

## CALLOUT ORDER

**CONTRACT REF.NO. :** 4600011467  
**CONTRACT DATE :** 29.04.2021

**Callout NO:** 7300159832  
**Date:** 10.01.2022  
**Asset:** Ravva

<b>TO:</b> <b>INDUS UNO ONLINE PVT. LTD</b> ALAPATI RAMARAO STREET HANUMANPET,, GANDHI NAGAR, VIJAYWADA SRIKAKULAM, 14-6-3, ANDHRA PRADESH,520003, India. Tele:01122447194 Fax: ASHISH.JAIN@INDUSUNO.COM GST Reg. No: 37AADC19220N1Z7	<b>PLACE OF DELIVERY/SERVICE</b> Vedanta Limited (Division # Cairn Oil and Gas) Ravva Onshore Terminal Surasaniyanam, Uppalaguptham Mandal,, East Godavari District, Surasaniyanam,533213, Andhra Pradesh,India. Tele:08856 256503 Fax:08856 256603 GST Reg. No.: 37AACCS7101B4ZS
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**General terms and conditions printed overleaf / attached apart from the terms given below**

SL No	ITEM CODE	HSN/SAC	DESCRIPTION	MPN NO.	UOM	QUANTITY	Delivery Date	UNIT COST	AMOUNT(INR)
10	MNSG NRCH YGIEN ES		GENERIC MATERIAL;HYGIENE SUPPLIES,HOSP GENERIC MATERIAL; TYPE: HYGIENE SUPPLIES, HOSPITALITY, COMPRISING: TOILET PAPER, TISSUES, HAND WASH, DUST BINS, GARBAGE BAGS, KITCHEN TOWELS, TOWEL ROLLS		SET	37500.00	07.02.2022	2.58	96,750.00
20	MNSG NRCH YGIEN ES		GENERIC MATERIAL;HYGIENE SUPPLIES,HOSP GENERIC MATERIAL; TYPE: HYGIENE SUPPLIES,		SET	36.00	07.02.2022	635.00	22,860.00

Notes and Invoices

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Signed By: Dinesh kumar R Field Manager Maintenance and Asset Opti

**VEDANTA LIMITED**

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**Cairn Oil & Gas:** ASF CENTER TOWER-A,362-363 Jwala Mill Road, Phase-IV, Udyog-Vihar, Sector-18, Gurugram-122016,Haryana, India

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**Registered Office:**Vedanta Limited,1st Floor,'C' wing,Unit-103,Corporate Avenue,Atul Projects,Chakala,Andheri (East),Mumbai#400093,Maharashtra, India

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CIN: L13209MH1965PLC291394

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			HOSPITALITY, COMPRISING: TOILET PAPER, TISSUES, HAND WASH, DUST BINS, GARBAGE BAGS, KITCHEN TOWELS, TOWEL ROLLS						
<b>Subtotal</b>								INR:	119,610.00
Central GST								INR:	4,476.15
State GST								INR:	4,476.15
<b>Grand Total</b>								INR:	128,562.30
<b>PAYMENT TERMS:</b>			Company will make 100% payment within 30 days after receipt of material/services as prescribed and Invoice as supported with documents as per clause ****.The payment shall be made to Contractor's nominated bank account in Indian Rupees by electronic clearing. Documents/Instructions:- 1. Documents to be submitted to BPO Team for making advance payment:- # Payment Memo/Performa invoice (original) 2. Documents to be attached with delivery of goods :- # Packing List /Challan/Invoice (Original); and # Consignee LR / RR (vendor certified photo copy); and # Road Permit form (Original) or copy of e-way bills once made mandatory under GST, as the case						

