



February 25, 2011

Welcome to WASE

**Wipro Academy of Software Excellence
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bangalore - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256**

**Mr. Kushan Choudhury
No. E-4B, Green Garden,
Hesag,
Ranchi - 834003.**

Dear Kushan Choudhury,

Sub: Enrolment letter to WASE as Student - Computer Applications

Welcome to Wipro and being a part of WASE.

With reference to your application and the subsequent interview you have had with us, it is our pleasure to enroll you as a Student - Computer Applications with the Wipro Academy of Software Excellence ("WASE" or "the Academy")

The duration of the academic study would be 48 months from the date of commencement of the study. You will be intimated about the date of commencement through a separate communication.

We hope you enjoy the learning with WASE and have an enriching experience being part of Wipro.

Please read through the terms and conditions on the following pages.

We look forward to having you with us.

All the very best!

**Sincerely,
For Wipro Limited**

**Vaibhav Dalal
Senior Manager - Talent Acquisition**

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Signature:

Date:

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Wipro Technologies

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Regd. Office : Wipro Limited, Dodda Kannelli, Sarjapura Road, Bangalore - 560 035, India Tel:91-80-2844 0011, Fax:91-80-2844 0255 www.wipro.com

1. PROFILE:

You are enrolled as Student - Computer Applications in the Wipro Academy of Software Excellence.

2. DURATION:

The duration of your academic study will be for a period of 48 months from the date of enrolment. Unless the Academy extends the period of your study in writing, which is done solely at the discretion of the WASE Academy, your enrollment would automatically terminate at the end of the stated 48 months.

In case the Academy extends the academic period (in writing) you will continue to be enrolled as a Student - Computer Applications in the Wipro Academy of Software Excellence.

Scholarship and Benefits

During the WASE program you would be entitled to a consolidated monthly scholarship.

Apart from the monthly scholarship, a life & medical insurance would include a cover for you, the premium / cost will be taken care of by Wipro.

1. Medical reimbursements are available towards domiciliary medical expenses of up to **Rs.15,000** per annum under the Medical Assistance Plan (MAS).
2. Additional Hospitalization expenses of **Rs.10,000** per annum for expenses incurred in CBDT approved hospitals.* (refer here for the list of CBDT approved hospitals 'link')
3. A Group Personal Accident Insurance (GPAI) Program of **Rs.12,00,000/-**. You could also get an extra coverage by an additional 50% for a nominal and highly negotiated premium. More details on the policy are available on People Practices Section in myWipro, the HR portal at Wipro.
4. Group Life Insurance Program of **Rs.14,00,000/-** is available for students. This makes it possible to also get an extra coverage by an additional 50% for a nominal and highly negotiated premium. More details on the policy are available on People Practices Section in myWipro, the HR portal at Wipro.

In addition to the above, students are also eligible to participate in a contributory medical insurance cover towards hospitalization and additional medical cover.

- a. A contributory mediclaim insurance program with reimbursements up to **Rs. 2,00,000/-**. For any hospitalization claims beyond **Rs.10,000**, 10% of the claim amount would need to be borne by the students. However, this does not apply if the hospitalization is in a Preferred Mediassist Network hospital.* (refer here for a list of the Preferred Mediassist Network hospital 'link')

If you wish to enhance the coverage, a top up cover option is also available wherein one can increase it by an additional coverage of **Rs.50,000** or **Rs.1,00,000** for a highly negotiated premium. More details on the policy are available on People Practices Section in myWipro, the HR portal at Wipro.

3. VERIFICATION REPORT:

Your enrolment is subject to the satisfactory verification of the particulars handed over by you as part of your application form and / or any information furnished at the time of interview.

4. OBLIGATIONS AND RESPONSIBILITIES:

- a. During the study period you will be governed by the WASE regulations and instructions as stated by the Academy, from time to time, in relation to conduct, discipline and other matters.
- b. During your study as part of WASE, the Academy would expect you to undergo study in any area in which you are placed, with a high standard of initiative and efficiency. Your high commitment as a student in the Academy would be a requirement.
- c. You would not be allowed to seek membership of any local or public body without the written approval from the Manager-Training of the Academy.
- d. During the study period and thereafter, you would not be allowed to give out to anyone in writing or by word of mouth or otherwise, particulars or details of work - process, technical know-how, research carried out, security arrangements, or administrative and/or organizational matters of confidential or secret nature which you may come across during your academic study or become known to you by virtue of your undergoing study under the Academy or otherwise
- e. You are bound by all regulations, instructions and policies of the Academy. These are updated / modified on a periodic basis and new policies may be introduced and notified to students from time to time and you will be bound to comply with the same

During the period of academic study, if you develop or conceptualize inventions, ideas, concepts, discoveries, techniques and improvements (including without limitation computer software) solely or jointly with others in relation to the operation of the Academy / Wipro, such developments will be fully communicated to the Academy and will be the sole intellectual property of Wipro. You agree to cooperate in the execution of documents to facilitate the assignment of such intellectual property when required.

5. POSTING:

During the initial study period, initially you would be made familiar with Wipro Technologies (a division of Wipro Ltd), but you may if needed be re-assigned or transferred to another division, department, establishment or new location where Wipro, has its office or operation and WASE classes are running in the particular location, in India, without enhancing the scholarship amount. On placement of this nature, you will also be governed by the disciplinary rules and regulations as applicable in that unit/branch. You may also be placed in any sister company of Wipro, for practical studies.

6. MISCONDUCT:

- a. In case you are charged with any misconduct or disciplinary issue during your study period, you may be liable to be suspended without payment of scholarship amount, for such period as the Academy may deem fit. If the charges are proved against you may become liable for discontinuation of academic study and termination from enrolment, without notice or payment in lieu of notice notwithstanding any clause of this letter of enrolment and with no prejudice to Wipro's right to enforce the Training agreement.

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