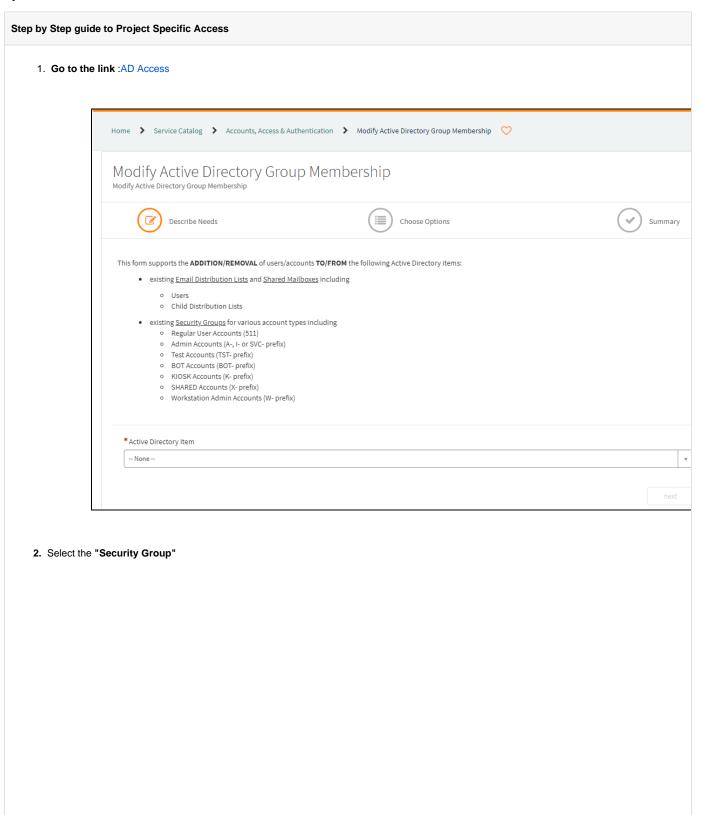
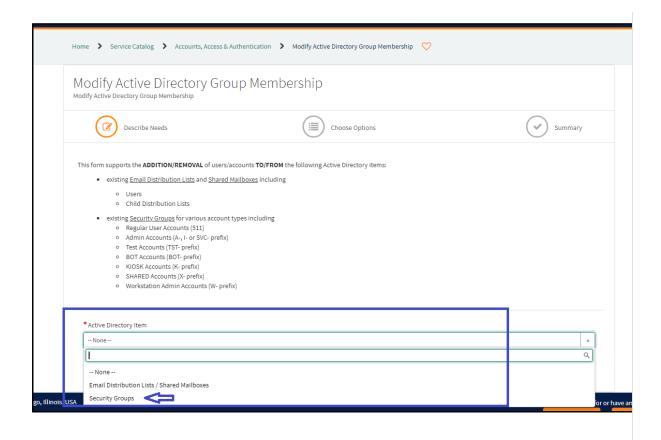
## **Multiple Users to AD Group - AD Access**

OUS DevOps managed Jira projects have a set of AD groups that provide users access to the project. Please request the specific AD group from Jakkula Priyanka if you are unsure (see below chart). Non-OUS DevOps teams can create their own AD groups or add team members directly into the project or space.

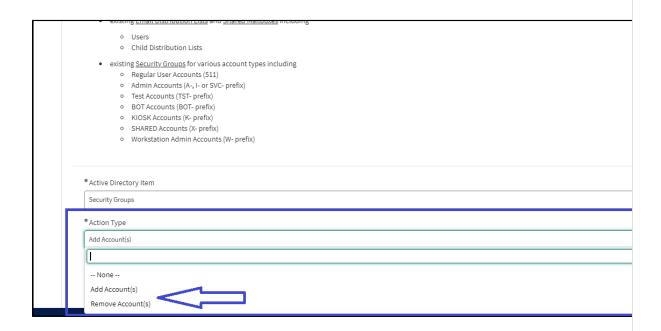




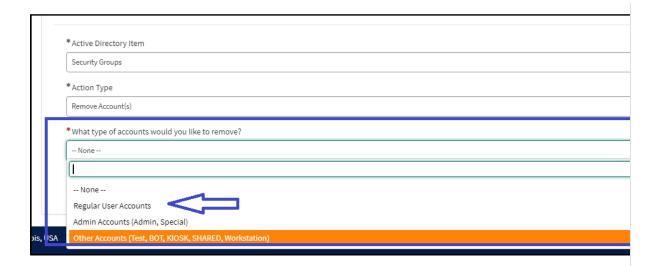
3. Now Select the " Action Item " : Add Accounts or Remove Accounts

a. Add Account(s) : To add a user to Ad Group

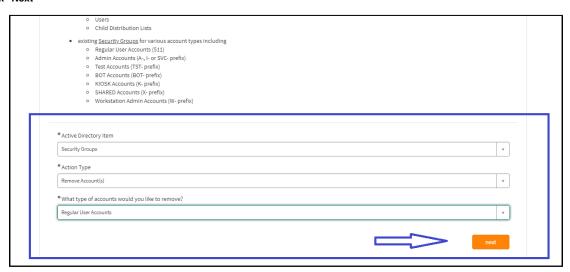
b. Remove Account(s) : To Remove a user from AD Group