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<div> <div></div> <div> <p>may be; and</p> <p># Material Test /Inspection Certificates/Manual etc. (Original); and</p> <p># Other documents if agreed to (Original).</p> <p>3. Documents to be submitted to BPO Team for making payment</p> <p>For Payment (Separate Set)</p> <p># Tax Invoice (Original) as per GST provisions; and</p> <p># SAP generated GRN number or Proof of delivery - Delivery document signed by designated Vedanta employee at delivery location</p> <p># SAP generated SES (Service Entry Sheet) number or Vedanta approved quantity measurement sheet or Vedanta approved Pro-forma invoice (As per line items in PO/Contract with quantities duly approved by designated Vedanta employee)</p> <p>4. Mandatory details which should be available on the Face of Invoice: -</p> <p>a. Contractor Bank Name</p> <p>b. Contractor Bank Account No.</p> <p>c. Bank Branch Address with Pin Code</p> <p>d. Bank Branch MICR No.</p> <p>e. Bank Branch IFSC Code</p> <p>f. Permanent Account Number (PAN)</p> <p>h. GSTIN no. (if registered in India)</p> <p>i. Details of Advance Payment, if any</p> <p>j. E-mail id (for communication)</p> <p>k. Place of Supply as per provisions of GST</p> <p>Additional Details (relevant only for supplier of non GST goods # Crude Oil, Natural Gas, HSD, Petrol and ATF)</p> <p>k. Excise, CST / VAT (TIN) Registration No.</p> <p>l. C form Requirement (if any, as per agreed PO Terms)</p> </div> </div>	

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	<p>Invoice shall be raised in favour of Vedanta Limited (Division: Cairn Oil &amp; Gas) with its correct address &amp; respective GSTIN as mentioned on the first page of this Contract only. This is mandatory requirement for payment of GST to Contractor/Supplier/Vendor.</p> <p>5. Other Instructions:</p> <p>1.For each line item in Invoice and other delivery documents, Contractor should provide reference to the PO/SO/Contract line item other wise invoice payment may be rejected.</p> <p>2. Please obtain a SES/GRN number from Company (Contact Details of User Department Contact Person / Purchase Requisitioner) and put this on your final invoice to facilitate payment .</p> <p>3. No Road permit / e-way bills will be issued by the Company for Contractor's Equipments/Goods etc.</p>
<b>OTHER PAYMENT TERMS:</b>	Company shall make the payment in applicable currency within 30 days of receipt of correct and agreed invoice duly authorized by VEDANTA's representative to the Contractor's nominated bank account . The Contractor shall submit details pertaining to (i) Bank Name (ii) Bank Account No. (iii) Branch Address with Pin Code (iv) MICR No. and (v) IFSC Code to facilitate Company making the payment. Contractor shall submit copy of its Permanent Account Number (PAN) along with the invoice.
<b>BANK GUARANTEE :</b>	Not Applicable
<b>WARRANTY / GUARANTEE</b>	Minimum 24 Months from Delivery or 12 Months after Installation whichever is earlier, Vendor shall repair/replace the material free of cost.
<b>INVOICE TO:</b>	Invoice in Favour of Invoice shall be raised in favour of Vedanta Limited (Division: Cairn Oil & Gas) with its correct address & respective GSTIN as mentioned on the first page of this Contract only. This is mandatory

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	requirement for payment of GST to Contractor/Supplier/Vendor.  Address for sending physical copy of the original invoice for Payment Purpose (This address should not be mentioned on the Invoice) Accenture BPO Services, C/O. AP Helpdesk (Vedanta Limited), Green Boulevard Building no. B 9A, 2nd Floor, Sector 62, Noida , U.P - 201301. Attention: Accounts Payable. WBPO Contact Number: 0120-4764364. Email: Contactus.pscm@hdcairnindia.com.
<b>DELIVERY TERMS:</b>	DDP Ravva Terminal, S.Yannam Within 6 Weeks from the date of order
<b>FREIGHT &amp; INSURANCE:</b>	
<b>NOTES:</b>	Notes: Kindly create an ADVANCE SHIPMENT NOTIFICATION ahead of dispatching the material. For creating ASN kindly email at Smartconnect.Support@cairnindia.com or dial 0120-4764405/06.  A) MATERIAL DELIVERY INSTRUCTIONS:  1) All Materials in the Purchase Order (PO) shall be supplied in a single consignment on door delivery freight paid basis only i.e., 100% Delivery shall be made against PO, unless otherwise specified in the purchase order or in exceptional cases partial deliveries will be acceptable but with prior written approval from VEDL to do so. 2) All Consignments are required to be delivered to site during day light hours only. No consignments will be received/offloaded during dark hours # from 0700hrs to 1730hrs. 3) Transport Vehicles carrying Hazardous materials shall have a TREM Card (Transport Emergency Card), License for transporting hazardous materials/substances and Material Safety Data Sheet (MSDS). All containers shall be appropriately labelled and secured at all time during transportation. 4) Vendors shall ensure that the consignment is directly delivered to the site warehouse. Transshipment is permissible only if approved by VEDL. 5) Vendors shall ensure that only the inspected & approved materials (inspected either In-House or by TPIA/ VEDL representatives) as per PO line items are packed and dispatched for delivery to VEDL.

