Dashboard

LW Latesh ⌄

⊕ Add Expense ▾

Your expenses

this month | this quarter

2836.19 INR
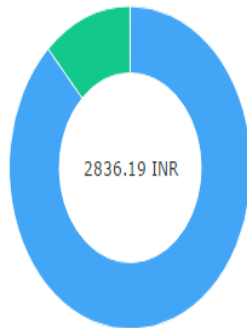
category ▾

Your account 👤

29 %

Import your bank transactions

Click here to add your card's transactions to Xpenditure and match transactions with your receipts.

Connect Xpenditure with Evernote

Use Evernote to upload your receipts to Xpenditure.

Dropbox

When you connect your Dropbox account to your Xpenditure account you can use Dropbox to upload receipts to Xpenditure. Put your receipts in your "Inbox" folder, and Xpenditure will check this folder for new receipts. Reports you create in Xpenditure will be added automatically to your "reports" folder.
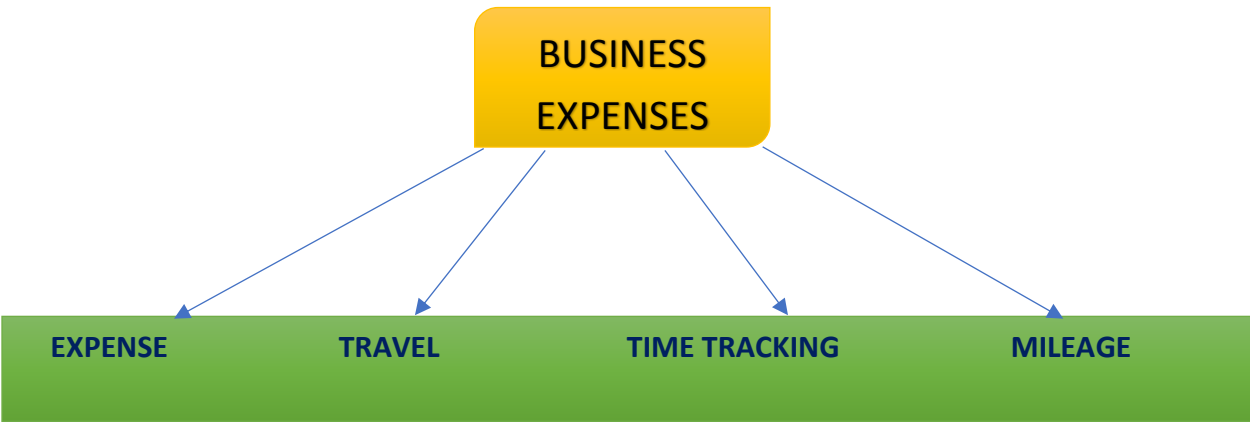
YOUR BUSINESS EXPENSES :

