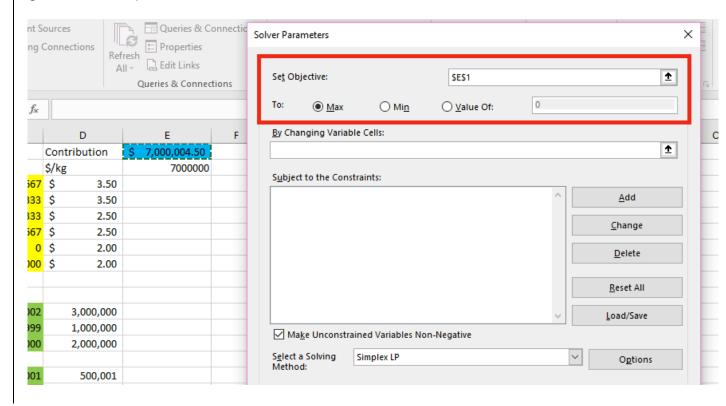
Sample Data: coffee blends





2. Select the objective cell and whether you would like the cell to be maximized, minimized, or equal to a value.

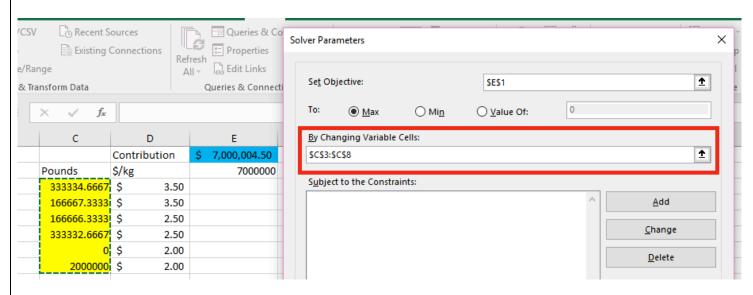
This example has the objective of maximizing the contribution in cell E1. In this case, contribution represents a total revenue based on the =SUMPRODUCT of prices for different products and sales figures for each product.





3. Specify the decision variable cells within the Solver dialog box.

This example has decision variables in cells C3:C8. While this screenshot shows values determined after Solver has been run, it is customary to pre-populate decision variable cells with a uniform value, such as 1. To specify the decision variables in Solver you can either key in the cell identifier (or range) in the "By Changing Variable Cells:" field, or select the RefEdit icon (short up arrow with the line below it) and then select the target cell(s) in the sheet.

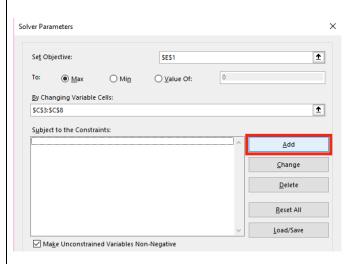




4. Add constraints.

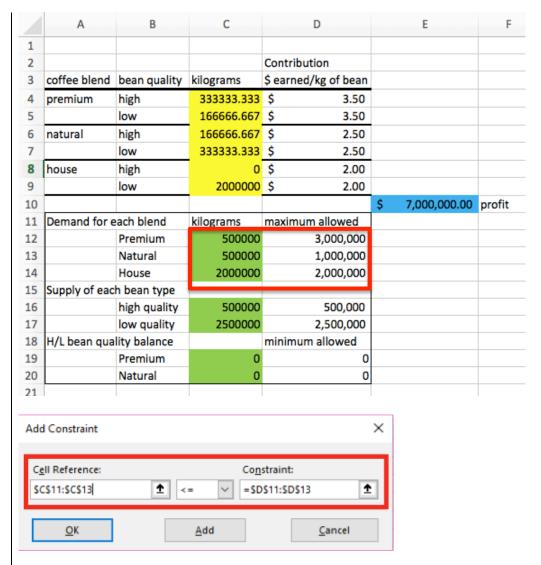
TIP: You can add multiple constraints at a time if they are in adjacent cells and are of the same type.

Select the Add button.



Input the cells that apply to the constraints. This example states that the premium, natural, and house should be less than or equal to three, one, and two million respectively. Select OK.

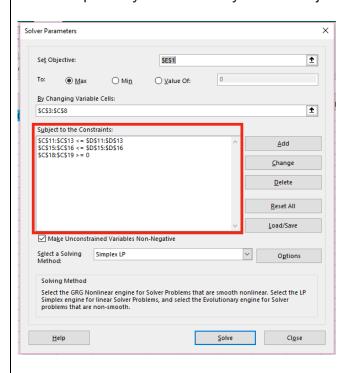




Add multiple constraints by selecting the Add button again. Constraints will accumulate in the identified box.



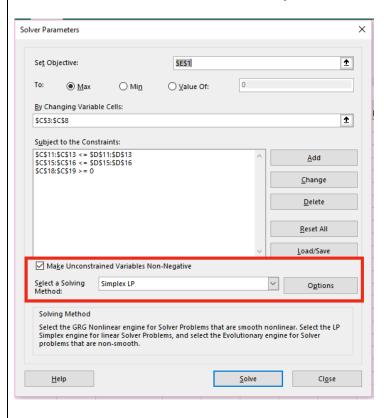
Note that in this example all three demand constraints can be added in a single add action because they are adjacent rows and all three have a \leq relationship with the constraint limit cells. The supply constraints cells also have a \leq relationship with the constraint limit cells, but they must be added separately because they are not adjacent to the demand cells.