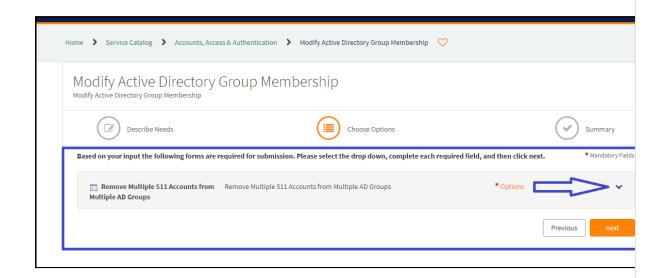
4. Select the "Regular User " from drop down from "What type of accounts would you like to remove?"



## 5. Click "Next"



## 6. Click the drop down to access the fields



- 7. Fill the Request form with the below details accordingly to the respective ad group, User, Justification as example below

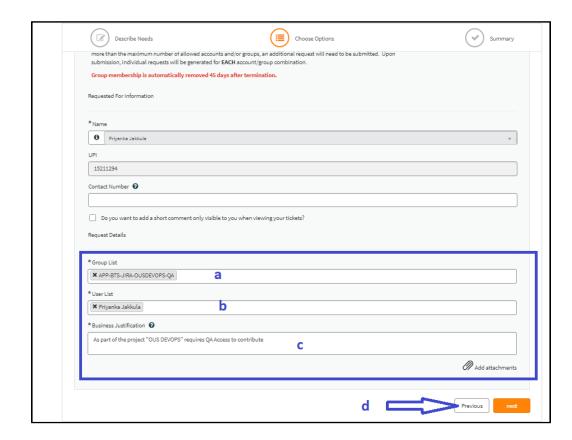
  - a. Group List Add the AD group you'd like the user(s) added to
    b. Add the user(s) 511 ID to pull them up add up to 10
    c. Add a Business justification and submit
    d. Note the Request ID to provide to the user for tracking and their supervisor for approval.

Project Role Name	AD Group	Users	Access?
DevOps   Project   Admin(AdvancedR	APP-BTS-JIRA-Jira Key-AR	Key users of the Roadmap typically Release Manager, Product Owner or Project Manager, but up to your team (keep very limited, 2-3 people).	Access?  All access in Full Access including user management, ability to create releases and components.
e d R o a d m a			
p s) S ta			
n d ar d W			
or kf Io w U			
s er			

D e v	APP-BTS-JIRA-Jira Key-Full	Project Manager, Scrum Master, BSA, Architect,	All access (create issues, update issues, close issues) with the exception of creating a release,
O p s		Delivery Lead, BRM, Operations Lead	components and user management). Ability to Edit and manage Sprints. Start/close
Ē		Load	sprints. Move issues.
u n ct			
io n			
al _ T			
e am			
D e			
v O			
p s			
R el			
e a s			
e T			
e am			
S ta			
n d ar			
d W			
or kf lo			
W U s			
er D	APP-BTS-JIRA-Jira	Dovolonors L DovOns Engineers	Full access with restrictions on specific workflow
e	Key-Devs	Developers + DevOps Engineers	transitions.
O p s			
D			
e v			
T e			
am S			
ta n d			
ar d			
W or kf			
lo w			
U s er			
	I	I	

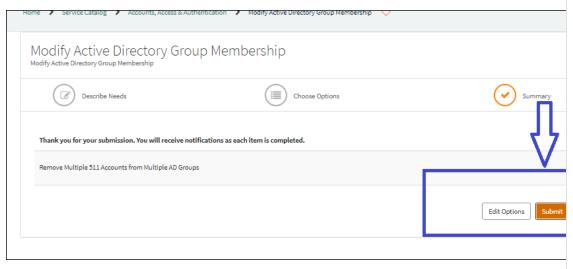
D e v O p s _T e st in g _T e am S ta n d ar d W or kf lo w U U s er	APP-BTS-Jira-Jira key-QA	QA testers	Full access with restrictions on specific workflow transitions.
DevOps BrowserDevOps Business Team Standard WorkfowReader	APP-BTS-JIRA-JiraKey-Read	Business Users needing Read Only	Only viewing the project, no editing ability, but the ability to comment on issues.

Replace the "Jira Key" with the team project key (ex. OneCRM Neuro = OCRMN). all AD group projects need to begin with "O" for OUS.



8. Click on "Next" to submit the request .

## Submit the request.



Follow-up with the RITM for the approval update