Your expenses

2836.19 INR

category
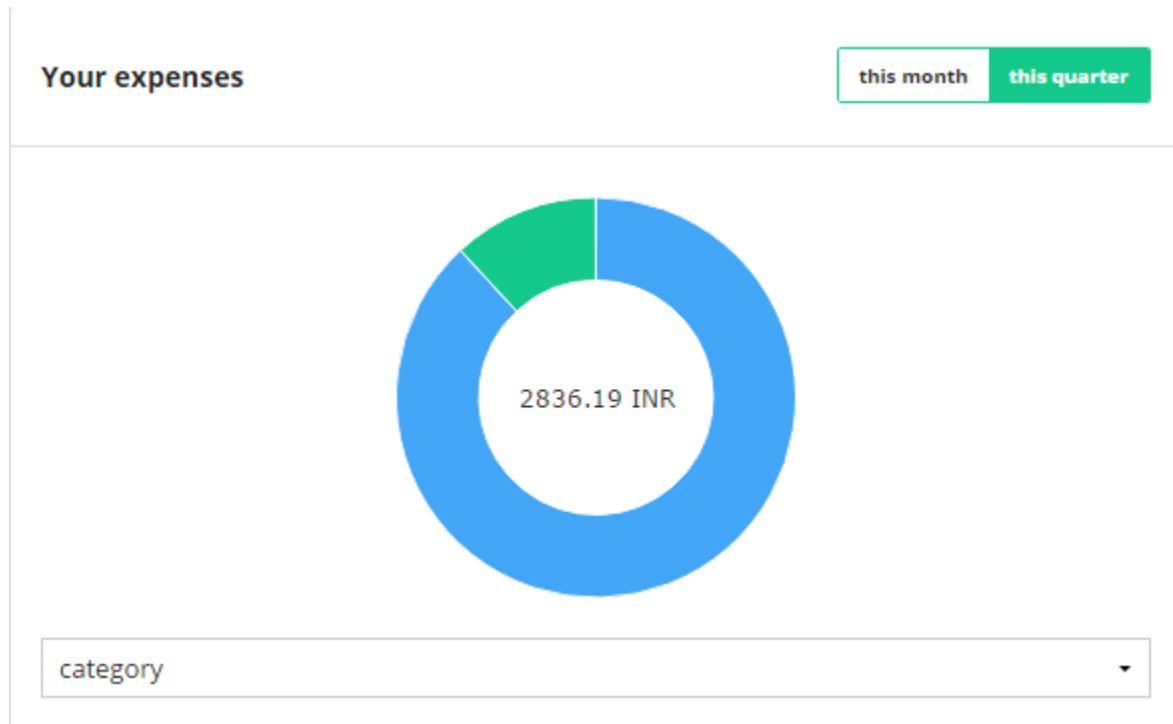
FLOWCHART AFTER CLICKING ON LOGO :

➔   EXPENSE
➔   TIME TRACKING
➔   MILEAGE
➔   TRAVEL

EXPENSE

The business expense can be added in different ways.

The App provides a 'TAB' to enter the Business expense.

ADD BUSINESS EXPENSES

The expenses can be entered in 2 ways

➔ **Manually**
➔ **Using electronic interface**
   o **Webcam**
   o **Windows Explorer (file saved locally in the computer)**
   o **Email**
1. **The manual way allows you to add expenses for travel :**
➔ **Mileage Expense**
➔ **Travel Expense**
➔ **Time Tracking Expense**
➔ **Other Expenses**

MILEAGE EXPENSE

DATE	FROM	TO

RATE

🔵 **ROUND TRIP**

DISTANCE

TOTAL EXPENSE

CATEGORY

COMMENTS

PROJECT

EXPENSE

| DATE | VENDOR | SPLIT EXPENSES |

| AMOUNT |

| PAID WITH (CASH/CARD) | CURRENCY |

| TAX |

| CATEGORY | COMMENTS |

| PROJECT |

TIME TRACKING EXPENSE

DATE	START TIME	END TIME

HOURS

RATE

TOTAL

CATEGORY

PROJECT

COMMENTS

TRAVEL EXPENSE

START DATE

FROM

TO

+

END DATE

NAME

◯ Click here for multiple passengers

TOTAL

CATEGORY

PROJECT

COMMENTS

COMPANY SETTINGS

Company settings will allow the end user, to do the followings actions :

1. Create, Upload, Edit & Delete CATEGORIES
2. Create, Upload, Edit & Delete PROJECTS
3. Create, Edit & Delete CUSTOM FIELDS
4. Create, Edit & Delete RATES for MILEAGE, TAX, HOURLY WAGES.
5. Create, Edit & Delete RULES for any EXPENSE.

USERS

➔ **Users can be put into groups**
➔ **Users or groups can be assigned roles.**
➔ **Users & groups can create profiles**

PERSONAL EXPENSE

DATE

VENDOR

SPLIT EXPENSES

AMOUNT

PAID WITH (CASH/CARD)

TAX

COMMENTS

CATEGORY

YOUR PERSONAL EXPENSES :

Spending Pie Chart

CATEGORIES
Groceries
Entertainment
House
Food - Out
Car
Gas

14.8%
22.8%
56.9%