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<p>6) For materials supplied to VEDL having a Shelf life, the remaining shelf life of any item as on the date on must not be less than 75% of the total shelf life of the product.</p> <p>7) All Standard Accessories shall be supplied along with Equipments/Materials.</p> <p>8) Minimum 3 days of Advanced Dispatch Notification (ADN) along with the scanned copies of documents required for delivery of consignment to be sent to YNM-Assistant Manager-Stores (Contact no: +91 8856306171) . This will facilitate Suppliers /Vendors scrutiny, verification for authenticity of consignments and arranging of logistic requirements for offloading. (E-mail Id: Stores.Officer@cairnindia.com)</p> <p>9) Note: Without Advanced Dispatch Notification (ADN) which is required by VEDL for verifying the authenticity of consignment from supplier/ vendor, No consignment will be received at site, due to security reasons.</p> <p>10) Goods Receipt Note (GRN) /Service Entry Sheet (SES) numbers to be obtained from the concerned PSCM Buyer.</p> <p>11) For any transit damages of the consignments received at VEDL Destinations, a Certificate of Damage will be accorded from the driver/carrier as proof for claim. All consignments are to be appropriately packed for safe transportation as per the Packing instructions (Read Clause #).</p> <p>12) Over delivery of material is not acceptable. However in such cases a written permission from the PSCM buyer must be obtained prior to dispatch, in such cases only a maximum of 5% tolerance is permitted.</p> <p>13) The supplier/Vendor must provide its valid e-mail address on the Invoice to get automated receipt of invoice receipt &amp; payment advice by e-mail. Availability of e-mail may facilitate (i) Receipt of online acknowledgement once invoices are registered in companies system (ii) Receipt of payment advices (iii) Receipt of periodic instructions (iv) Account statement/ Confirmations on quarterly basis (v) Receipt of PO/SO/GRN/SES status to vendor.</p> <p>14) All other General Terms and Conditions shall apply. (Refer to Annexure # 1 Purchase Order Terms and Conditions.</p> <p>15) Suppliers / Vendors to follow all the Terms &amp; Conditions strictly of this order to avoid delay in payment</p> <p><b>IMPORTANT:</b> Goods shall be safe to use. If any injury or damage arises out of any defect/fault in goods, then Contractor shall be liable for such loss &amp; indemnify for the same.</p> <p><b>B) QAQC REQUIREMENTS.</b></p> <p>1) Where ever applicable, Vendor / supplier to send an advance soft copy of all the internal inspection &amp; Test reports / Mfrs Test Certificates (MTC) / FAT reports if applicable / Third Party inspection agency Release Note etc (As applicable) to Manager QA/QC #Pipeline(E-mail Id: Pipeline.QAQC@cairnindia.com) and Material officer (E-mail Id: YNM-Manager.Warehouse@cairnindia.com). Upon Satisfactory review and acceptance by user department &amp;</p>	

