

Mandatory document (check list)

For new students:-	Y/N	For old students:	Y/N
a) Provisional admission letter.		Receipt of Institute fee. (with hosteller)	
a) Letter of JOSSA/CSAB, CCMT, SS, CCMN etc.		Receipt of Mess advance fee.	
b) Receipt of Institute fee. (with hosteller)		No due from the previous hostel.	
c) Receipt of Mess advance fee.		Anti-ragging Undertaking of Students and Parents.	
d) Anti-ragging Undertaking of Students and Parents.		Photo Id proof (Adhar card, Passport etc.)	
e) Photo Id proof. (Adhar card, Passport etc.)		2 Passport size photo.	
f) 2 Passport size photo.			

Hostel Rules & Regulations:-

1. Rules and regulations concerning hostels enforced from time to time are to be strictly followed.
2. The room allotted must be occupied first before making any request for repair / maintenance.
3. The inmates own full responsible for the security of room fittings, fixtures and furniture. Proper inventory needs to be signed at the time of allotment of room and the items issued ought to be surrendered in the same condition at the time of vacating the room. Any damage will be chargeable for the inmates.
4. The hostel inmates are required to deposit mess advance (adjustable) for mess bills as per instructions. The mess is purely cooperative in nature and has to be run by a **Student Mess Committee** under the control of **Warden**.
5. Hostel inmates are not allowed to permit any outsider in their rooms in the hostel for any reason whatsoever, without the prior permission of **Hostel Warden**.
6. The hostel inmates are not allowed to keep vehicle inside the institute premises.
7. The possession of costly items such as cash, laptop, camera, mobiles, PC etc. are not allowed. However, an inmate can have it at on his own risk. The hostel administration shall not be responsible for any kind of loss / damage of such items. The inmates are advised to get these items insured in their own interests.
8. The inmates are required to be descent in their behaviour and dresses in and around the hostel premises as well as in mess and in common / T.V. room.
9. The following are strictly prohibited in the hostel and the defaulters will attract harsh punishment:
 - I. Ragging is a cognizable offence. Any reported incident shall lead to filling of FIR with the police by the institute.
 - II. Smoking, consumption of alcohol, drugs, and other intoxicants is strictly prohibited.
 - III. Writing on the walls, doors, cupboards etc. and pasting obnoxious posters in the room shall be treated as acts of indiscipline.
 - IV. Use of VCR / VCD and screening of movies on the computer is banned in the hostel.
 - V. The inmates are advised not to misuse electricity / water etc. and observe cleanliness.
10. The hostel inmates is permitted to leave the hostel after intimating (formally) to the hostel Warden for his or her home as per the address available with the hostel. In case he / she go anywhere else after leaving the hostel, the hostel administration shall not own any responsibility for the same. The parents are requested to make a note for the same. Also, the inmates have to sign their presence in the daily attendance register maintained in the hostel as per the instructions. Further, it is the responsibility of the parents / students to inform the change of contact detail / home address / parent's telephone number in case of change.
11. There is a dispensary with services of two doctors available meant for first aid in the campus. In case of any illness / medical problem faced by any student or if he / she need treatment from some private hospital, expenditure will be borne by the student / parents.
12. In case of emergency, the authorities will have the right to ask any inmate to vacate his / her room without providing any alternative accommodation.
13. In any circumstances, the decision of chief warden shall be a binding on the hostel inmates.
14. The parents and the hostel inmates are required to make a note of the important telephone numbers of Warden and other authorities of Dr. B.R. Ambedkar National Institute of Technology Jalandhar, available on different banners at prominent places and on institute website.
15. It is mandatory for parents / guardians of the students to intimate the authorities of NIT Jalandhar in case their ward informs them about being ragged or being involved in any act of ragging.
16. The students will abide by the rules and regulations of the hostel and will obey the "gate timings", enforced from time to time.
17. In case of emergency, students should call through proper channel.
18. It is the duty of student to inform hostel staff for change of address and telephone number.

"Ragging is prohibited as per the decision of the Supreme Court of India in Writ Petition No. (C) 656 /1998".

Signature of Parent/Guardians_____

Signature of Student_____