Jira Audit # 15a-e

Criteria Id	Title	Description	Weightage	JQL / Means to filter out issues	PASS / FAIL Criteria	Remarks
15	Misc - Data is Current / Healthy?	Project Data is current and well maintained (manual reviews)	12%	See below.	See below.	More than 50% Pass = Pass Less than 50% Pass = FAIL
15a	AD Groups Usage?	Checks if all 5 AD groups(AR,FULL,DEV,QA, READ) are used in the project as well as general read only AD group.	2.4%	Manual - Go to the Project's " Project Settings" and "Users and roles" and look for the AD groups set up by OUS DevOps and ensure they are set up accurately in the project.	Pass = All six AD groups (DEV,QA,FULL) , Fail= Missing an AD group APP-BTS-JIRA-XXX-AR APP-BTS-JIRA-XXX-FULL APP-BTS-JIRA-XXX-DEVS APP-BTS-JIRA-XXX-QA APP-BTS-JIRA-XXX-READ	The first Jira Audit OUS DevOps team will need to ensure that all five groups are present and set up accurately.
15b	Manually entered users?	Individual users being added to the project?	2.4%	Manual - Go to the Project's " Project Settings" and "Users and roles" and count the individual users in the project.	Pass= less than or equal to 5 individual users , Fail= More than 5 users	Ensure this isn't something done by OUS DevOps Team by looking at the history of the page.
15c	Are they using task instead of story?	Team not using task as the replacement of story.	2.4%	Project = "**Project Name**" and issuetype = story and updateddate >= -60d **and** project = "**project name**" and issuetype = task and updateddate >= -60d	If there are less tasks than stories = pass // If there are more tasks than stories = fail	Teams must be using Story Issuetype if they are developing.
15d	Releases Closed?	Are releases being closed? Are there multiple releases that are completed, still open?	2.4%	Go to project and release tab. Click on "Unreleased." Review release dates of releases and associated stories.	Pass = Only current and future releases showing in "Unreleased" // Fail = There's a past release that is "unrleased" but clearly released.	If not super clear, look at the stories, are they all closed? Is it well passed the release close date, if noted?
15e	Epics are being open and closed?	Are epics being transitioned between statuses, not remaining in open while active and not closed when stories/tasks are completed. (Suggest to replace above description with this one: Are Epics being transitioned between statuses actively, that is, they are in Open when all their respective child issues are in Open and In Progress even if one of their child issues is in In Progress. This is calculated as a percentage)	2.4%	project = "**Project Name**" AND issuetype = Epic AND updatedDate >= -60d AND status in (Open, "In Progress") AND issueFunction in epicsOf("project = \"**project key**\" and status = Done and (resolution in (Done, Canceled) OR resolution is EMPTY)") **Divided By** project = "**Project Name**" AND issuetype = Epic AND updatedDate >= -60d AND statusCategory != Done	Pass = Less than 20% Fail = More than 20% example 6/7 fail = 85% = FAIL example 1/7 = 14% = PASS (PASS =	For all Epics updated in last 60 days, how many 1. Epics are in 'Open' such that all their child issues are also in 'Open' *JQL to get a list of above mentioned Epics = **Epic_In_ToDo-Child_In_ToDo** 2. Epic is in 'In Progress' if even one of the child issues is in 'In Progress' *JQL to get a list of above mentioned Epics =* **Epic_In_Progress-Child_In_Progress** We are ruling out all Epics that are in Done state. Ideally there would be zero.