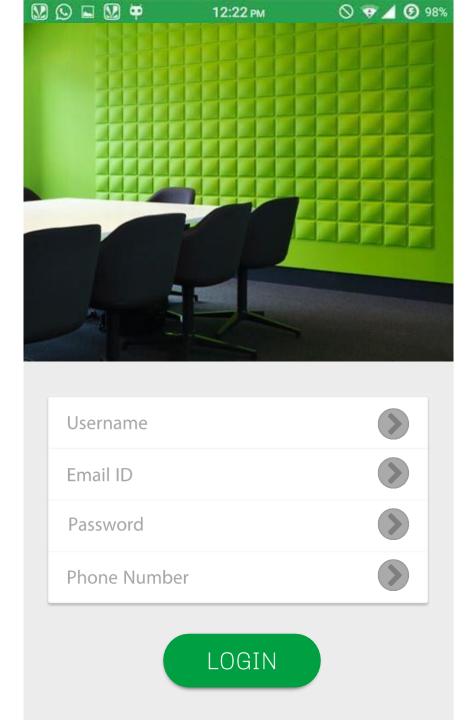
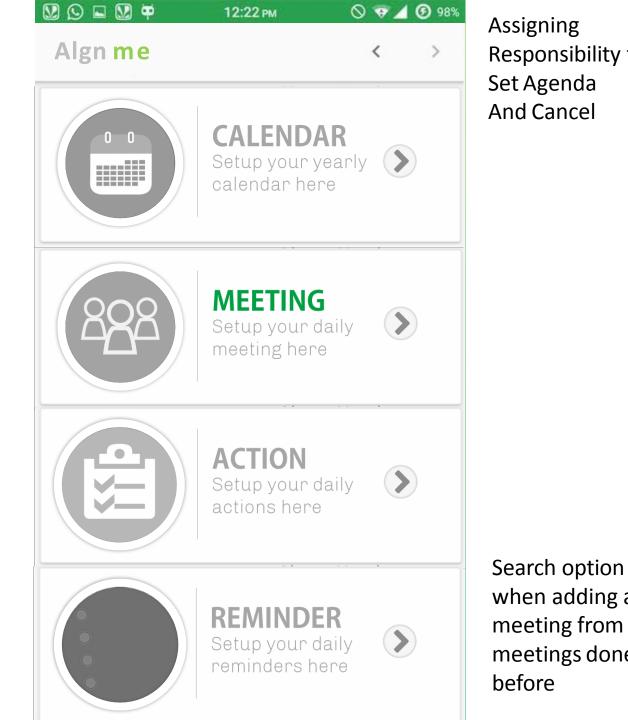


To be set in order frequency







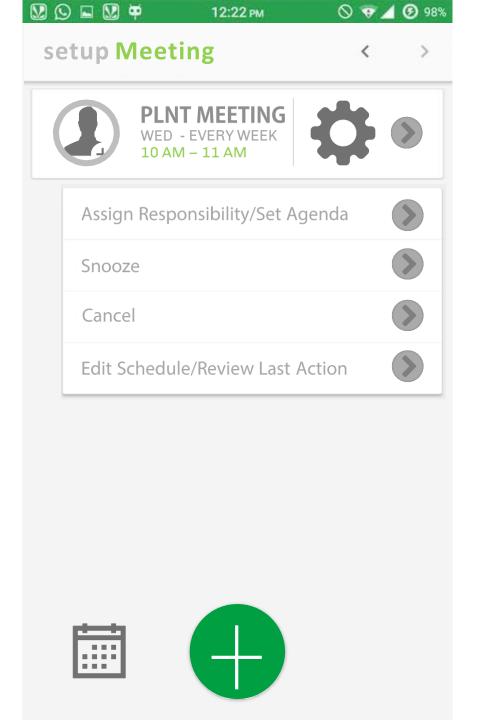
Assigning Responsibility to Set Agenda **And Cancel**