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<p>QAQC, the dispatch clearance / release note shall be issued.</p> <p>2) All necessary documents (Drawings / Datasheets / Guarantee Certificates / Catalogues (if any) shall be sent along with the material.</p> <p>IMPORTANT: Materials must be accompanied with the Inspection Reports, original MTC having traceability with LOT no and HEAT no - (where applicable).</p> <p>C) DOCUMENTATION.</p> <p>List of Documents to be sent along with all Consignments (as applicable):</p> <ol style="list-style-type: none"> <li>1) LR should have three copies. Consignee, Consigner &amp; Driver - (Originals). Note: Consignee &amp; Consigner addresses have to be clearly mentioned in all the copies.</li> <li>2) Original DC with Reference number is mandatory (GRNs are created based on the same) Vendor has to mention the same reference number in the Tax Invoice for proper Correlation &amp; smooth processing of payment.</li> <li>3) Purchase Order Number, Purchase Order line Item Number shall be mentioned on the Delivery Challan.</li> <li>4) Description of the Material and Part No should be as per the PO specification.</li> <li>5) Original Road Permit as required.</li> <li>6) Items mentioned in DC / Invoice has to correlate with PO Line Item i.e., vendor has to mention PO Line Item numbers and SAP Code in DC / Invoice.</li> <li>7) Packing List (One copy in each box &amp; one along with documents)</li> <li>8) Guarantee / Warranty Certificates if any.</li> <li>9) Drawings / Data sheets / Catalogues / Manuals &amp; CD's if any.</li> <li>10) Additional documents for Imported Materials-Examination Order by Indian Customs, Bill of Entry by Indian Customs, Essentiality Certificate (EC) by DGH &amp; Bill of Lading, Certification of Origin, List of Goods(Annexure-A), Certificate of Compliance by the vendor for compliance to Purchase Order and Specification requirement Etc and any additional/ required documents as applicable from time to time.</li> <li>11) Copy of Commercial/ Tax Invoice.</li> <li>12) All original material/ equipment test certificates (TC's like IBR, CMRI Etc) and approvals like DGMS/ PESO (CCOE) etc shall be mandatorily sent along with the material.</li> <li>13) If vendor hand carry the material i.e., without Lorry Receipt, he should also mention the physical quantity (No. of Packages) in DC / Invoice.</li> <li>14) All Scanned copies of original Mill test certificates shall be sent in advance to Vedanta-QA/QC dept for review and acceptance.</li> </ol>	

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<p>15) As applicable, all PO line items shall have Original Mill test certificate and to be submitted. All inspection reports shall be as per EN10204.</p> <p>16) Valve manufacturers/ vendors/suppliers of valves shall submit FAT reports if applicable/Inspection reports/Catalogues/Manuals/operating instructions etc along with consignment.</p> <p>17) In-house inspection to be carried out by Vendor/manufacturer/Supplier and an inspection report soft copy shall be submitted well in advance to VEDL -QA/QC Dept for review and acceptance and confirmation for dispatch of consignment.</p> <p>18) VEDL Check list for receipt of consignments to be duly filled mandatorily and submitted along with all consignments.</p> <p><b>D) MATERIAL PACKING INSTRUCTIONS</b></p> <p>1) All Materials shall be packed using appropriate packing materials like (Protective film, anti-static film, plastic packing materials, shrink film, anti-corrosion film, wrap paper, bubble wraps, water proof paper, silica gel desiccant, LDPE bags, cartons, corrugated boxes, aluminum foil, flexible plastic laminate pouches, hessian bags, insulating materials, sacks, gunny bags/cloth, paper boards, plastic containers/crates, plastic films &amp; tin containers etc # as applicable.) in wooden/cardboard boxes with appropriate packing materials, whether protected and marked appropriately.</p> <p>2) All wooden boxes shall be fastened securely with suitable metal strips.</p> <p>3) All boxes shall have identification i.e. marked with Paint as "1 of 10, 2 of 10" etc for traceability.</p> <p>4) All Materials inside the boxes shall be firmly packed, tightened /fastened properly.</p> <p>5) All Metallic ,semi metallic or non-metallic Materials shall be protected Properly to prevent metal to metal contact and to avoid transport &amp; packing damages.(provide non-metallic sheets/bubble wraps/ cardboard/wooden packing's Etc.)</p> <p>6) All individual wooden boxes shall have packing list on wooden box and a copy of list shall be kept inside each box</p> <p>7) Any specific / special packing requirements as required /specified / recommended by the OEM and Best Industry Practices in packing of materials to be followed.</p> <p>8) All wooden boxes/pallets shall have easy provision to lift and off load with fork lift/ Hydra/ Crane.</p> <p>9) All static- sensitive items like Electronic items, PCB's etc shall be provided with anti-static packing's.</p> <p>10) All electronic and glass items shall be packed with bubble wraps/ thermocal sheets etc.</p> <p>11) Any transit damage due to improper transport, packing of materials etc. shall be replaced on free of cost by vendor and damaged items shall be collected from site promptly by the vendor / supplier at their own transport and cost.</p>	

