



Jennifer Mischka
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INVOICE

DATE: June 30, 2014
INVOICE# 000001
TERMS: 2/10, n/30

BILL TO:
Sam Doe, Vice President
The Doe Company, Inc.
Address
City, State Zip
Phone

FOR: Create a User Friendly
and Informative
Inventory Cost
Database in Microsoft
Excel.

Example

DESCRIPTION	HOURS/QTY	RATE	AMOUNT
Labor: Data Entry	10	\$ 10.00	\$ 100.00
Labor: Excel Formulas	1	\$ 12.00	\$ 12.00
Labor: Pivot Tables	2	\$ 13.00	\$ 26.00
Labor: Sparklines	0.5	\$ 13.50	\$ 6.75
Materials : Black and White Pages	10	\$ 0.09974	\$ 1.00
Materials: Color Pages	2	\$ 0.14115	\$ 0.29
SUBTOTAL			\$ 146.04
TAX RATE			5.00%
SALES TAX			\$ 7.30
OTHER			\$ -
TOTAL			\$ 153.34

Make all checks payable to Data Project Design mailed to:

Data Project Design
2709 Beechwood Court
Appleton, WI 54911

Terms: 2/10, n/30. Overdue accounts subject to a service charge of 1% per month.

THANK YOU FOR YOUR BUSINESS!