6. Select a solving method, and consider whether you need to make unconstrained variables nonnegative.

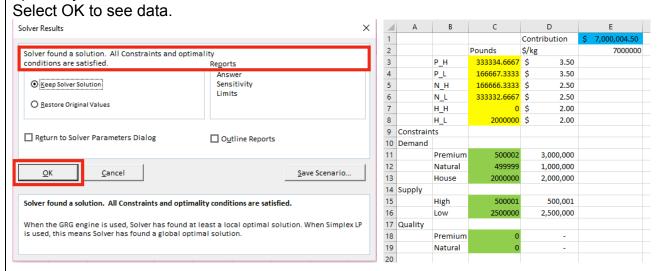
Use the dropdown to select the appropriate solving method. If the decision variables for the model should be non-negative then select this check box. Select Solve to initiate the Solver analysis.





7. Review the outcome of the Solve attempt.

Note that the Solver has found a solution in this example. "Solver found a solution. All constraints and optimality conditions are satisfied."



Some other typical result messages include:

Message	Suggested action
The linearity conditions required by this	Select a non-linear method (e.g. GRG or
LP Solver are not satisfied. (linear only)	Evolutionary)
Solver cannot improve the current solution. All constraints are satisfied. (non-linear only)	Good result. Select OK to see data
Solver could not find a feasible solution. (non-linear only)	Adjust the parameters of the solve method and re-run Solver.

For a more complete list of Solver result messages, see: https://www.solver.com/excel-solver-solver-solver-result-messages



Using Solver to Run a Sensitivity Analysis

Excel Step-by-Step How-to

Instructions: Use this guide to use Solver to run a sensitivity analysis.

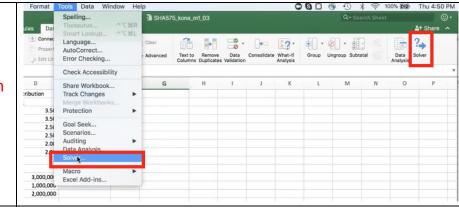
Data requirement: A model that has been analyzed with Solver. See how-to on page 7.

Sample Data: coffee blends

Step	Instructions + Screenshot
1. Complete analysis from previous how-to.	Using Solver How-To
2. Launch Solver. TIP: On the Mac platform, avoid having more than one workbook that uses Solver	Either select the Solver title under the tools tab or navigate to the Data tab on the ribbon and select the Solver button.

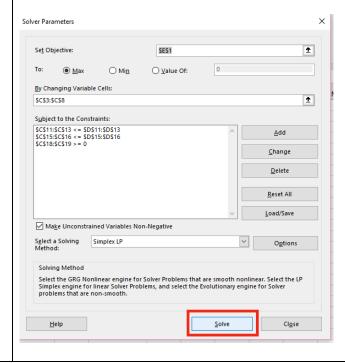


open at any given time. Solver sometimes jumps between workbooks when running, and this can lead to confusion.

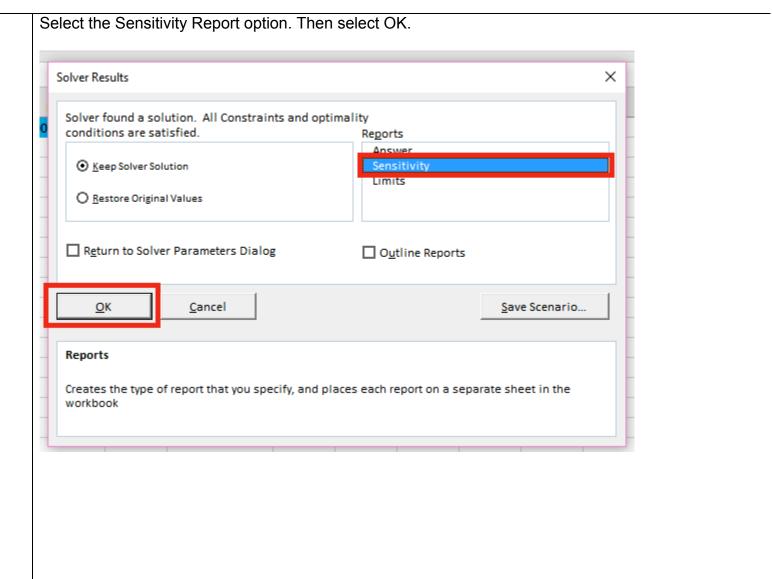


3. Run a sensitivity analysis on the model.

Make sure your objective and constraints are specified correctly. Then select Solve.









4. Review sensitivity report.

The sensitivity report will appear in a new sheet.

The first report you create in a workbook will appear in a sheet labeled Sensitivity Report 1. Subsequent analyses will be placed in separate sheets labeled Sensitivity Report 2, Sensitivity Report 3, etc.