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Signed By: Dinesh kumar R Field Manager Maintenance and Asset Opti

#### VEDANTA LIMITED

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**Cairn Oil & Gas:** ASF CENTER TOWER-A,362-363 Jwala Mill Road, Phase-IV, Udyog-Vihar, Sector-18, Gurugram-122016,Haryana, India  
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CIN: L13209MH1965PLC291394



## CALLOUT ORDER

**CONTRACT REF.NO. :** 4600011467  
**CONTRACT DATE :** 29.04.2021

**Callout NO:** 7300159832  
**Date:** 10.01.2022  
**Asset:** Ravva

<b>TO:</b> <b>INDUS UNO ONLINE PVT. LTD</b> ALAPATI RAMARAO STREET HANUMANPET,, GANDHI NAGAR, VIJAYWADA SRIKAKULAM, 14-6-3, ANDHRA PRADESH,520003, India. Tele:01122447194 Fax: ASHISH.JAIN@INDUSUNO.COM GST Reg. No: 37AADC19220N1Z7	<b>PLACE OF DELIVERY/SERVICE</b> Vedanta Limited (Division # Cairn Oil and Gas) Ravva Onshore Terminal Surasaniyanam, Uppalaguptham Mandal,, East Godavari District, Surasaniyanam,533213, Andhra Pradesh,India. Tele:08856 256503 Fax:08856 256603 GST Reg. No.: 37AACCS7101B4ZS
<p><b>E) MATERIAL REJECTIONS &amp; REPLACEMENT</b></p> <p>1) Materials shall be rejected in case the goods supplied are in damaged condition, wrong supply, not meeting the specifications mentioned in the Purchase Order, over supply or in cases where the vendor is not able to provide the original MTC.</p> <p>2) The PSCM Buyer shall inform the Vendor/Supplier through an OSDR/Inspection report about the reasons for rejection and qty to be replaced.</p> <p>3) Subsequent to acknowledgement received from the vendor, the complete liability lies with the Vendor/Supplier to take back the rejected material within 30 Days (one month) from Vedanta site. Packing, transportation, insurance coverage and any other logistics requirement as required shall be borne by the vendor. (On completion of the 30 days period since the inspection report was sent to the vendor, Vedanta shall not be accountable for storage or loss of the rejected goods)</p> <p>4) Replacement for rejected material as per the OSDR/Inspection report shall be supplied to Vedanta Site on FOR basis as per the delivery schedule mentioned in the PO (i.e. from the date of OSDR report.)</p> <p>5) Goods Receipt Note [GRN] is prepared only upon receipt of complete consignment as specified in the PO. The payment shall be made once 100% of the delivery is completed.</p> <p><b>F) CONTACTS &amp; INVOICE DETAILS</b></p> <p>1) Delivery Address/Place of Service / Delivery Challan Address/ Consignee Address: Delivery Destination and Contact Person(s) for all Consignments at RAVVA Operations Warehouse:</p> <p>Kind Attn: YNM-Assistant Manager-Stores  Vedanta Limited-(Division # Cairn Oil and Gas)  Ravva Onshore Terminal  Surasaniyanam  Uppalaguptham Mandal,  East Godavari District-533213  Andhra Pradesh  Email: Stores.Officer@cairnindia.com  Mob: +91 8856306171</p>	

