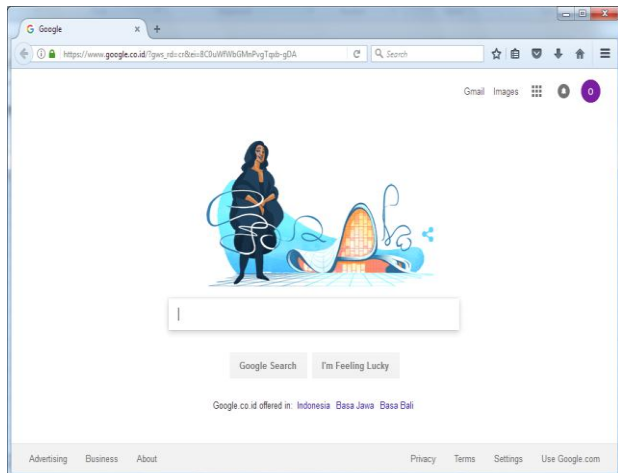


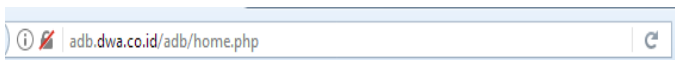
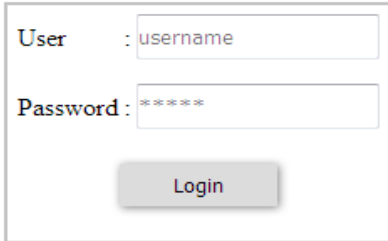
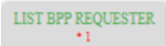


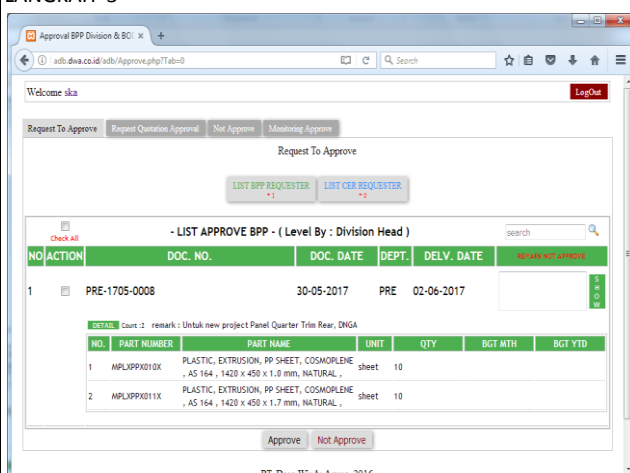




INSTRUKSI KERJA PENGGUNA APLIKASI		DOCUMENT NUMBER	MIS/I226
APPROVAL BPP BY DIVISION		ISSUE & REVISION NUMBER	00.00
LANGKAH		EFFECTIVE DATE	31-May-17
		PAGE	1 of 3
LANGKAH 1		INSTRUKSI	
		Cara Approval mobile (pc/laptop/hp) 1. Cari Browser untuk ke internet sesuai dengan pc/laptop/hp (ex:  ) 2. Ketik http://adb.dwa.co.id di kolom dibawah ini :  3. Lalu enter	
LANGKAH 2		Cara Approval mobile (pc/laptop/hp) 1. Ketik user dan password dikolom dibawah ini :  2. Klik tombol login untuk memulai approval bpp dan cer	
LANGKAH 3		Cara Approval mobile (pc/laptop/hp) 1. Pilih tab  untuk approval BPP 2. Pilih dan ceklist no bppnya yang ingin di approve dikolom action (ex:  PRE-1705-0008) 3. klik tombol  untuk memulai approval	
			
Prepared by,	Checked by,	Approve by,	
			
(Oktaviyanti)	(Nana Permana)	(Nana Permana)	
Date : 31 May 2017	Date : 31 May 2017	Date : 31 May 2017	

INSTRUKSI KERJA PENGGUNA APLIKASI

APPROVAL BPP BY DIVISION

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ISSUE & REVISION NUMBER	00.00
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LANGKAH

INSTRUKSI

LANGKAH 4

Approval BPP Division & BC

Welcome sika

Request To Approve Request Quotation Approval Not Approve Monitoring Approve

Request To Approve

LIST BPP REQUESTER LIST CER REQUESTER

Check All - LIST APPROVE BPP - (Level By : Division Head)

NO	ACTION	DOC. NO.	DOC. DATE	DEPT.	DELV. DATE	REQUEST NOT APPROVE
1	<input checked="" type="checkbox"/>	PRE-1705-0008	30-05-2017	PRE	02-06-2017	

DETAIL Count : 2 remark : Untuk new project Panel Quarter Trim Rear, DNGA

NO.	PART NUMBER	PART NAME	UNIT	QTY	BGT MTH	BGT YTD
1	MPLXPPX10X	PLASTIC, EXTRUSION, PP SHEET, COSMOPLENE, AS 164, 1420 x 450 x 1.0 mm, NATURAL,	sheet	10		
2	MPLXPPX11X	PLASTIC, EXTRUSION, PP SHEET, COSMOPLENE, AS 164, 1420 x 450 x 1.7 mm, NATURAL,	sheet	10		

apakah anda ingin approve?

