

BASICS – Post-Test 2010

Last Name: _____ **First Name:** _____ **Title** _____

Date: _____ **Department:** _____

Facility: ☐ Roslindale Campus ☐ Dedham campus ☐ Orchard Cove.

1. Please select the following Emergency Procedure Code:

Code Red: _____

- a) Activates facility lockdown procedures
- b) Activates immediate assistance from a specific department
- c) Activates bomb threat procedures
- d) Activates medical assistance
- e) Activates fire alarm procedures
- f) Activates evacuation procedures

2. Food can transmit disease from person to person as well as cause food poisoning.

- a.) TRUE
- b.) FALSE

3. Please select the following Emergency Procedure Code:

Code Blue: _____

- a) Activates elopement procedures
- b) Behavior/psychiatric emergency
- c) Tornado/high winds procedure
- d) Activates person with weapon/hostage procedure
- e) Activates emergency operations plan
- f) Activates CPR/ACLS procedures

4. You must learn the location of the following emergency equipment on the units.

- a) Fire extinguisher
- b) Fire alarm pull boxes
- c) Fire exits
- d) All of the above

5. What acronym should everyone follow in the event of a fire?

- a) F-I-R-E
- b) R-A-C-E
- c) H-E-L-P
- d) M-A-C-U

6. If you discover a broken piece of equipment, you should:
 - a) Try to fix it yourself
 - b) Take the equipment out of service and report to BIOMED Dept.
 - c) Put in the trash.
 - d) Use it again just to make sure it is really broken
7. Hand hygiene is the single most important way to prevent the spread of infection.
 - a) TRUE
 - b) FALSE
8. Materials Safety Data Sheets (MSDS) contain which of the following:
 - a) Required safety equipment for use
 - b) First aid procedures
 - c) Precautions for safe use
 - d) Name of chemical and address of manufacture
 - e) All of the above
9. Oxygen cylinders should always be transported in
 - a) Boxes
 - b) An appropriate carrier
 - c) Never transported
10. Computer passwords must be:
 - a) Shared with your Supervisor
 - b) Put in a convenient place for anyone to see
 - c) Kept confidential and never shared
 - d) Changed every 10 days
11. HIPAA is legislation that focuses on:
 - a) Standardizing electronic transactions in health information
 - b) The portability of health insurance coverage
 - c) Guaranteeing security and privacy of health information
 - d) Reducing health care fraud and abuse
 - e) All of the above
12. Protecting the confidentiality of patient information is the responsibility of
 - a) Nurses
 - b) Physicians
 - c) All staff
 - d) Admissions Department
13. To ensure electrical safety, you should not:
 - a) Place electrical instruments on metal carts
 - b) Use extension cords unless approved by Engineering Department
 - c) Use damaged equipment
 - d) All of the above

14. Utility systems include the following:
- a) Electricity and emergency power
 - b) Water and plumbing
 - c) Telephones
 - d) Generators
 - e) HVAC system and oxygen
 - f) All of the above
15. Exposures known to pose a risk for blood borne pathogens include:
- a) Splash on mucus membranes
 - b) Needle stick (or other sharps)
 - c) Bites that draw blood
 - d) All of the above
16. Wash your hands:
- a. Before eating, drinking or handling food
 - b. After using the restroom
 - c. Before entering or leaving a Resident's/Patient's room
 - d. All of the above
17. If you are injured at work, you must:
- a. Wait to see if you are really hurt before notifying your supervisor.
 - b. Only fill out a worker's injury report if the injury takes you out of work.
 - c. Notify your supervisor immediately and complete a workers accident report.
 - d. All of the above
18. Should you suspect that fraud is occurring, you should:
- a) Wait to see if you are right and then report to the Corporate Compliance hotline.
 - b) Call the Corporate Compliance hotline and report your suspicions on a confidential line for further investigation.
 - c) Ignore the situation or the concern because it's not your responsibility to follow-up.
 - d) Tell all your neighbors and friends.

19. Match the following

___Physical Abuse	<u>a.</u> Deliberate misplacement of Resident/Patient belongings
___Neglect	<u>b.</u> Failure to provide goods and services
___Misappropriation of Valuables	<u>c.</u> Willful infliction of injury, unreasonable confinement
___Abuse reporting	<u>d.</u> Required by all health care personnel

20. Hebrew SeniorLife has a policy concerning discrimination, harassment and retaliation, HSL requires :
- a) Zero tolerance
 - b) Prohibit physical, visual, or verbal harassment
 - c) Reporting incident immediately in writing or verbally to your manager/supervisor
 - d) All of the above
21. If an employee feels that they are being harassed they should report the situation immediately to:
- a) Employee's department Manager/Supervisor
 - b) Human Resource Staff
 - c) US Equal Opportunity Commission or Massachusetts Commission Against Discrimination
 - d) Any of the above.
22. When an individual falls and is unable to independently get up from the floor (without assistance from staff or others), staff must use a lift to lift the individual from the floor
- a) TRUE
 - b) FALSE
23. You should treat every alarm as real until the "All Clear" announcement has been made
- a) TRUE
 - b) FALSE
24. Use safety equipment for lifting and moving, including dollies, pallets jacks, and safe patient handling equipment'
- a) TRUE
 - b. FALSE
25. Workers suffering Musculoskeletal Disorders may experience:
- a) Reduced strength for gripping
 - b) Loss of range of motion
 - c) Loss of muscle function
 - d) Inability to do everyday tasks
 - e) Any of the above.