



INDERPRASTHA ENGINEERING COLLEGE

63, Site-IV, Sahibabad Industrial Area, Surya Nagar Flyover Road,
Sahibabad, Ghaziabad – UP

Ref: IPEC/RO/REGN/2019-20

Dt: 31-12-2019

From : Registrar (Through : Director)	To : All 1 st , 2 nd , 3 rd & 4 th year Students
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Dear Students

This is to inform that Registration for Even Semester Session 2019-20 will be done as per following dates:

Year	Date of Registration	Commencement of Classes for even semester session 2019-20
1 st YR	16-01-2020 (1 st & 2 nd period)	Regular Classes for even semester will commence from 3 rd period on 16-01-2019
2 nd /3 rd /4 th year	16-01-2020 (1 st & 2 nd period)	Regular Classes for even semester will commence from 3 rd period on 16-01-2020

NOTE : ATTENDANCE FROM START DATE OF SESSION WILL BE MARKED THROUGH DAILY ATTENDANCE MONITORING SYSTEM AS PER UNIVERSITY RULES.

You will have to follow the below mentioned steps for registration process:

- Step-1. Deposit the balance fees (if any) to accounts department and get the receipt for the same.
- Step-2. Visit college website www.ipec.org.in and log on to "IPEC LIVE" using the Admn Number mentioned in the bottom of your college ID card which is the user ID and PASSWORD.
- Step-3. Click the link "PRINT REGISTRATION FORM" and fill your details online.
(Please note that if you have not submitted the fees to accounts department, the link will show that "Fees pending for academic session 2019-20" and you will not be able to upload the data online.)
- Step-4. Take a print out of the registration form after filling the data and submit registration form with following documents to your Class Coordinator.

Documents to be submitted with the registration form:

1. Undertaking of Attendance and Good Conduct (Annexure-1)
2. Copy of Fee Receipt (Applicable for students who have dues)

Format of the annexure mentioned above is attached with this notice. These formats are also available on college website under the link "REGISTRATION PROCESS FOR EXISTING STUDENTS".


(REGISTRAR)

Copy to:-

1. Dean – Academics
2. ALL HODs- Acad
3. PS to Director – for uploading on college portal.
4. Accounts Department
5. SDC

The Director
IPEC-GZB
(Through: HOD)

Sub: Undertaking for Attendance for Session 2019-20

I.....S/o.....

and R/o
am the students of(Branch) / Course inSemester,
Roll No..... (ID No.....) of IPEC GZB would like to UNDERTAKE
that I shall abide by the University norms of Attendance which is reproduced below:

1. Attendance :

- 1.1 Every students is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities. The attendance can be condoned up to 25% on medical grounds or for other genuine reasons beyond the control of students.
- 1.2 A further relaxation of attendance up to 15% for a student can be given by Head of Institution / College provided that he / she has been absent with prior permission of the Head of the Institution / College for the reasons acceptable to him.
- 1.3 No student will be allowed to appear in the end semester examination if he / she does not satisfy the overall average attendance requirements of Clause Nos. 3.1, and 3.2 and such candidate(s) shall be treated as having failed and will be further governed by clause No.4.2 & 4.3.
- 1.4 The attendance shall be counted from the date of admission in the college or start of academic session whichever is later.

Photograph of
the Student

.....
(Signature of the Student)

.....
(Name of Student)

Parents Phone No:.....

Date :

.....
(Signature of the HOD)

INDERPRASTHA ENGINEERING COLLEGE, GHAZIABAD

Undertaking by student and Parent Employability Enhancement Programme

I, Mr./Ms.....bearing University
Roll No..... student of II/IV/VI/VIII Semester do hereby agree, accept,
undertake and abide by the following terms:

1. To remit the "**Employability Enhancement Programme**" charge of Rs.....
(in words.....)
2. I understand and agree that industry endorsed Assessment Test would be conducted and according to the scores derived from the tests, the training would be arranged by the Institute only after the payment is made.
3. I understand and agree that these charges are purely towards Assistance in **Employability Enhancement Programme** for upgrading my skill-set to boost chances for gainful employment.
4. That the Feedback reports given by the Assessment and Training companies would be shared with the parents/guardian henceforth.
5. This **Employability Enhancement Programme** charge is for the "Assistance" being provided by the Institute for making students employable and does not in any way confer any right to demand placement from the College authorities.
6. I understand and agree to pay all **Employability Enhancement Programme** charges applicable as per the schedule informed to me.
7. I understand and agree that failure to pay the said charge as per the schedule shall mean breach of agreement, hence college authorities have the right to stall/stop any **Employability Enhancement/Training** process, and I shall not hold the college responsible for any of the inconvenience or delay caused thereof.
8. I also undertake that these charges are Non-Refundable and in no point of time under any circumstances, would be refunded.

.....
(Signature of the student)

Mobile No.....

.....
Signature of Parent/Guardian

Address:.....
.....
.....

Mobile No.