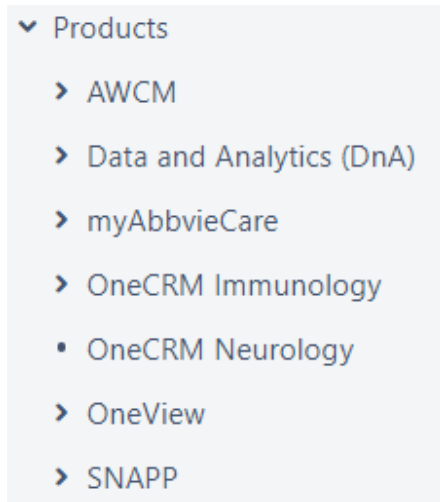


OUS DevOps Confluence Space - Sections Overview

The OUS DevOps Confluence Space contains key sections to be populated according to **specific standards and purposes** as explained below.

1. Products

This first level folder in the space allows for **alphabetical organization of the OUS DevOps customer products**. Products might be organized by OUS Capability (example of Data and Analytics below) or directly showing under the "Products" folder.



Each OUS DevOps owned tool/track content referred in the Confluence space is the **responsibility of the designated tool/track owner** as follow:

Tool/Track	Owner
Azure Repo, Pipeline, SonarQube	Sasi Kumar
Continuous Monitoring (CM)	n/a
Copado	Sachin Ks
Jira/Confluence	Sunita Jesani
QA	Saba Nausheen

1.1 Product Sub-Pages: Tracks/Tools

A given product folder will contain **customer application specific details for each track/tool** as sub-folder as per following example product which provides **standard/mandatory naming convention** for track/tools underneath (i.e. Agile, Jira/Confluence, QA, etc). A mandatory 3/4 letter **consistent acronym associated to the product** (i.e. MYAC) must be defined.

It is important that Tools/Track information that is **common to many products is not published to that section** as it will make it a maintenance nightmare with cloned out of sync versions left and right. If a given Product has a slight variation vs. the generic documentation found under Tools/Track core area of the Confluence space, **only the very specific variation can be highlighted here without copying the entire content again under the product**.



1.2 Product Tool/Track Home Page

The product home page for one of its tool/track is **standardized** as per below example and must be **updated regularly** to remain accurate:

Dashboard / ... / AWCN

Edit Save for later Watching

AWCN Azure-DevOps

Created by Unknown User (foreax12), last modified by Michaud, Nicolas on Nov 15, 2021

Project Summary COMPLETED

Project Name: AWCN Azure DevOps

Delivery Methodology: Agile

Product Owner: @ Kancherla, Rishi Kumar

Technical Lead: @ Sripathi, Raghava Swetha

Start Date: 28th January, 2021

End Date: 25th Sep, 2021

Scope: To migrate the existing Jenkins Pipelines to Azure-DevOps Platform

AbbVie Project Team

S. No	Name	Email	Role
1	@ Michaud, Nicolas	nicolas.michaud@abbvie.com	DevOps Lead
2	@ Weiland, Katie R	katie.weiland@abbvie.com	Scrum Master
3	@ Kumar, Sasi	sasi.kumar@abbvie.com	DevOps Engineer
4	@ Sripathi, Raghava Swetha	raghavaswetha.sripathi@abbvie.com	DevOps Engineer

External/Client Project Team

S. No	Name	Email	Role
1	Rishi Kumar Kancherla	rishikumar.kancherla@abbvie.com	Architect Web & CMS Platforms OUS AWCN Lead
2	Sayyad, Shameem Gouse Lazam	shameem.sayyad@abbvie.com	Architect for US based AWCN

Project Attachments

File	Modified ^
> AEM Pipeline Phase I.png	Mar 30, 2021 by Mich
> AEM Pipeline Phase II.jpg	May 17, 2021 by Ks, S
<div>⬇ Drag and drop to upload or browse for files</div>	
Download All	

Tasks/Activities

- ☒ Phase 1
- ☒ Phase 2
- ☒ Phase 3

Users with Admin Access

S.No	Name	Email	Type	511
1	Swetha	@ Sripathi, Raghava Swetha	Admin	SRIPARS
2	Sasi	@ Kumar, Sasi	Admin	KUMARSX98
3	Rishi	@ Kancherla, Rishi Kumar	Stakeholder	KANCHRK1

Users who need access to AWCN Azure DevOps

Developers - Brain Station 23

Resource Full Name	Email Addresses	511 ID	Current Roles/Responsibilities
Asif Huque	asif.huque@abbvie.com	HUQUEAX1	Tech Lead
Madhyan, Suresh	suresh.madhyan@abbvie.com	MADHVASV2	Senior Solutions Architect/Technical Lead (Adobe Marketing Cloud Products)

1.3 Sub-Pages under a given product Tool/Track home page : No standard structure

Product tool/track subpages should however have **consistent and meaningful/intuitive naming and be sorted in such a way that flows logically for reader** who wants to know more on the product tool/track implementation.