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<div>2) PSCM Buyer - Communication Address</div> <div>Kind Attn: Artatran Rath</div> <div>Vedanta Limited (Division -Cairn Oil &amp; Gas).</div> <div>Surasani Yanam,</div> <div>Uppalaguptham Mandal,</div> <div>East Godavari Dist., Andhra Pradesh 533213</div> <div>Mobile: +91 9116179228</div> <div>E-mail Id: Artatran.rath@cairmindia.com</div> <div>3) Invoice details:</div> <div>Invoice shall be in the name of</div> <div>Vedanta Limited-(Division # Cairn Oil and Gas)</div> <div>Ravva Onshore Terminal</div> <div>Surasaniyanam</div> <div>Uppalaguptham Mandal,</div> <div>East Godavari District-533213</div> <div>Andhra Pradesh</div> <div>4) Original Invoice along with delivery proof shall be couriered to the below address for payment:</div> <div>Accenture Services Private Limited,</div> <div>C/O AP Helpdesk (Vedanta Limited (Division -Cairn Oil &amp; Gas).</div> <div>Green Boulevard Building,</div> <div>Plot No. B 9A 2nd Floor,</div> <div>Sector-62, Noida, Uttar Pradesh-201301</div> <div>Attention: Accounts Payable,</div> <div>Contact Number: 00 91 120 4764364</div> <div>Email: contactus.ap@hdcairmindia.com</div> <div>G) VAT 47 ROAD PERMIT FORMS:-</div>	

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<p>1) Contractor shall demand for Road Permit (Form No 47) from the company if required, the Road Permit if taken shall be part of dispatch documents along with the material and Contractor shall be responsible to return the used copy of such Road Permit to the Company representative at site. An acknowledgement of the same has to be taken by the Contractor; loss of any road permit for any reasons whatsoever would lead to deduction of INR 1,00,000 (Rupees One Lac Only) per Road Permit and non-issuance of C form.</p> <p>H) Annexures:  a) General Terms &amp; Conditions of the Purchase Order.  b) Sample Format of the Invoice to be submitted to VEDL.  c) Information required on the face of the Invoice.  d) Document Checklist.  e) Road Transport Safety Policy Guidance.</p> <p>B. Domestic Supply  This is with reference to the Notification No.3/2017-Integrated Tax (Rate) dated 28th June 2017 (attached above), which allows concessional GST rates @ 5% for petroleum operations. As per the Notification No.3 /2017 # integrated tax condition 1 c (i,ii &amp;iii) , in order to avail the concessional GST of 5%, the Contractor (in this case supplier) to produce the following documents at the time of outward supply to Dy . commissioner / Asst. Commissioner of central tax /#  # A certificate from DGH stating the goods are required petroleum operations.</p> <p>In case the recipient is Vedanta's Contractor (supplier) , below additional document are also required  # An affidavit from operator stating that this is a bonafide sub-contractor of the licensee  # An undertaking from operator , binding to pay any tax or penalty that may become payable, if the conditions of the entries are not complied by sub-contractor.</p> <p>In order to obtain the certificate from DGH for supply of items , you are requested to kindly provide the below set of</p>	

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<p>documents / details at least 15 days prior to readiness of the shipment.</p> <p>A. Proforma Invoice: Please note the below given details are required in the proforma invoice</p> <ol style="list-style-type: none"> <li>Please mention supplier's GSTN</li> <li>Please mention receiver's GSTN</li> <li>Please mention 5 % IGST and mention the amount separately. The IGST amount should be added in the total value.</li> <li>Please mention the delivery address :</li> <li>Please mention contract number.</li> </ol> <p>B. Back to Back Undertaking, draft attached # This is against the undertaking submitted by Vedanta Ltd to DGH. (Use attached format)</p> <p>C. List of goods in attached format</p> <p>D. Technical Write-up with specification and use (for each line item)</p> <p>E. Import Content, If Yes Value with EC (INR), without EC (INR)</p> <p># IF Yes - ECIN number and value in INR is to be shared</p> <p># IF No # Value in INR of import content is to be mentioned</p> <p>F. Whether recipient of supply is Vedanta or Contractor (supplier)</p> <p>G. Office of the concerned central tax/state tax commissioner (having jurisdiction over the supplier of goods, at the time of outward supply of goods)</p> <p>Note : The required documents are to be submitted to the logistics team @ DLINDPSCMLogistics@cairnindia.com at least 15 days prior to the shipment readiness in order to obtain the certificate from DGH in timely manner without affecting the delivery timeline. Supplier has to submit tax/commercial invoice within 4 days of issuance of DGH certificate for further submission to DGH.</p>	

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**PLACE OF DELIVERY/SERVICE**  
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Ravva Onshore Terminal  
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**for VEDANTA LIMITED**  
**(Division # Cairn Oil & Gas)**

**AUTHORISED SIGNATORY**

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