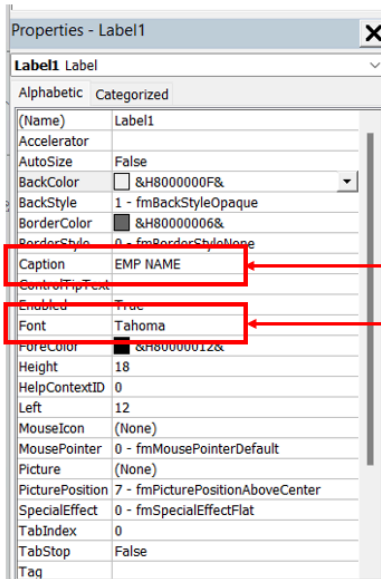


3. Add Controls to the UserForm:

- Use the Toolbox to add controls like Labels, TextBoxes, and CommandButtons to your UserForm.
- Drag and drop the controls onto the UserForm and arrange them as needed.

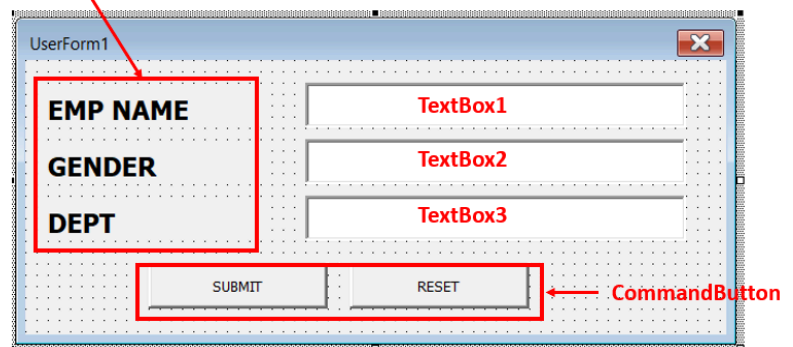
4. Click on each control and set its properties in the Properties window (e.g., change the Name and Caption properties).



Change Label Name

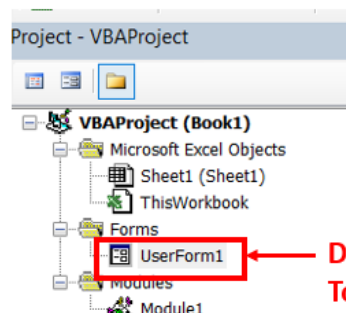
Change Font Size, Type & Style

Label

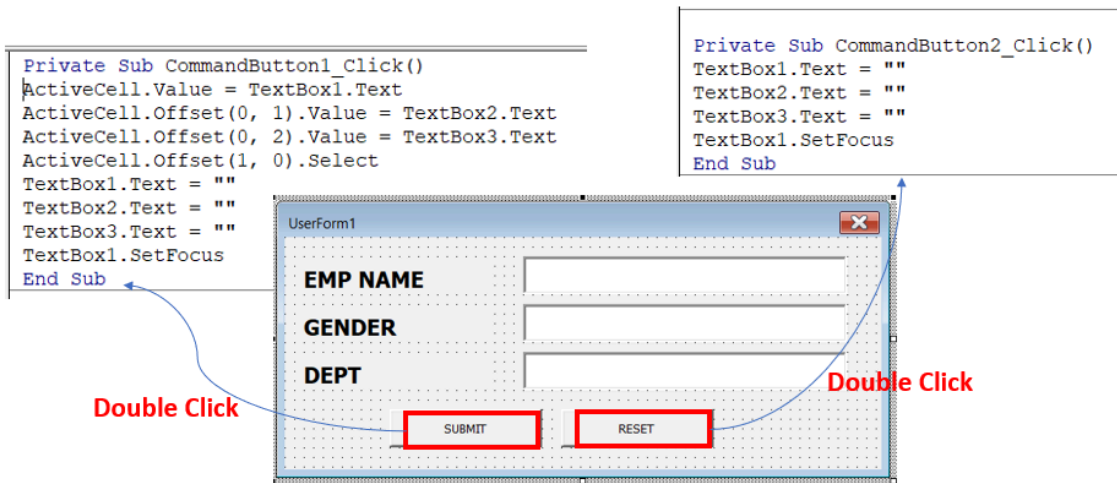


5. Write VBA Code for the UserForm:

- Double-click on the UserForm CommandButton to open the code window.
- Write the necessary VBA code to handle events like button clicks. For example, you can write code to transfer data from the UserForm to the worksheet.
- To switch back to Userform Double click on the userform name from the Project Window



Double Click here
To come back to Userform



6. Create a Macro to Show the UserForm:

- Insert a new module by going to **Insert > Module**.
- Write a macro to display the UserForm. For example:

```
Sub ShowUserForm()

UserForm1.Show

End Sub
```

7. Run the UserForm:

- Close the VBA Editor and return to Excel.
- You can run the macro to display the UserForm by pressing Alt + F8, selecting the macro, and clicking Run

