

MANISH CHAULAGAIN

Project Management | Agile Scrum Practitioner | Fintech

Sinamangal, Kathmandu | +977-9813660044 | manishchaulagain021@gmail.com |



CAREER SUMMARY :

Highly dedicated and self-driven project management professional, committed to continuous growth and learning. With a deep passion for Agile Scrum, I recognize its critical role in achieving project success. My expertise spans requirement analysis, project planning, risk management, change management, and problem-solving, complemented by strengths in effective communication, team leadership, and decision-making, ensuring seamless team coordination.

WORK EXPERIENCES :

IME Limited

Project Manager | September, 2024 - Present

- Handled the tech teams, including 15 members from both IME Nepal and India.
- Introduced Agile ceremonies to the team, including Sprint Planning, Daily Standup (Daily Scrum), Sprint Review, Sprint Retrospective, and Backlog Refinement (Grooming).
- Configured and introduced project management and documentation tools, such as Jira and Confluence, to the team, enhancing QALity Team Management.
- Handled requirements from stakeholders across various departments, including Compliance, Business, Operations, and Accounts, and helped the team understand the requirements to ensure timely completion.
- Prepared the monthly and quarterly reports, along with timelines for reporting and review purposes, and assisted the engineering manager with regular audits.
- Assisted the team in improving the functionality of "New IME Agent Portal" and successfully applied the updates to the production environment, resolving the issue that had caused the changes to be stalled for deployment.
- Integrated several business-generating international third parties such as TAPTAP, MONEYGRAM, UNIMONEY, and RIA, as well as aggregators like NCHL, NPS, and GLOBAL, with new features and feature upgrades. Additionally, addressing both major and minor issues in IME Nepal.
- Tackled several issues related to the GME and IME merger while enhancing the IME system.
- Analyzed the appropriate man-hours and planned resources with accurate estimations for both production support and the new architectural development of the IME system.
- Assisted the engineering manager in managing the overall team and helped introduce new initiatives for the team's welfare.
- Collaborated with several companies under the IME Group, including IMEpay, Swift Technologies, and EkGhanti Live Chats, to deliver enhanced solutions for the company. During this collaboration, I presented multiple POCs to the IME leadership team.

Amnil Technologies Pvt. Ltd.

Associate Project Manager | January, 2024 - September, 2024

- Collaborating with stakeholders to gather requirements and define project scope, objectives, and deliverables.
- Developing and executing well-structured project plans, timelines, and task breakdowns in coordination with the team and stakeholders.
- Creating and maintaining RACI charts to define clear roles and responsibilities of team members and stakeholders.
- Developing a communication plan with scrum calendar and supporting the team members in adopting and adhering to Agile practices.
- Facilitating Sprint Planning meetings, Daily Stand-ups, Backlog Refinement Sessions, Sprint Reviews, and Retrospectives.
- Tracking project progress and milestones and providing timely Project Status Reports to stakeholders.
- Maintaining comprehensive project documentation, including the SRS, BRD, MOP/RP, meeting minutes, project charter, and status reports.
- Ensuring effective communication and collaboration within a cross-functional team.

RELEVANT PROJECTS :

Global IME Bank

- Successfully completed a BPM-based project with 16 processes for customer actions via web entry and branch CSD.
- Led a cross-functional team of 8, ensuring smooth project execution across departments.
- Collaborated closely with GIBL Bank for requirement gathering and project alignment.
- Managed the full project lifecycle, from server setup to UAT and live production.
- Project was a major success for Amnil Tech, significantly contributing to Global IME Bank's digital transformation strategy.

Hivalaya Digital Pvt Ltd

- Took over from the second project phase and ensured a smooth transition.
- Addressed and resolved issues from the first phase.
- Delivered a fully functional LMS as per client requirements.
- Successfully rolled out an e-learning platform that connects learners with experts.
- Contributed to Hivalaya's goal of transforming the professional landscape of Nepal.

Siddhartha Bank Limited

- Delivered a fully functional CMS application with six modules: Create New CIF/New Account, Existing CIF New Account, KYC Update, Linked Entities, Bulk Account Opening, and Online Account Opening.
- Coordinated with the bank's operations team to meet their requirements within the estimated timeline.
- Successfully implemented a branch-based solution that streamlines account opening and approval processes.

Nabil Bank Limited

- Led the development of the nbank microsite, guiding the React-Laravel based team through the entire project lifecycle.
- Delivered the project for the bank's UAT and addressed change requests to align with client requirements and facilitate UAT closure.

Jyoti Bikash Bank Limited

- Delivered an eKYC process to JBBL, enabling their customers to submit KYC online and complete bank verification easily.
- Strengthened the relationship between JBBL and Amnil Tech by performing the POC closure.
- Brought several BPM-based processes to Amnil Tech with the successful closure of the POC with JBBL.

OTHER WORK EXPERIENCES :

CAS Total Solutions

Business Analyst Intern | October, 2023 - December 2023

- Led the Newgen BPM and Finacle CBS team in developing the Loan Origination System (LOS) with RPA for Sanima Bank.
- Collaborated with DGMs to research and implement an AI-based project management tools and agile practices in the workplace.

Synergy Info Systems Pvt. Ltd.

.NET Development | Academic Internship | October 2022 - January 2023

- Worked as a .NET Dev cum QA, completing several offshore projects and continuously reporting project status to team leads.
- Prioritized the sprint backlog, split tasks into manageable units, and completed them in preparation for staging and deployment.

EDUCATION :

2018 – 2023 (CGPA : 3.63/4.00) | Apex College, Mid Baneshwor, Kathmandu

Bachelor in Computer Information System (BCIS)

SKILLS :

- Agile Methodologies
- Project Planning & Estimating
- Requirement analysis
- Cross-functional Team Leadership
- Wireframing
- Project Documentation

EXPERTISE IN TOOLS AND TECHNOLOGIES :

- Project Management Software: MS Project, Jira, Trello, ClickUp & Google Calander
- Documentation Tools: Confluence, Google Workspace & Microsoft Office Package
- Wireframing Tools: Moqupes, Balsamiq & Visily
- Version Control: Git, GitLab, CI/CD Tools: Jenkins, API Management & Testing: Postman, Swagger, SoapUI
- Programming Languages : C#, ASP.NET Core, Java, PHP, Python & Db : MS-SQL Server, MySQL