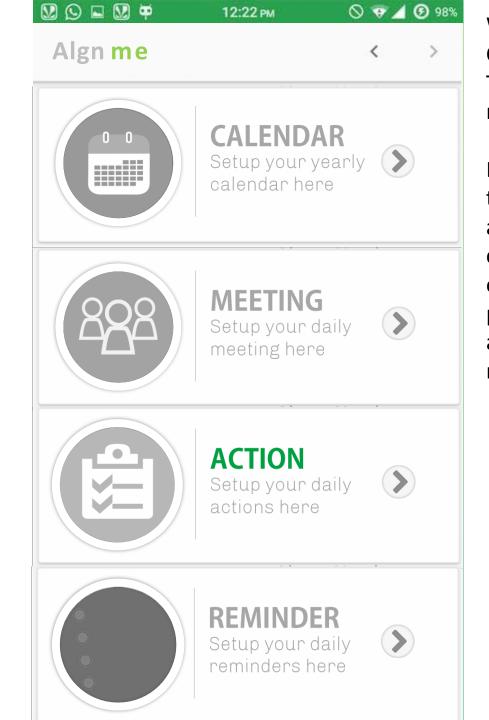
when adding a

meeting from

before

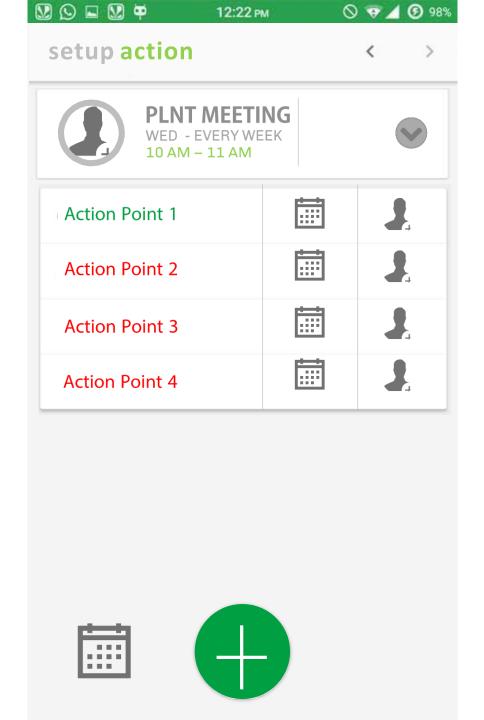
meetings done

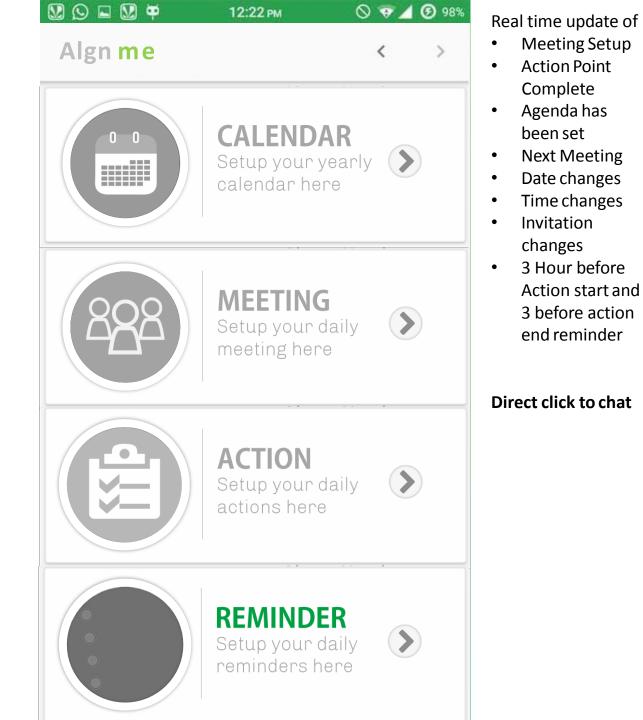


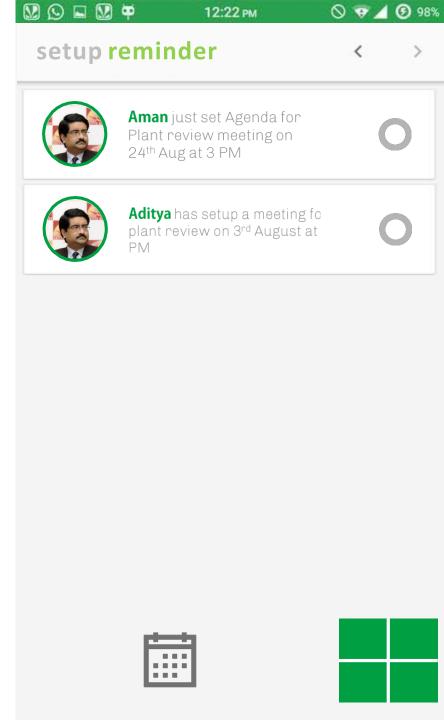


When Complete Then reminder

Deep press to mark action complete only for the person assigned responsible







Meeting Setup

Action Point Complete Agenda has

been set

Next Meeting

Date changes

Time changes

3 Hour before Action start and

3 before action

end reminder

Invitation

changes