Internship Program

Internship Title: Accounting & Logistics Intern (IP-06)

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| About the Internship: | This internship offers a hands-on opportunity to delve into the vital financial and operational aspects of Dry Panda. you'll support our teams in managing accounts, inventory, and logistics, playing a key role in ensuring our operations run smoothly and efficiently. It's a great fit for someone eager to gain practical experience in business administration within a sustainable industry. |
| Key Roles & Responsibilities: | * **Financial Data:** Record invoices, payments, and receipts in accounting software. * **Account Reconciliation:** Help reconcile bank statements and vendor/customer accounts. * **Inventory Management:** Track raw materials, dried products, and machine components. * **Dispatch & Receiving:** Coordinate incoming materials and outgoing finished goods. * **Record Keeping:** Maintain organized financial and operational files. * **Communication:** Assist with vendor and customer communication regarding transactions. |
| Nature of the Internship: | Unpaid – Part-time – on Premises |
| Duration & Schedule: | Minimum 03 months |
| Qualifications & Requirements: | * Currently pursuing or recently completed a Bachelor's degree in Commerce (B.Com), Business Administration, Finance, Logistics, or a related field. * Basic understanding of accounting principles and inventory management concepts. * Proficiency in Microsoft Excel/Google Sheets for data entry and basic analysis. * Ability to work independently and collaboratively at our facility. * Familiarity with basic accounting software (e.g., Tally) is a plus. |
| What We Offer: | Mentorship & Learning  Sustainable Industry Exposure  Collaborative Environment  Networking Opportunities  Potential for Growth  Real-World Impact  Skill Development |
| Application Process: | Online (click here to apply) |