▼ AWCN Azure-DevOps

- Azure DevOps Issues & Fixes
- AWCN Pipelines Setup for Migration
- AWCN Pipelines Architecture Design
- Planning & Designing Phase I & II
- Planning & Designing Phase III
- Implementation & Validation of Phase I & II
- Implementation & Validation of Phase III: (Parallel syncing model)
- Planning Phase III: (Based on Initial Requirement)
- OUS-AWCN Repositories
- Some Useful Git-Submodules Commands

2. Tools/Tracks

This is under that first level folder that **generic tool/track information** will be populated for each track/tool as sub-folder.



2.1 Tool/Track Home Page

As per example below, the Home page for a Tool/Track is to meant to provide an overview of what the tool/track is about and key shortcuts for quick reference.

Hyperlink to tool home page and to its related How-To Articles or Resources (SharePoint) should also be provided.

If the Track has many tools in scope (example: Continuous Monitoring has now Dynatrace and Splunk), each tools should be covered in that same Home page.

Dashboard / OUS-DevOps / Tools/Tracks

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Jira/Confluence (JC)

Created by Unknown User (fioreax12), last modified by Michaud, Nicolas on Jul 14, 2021

Jira

Jira is one of a family of products designed to help teams manage work following an Agile methodology. Jira acts as the central hub for planning, coding, collaboration, and release phases of the development life cycle and work can be divided into sprints or into Kanban Boards.

AbbVie Usage: Agile work management. User Requirements capture and refinement. Release management.

Integrations: Realtime with Confluence and qTest.

To learn more go to [BTS Enterprise Jira](#) and [Atlassian Jira](#)

Confluence

Helps teams create a knowledge base for documentation & product requirements.

Your system's Confluence Space is the system of record for business application documentation. The repository is structured to follow a standard document model that will support release and living system documents. Systems willing to the DevOps IT Policy are required to utilize this model.

How-To Articles

Resources

How to Access

Jira

- Go to [Jira](#)
- Log in using 511 credentials

Confluence

- Go to [Confluence](#)
- Log in with your 511 Credentials

2.2 Tool/Track Sub-Pages

Sub-Pages under a given Tool/Track do not have a prescribed standard beside that it should be **consistent with meaningful/intuitive naming and be sorted in such a way that flows logically for reader** who wants to know more on the tool/track details. To make it easy on readers avoiding to click and click, please consider **regrouping small Confluence pages into one with top navigation to sub-sections** in that consolidated content page (anchors linking).

Agile-Scrum Methodology (AG)

Agile Manifesto and Principles

Scrum Framework

Scrum Roles

Scrum Ceremonies

Scrum Artifacts

Estimation Techniques

Introduction to Agile and Scrum

OUS DevOps Internal

Agile-Scrum Adoption

3. How-To Articles

This is under that first level folder that **generic tool/track related specific guidance on key/recurrent topics** will be populated for each track/tool as sub-folder.

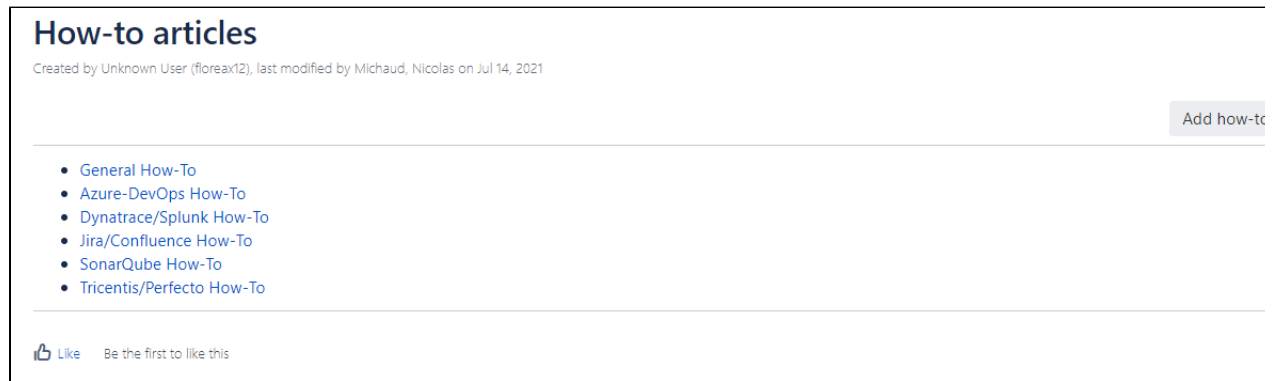
What differentiate the How-To Article section content from the generic Tool/Track content is that **How-To Articles are more "actionable"** and straight to the point items (**steps toward achieving a goal**) for the reader while the **Tool/Track section pages provides more academic details** and reference around the Tool/Track.

