

Subham Kumar

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Professional Objective

Highly flexible and resourceful Student Worker with an exceptional attention to detail and superior customer experience. Adept multitasker able to handle a high volume of simultaneous academic office clerical tasks with the highest degree of accuracy and confidentiality. Flexible scheduling availability to include evenings and special academic department events as required.

Work Experience

Event Coordinator- Mumbai, IN

May 2021- Oct 2021

- Worked at “Urja” event hosted at LTI, Mumbai
- Organized , maintaining schedules , collaborated with different vendors to work as a team
- Attention to detail, and professionalism, time management
- Ability to learn quickly and adapt to changes and work under pressure.

Education:

University of Petroleum and energy Studies Dehradun, IN

B.E in Computer Science and Engineering – 2014-2018 GPA

- 8.01 cgpa

Skills:

- Strong verbal and written communication skills
- Punctual with good attendance.
- Ability to work with high school students.
- Empathetic, non-judgmental, supportive overall attitude.
- Ability to work with others and follow directions.
- Ability to learn quickly and adapt to changes and work under pressure.
- Neat and organized. • Good work ethics.

Availability :

Available on every Monday , Tuesday, Wednesday ,Thrusday, Friday and weekends.

My Class Timings: Mon/Wed -2:30 PM – 3:50 PM Tue - 3:30 PM -4:50 PM and 7:00 PM to 8:50 PM , Thrus – 3:30 PM to 4:50 PM , Fri-Sun – No Classes at

The University of Texas Arlington for Master’s in Computer Science