A key differentiator will be that an **How-To page will be titled with a "question" (ending with question mark)** to express what it covers (example: "How to request access to tool X?") while content in the Tools/Track section will not, expressing more the general topic being covered.

3.1 How-To Articles Home Page

As per below, the Home Page of the How-To articles will provide a **list of How-To Articles themes pages as hyperlinks**, allowing to navigate to the Theme home page listing the theme associated How-To Articles.

This page also provide to the right a **button to allow for creation of a new Knowledge Article** (i.e. "Add how-to article").



3.2 How-To Articles Theme Page

Each How-To article must be associated to **at least one theme via page label** (highlighted in the lower right in screen shot below) which **allows it to be listed** (otherwise nowhere to be found) on its associated theme page(s).

On top of the **tool/track or theme label itself** ("sonarqube" label below), How-To Articles **must be associated with the generic "kb-how-to-article"** label.



3.3 How-To Article Page

An How-To Article will provide - as per below - **step-by-step guidance** on how to achieve a goal around a tool or track - **supported by screen shot example**.

The How-To Article **page name will be formulated as a question** ending with a **question mark**.

The page will be associated with the **appropriate page labels** as per 3.2 above (publisher must validate it shows in the How-To Article theme page index).

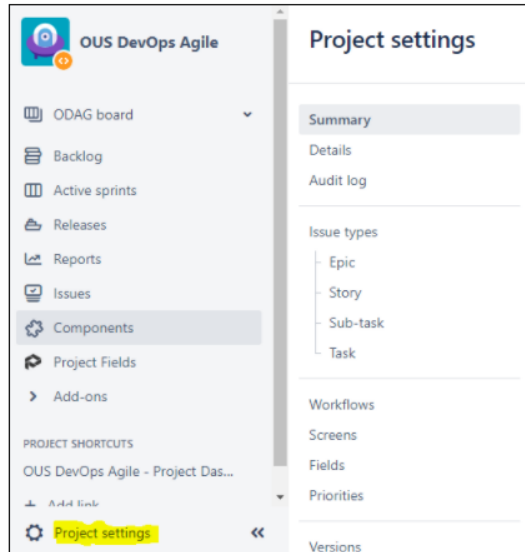
How to update Lead for a Jira project?

Created by Michaud, Nicolas on Jul 14, 2021

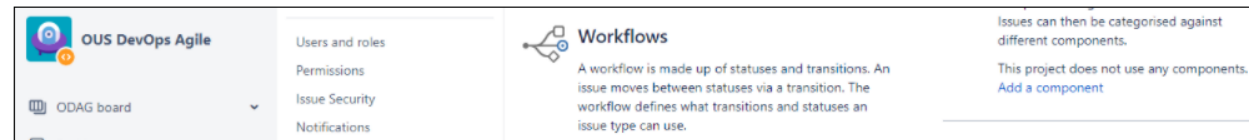
Step-by-step guide

Pre-Requisite : In order to modify the Project Lead on any Jira Project, User may have Jira-Admin access or Project Admin access

Step-1) Go and Click on the **Project Settings** tab on the respective Jira Project, as shown below :



Step-2) Next Click on the **View Project Roles** link, as shown below :



4. Program

This is under that first level folder that **OUS DevOps internal reference and tracking information** will be populated **without visibility by customers** and general audience.

4.1 Program Sub-Pages

The Program section sub-pages do not have a prescribed standard beside that it should be **consistent with meaningful/intuitive naming and be sorted in such a way that flows logically for reader**.

Publishers should also ensure their **tool/track Program pages are maintained up to date** to serve their purpose properly (example: inventory tracking of Azure Pipelines with owner contact).