YES NO

Cara Approval mobile (pc/laptop/hp)

1.Klik Tombol **YES** jika ingin approval no bpp tersebut, maka secara system akan menghilangkan no bpp tersebut yang sudah diapprove dan akan berpindah ke tab monitoring approve

LANGKAH 5

Approval BPP Division & BC

Welcome sika

Request To Approve Request Quotation Approval Not Approve Monitoring Approve

Request To Approve

LIST BPP REQUESTER LIST CER REQUESTER

Check All - LIST APPROVE BPP - (Level By : Division Head)

NO	ACTION	DOC. NO.	DOC. DATE	DEPT.	DELV. DATE	REQUEST NOT APPROVE
1	<input type="checkbox"/>	PRE-1705-0008	30-05-2017	PRE	02-06-2017	

DETAIL Count : 2 remark : Untuk new project Panel Quarter Trim Rear, DNGA

NO.	PART NUMBER	PART NAME	UNIT	QTY	BGT MTH	BGT YTD
1	MPLXPPX10X	PLASTIC, EXTRUSION, PP SHEET, COSMOPLENE, AS 164, 1420 x 450 x 1.0 mm, NATURAL,	sheet	10		
2	MPLXPPX11X	PLASTIC, EXTRUSION, PP SHEET, COSMOPLENE, AS 164, 1420 x 450 x 1.7 mm, NATURAL,	sheet	10		

Approve Not Approve

DT: Data Windows, Amon, 2016

Cara Not Approval mobile (pc/laptop/hp)

1. Pilih dan ceklist no bpponeva yang ingin di approve dikolom action (ex: ☐ **PRE-1705-0008**)

2. Klik tombol **Not Approve** untuk tidak approval

LANGKAH 6

Approval BPP Division & BC

Welcome sika

Request To Approve Request Quotation Approval Not Approve Monitoring Approve

Request To Approve

LIST BPP REQUESTER LIST CER REQUESTER

Check All - LIST APPROVE BPP - (Level By : Division Head)

NO	ACTION	DOC. NO.	DOC. DATE	DEPT.	DELV. DATE	REQUEST NOT APPROVE
1	<input checked="" type="checkbox"/>	PRE-1705-0008	30-05-2017	PRE	02-06-2017	

DETAIL Count : 2 remark : Untuk new project Panel Quarter Trim Rear, DNGA

NO.	PART NUMBER	PART NAME	UNIT	QTY	BGT MTH	BGT YTD
1	MPLXPPX10X	PLASTIC, EXTRUSION, PP SHEET, COSMOPLENE, AS 164, 1420 x 450 x 1.0 mm, NATURAL,	sheet	10		
2	MPLXPPX11X	PLASTIC, EXTRUSION, PP SHEET, COSMOPLENE, AS 164, 1420 x 450 x 1.7 mm, NATURAL,	sheet	10		

apakah anda ingin not approve?

YES NO

Cara Not Approval mobile (pc/laptop/hp)

1. Ketik alasan tidak di approval no bpp tersebut dikolom dibawah ini

REASON NOT APPROVE

SHOW

2.Klik Tombol **YES** jika ingin approval no bpp tersebut, maka secara system akan menghilangkan no bpp tersebut yang tidak diapprove dan akan berpindah ke tab Not Approve

Prepared by,

Checked by,

Approve by,

Control Copy

(Oktaviyanti)

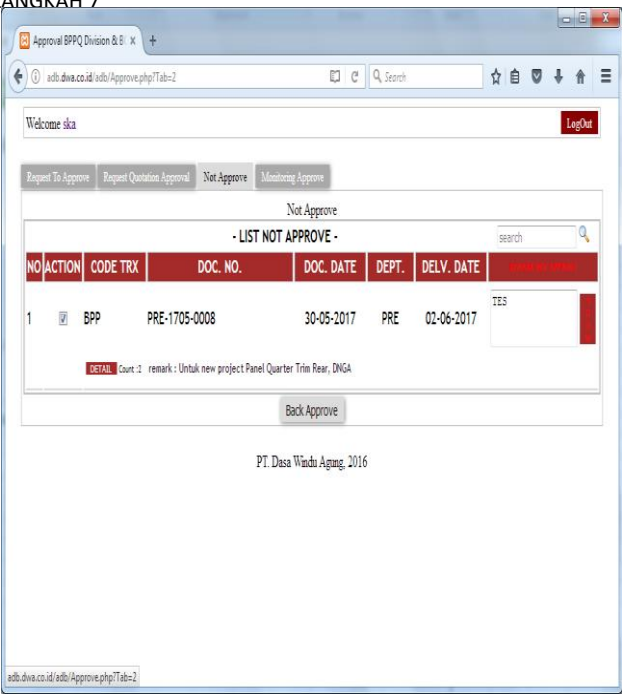
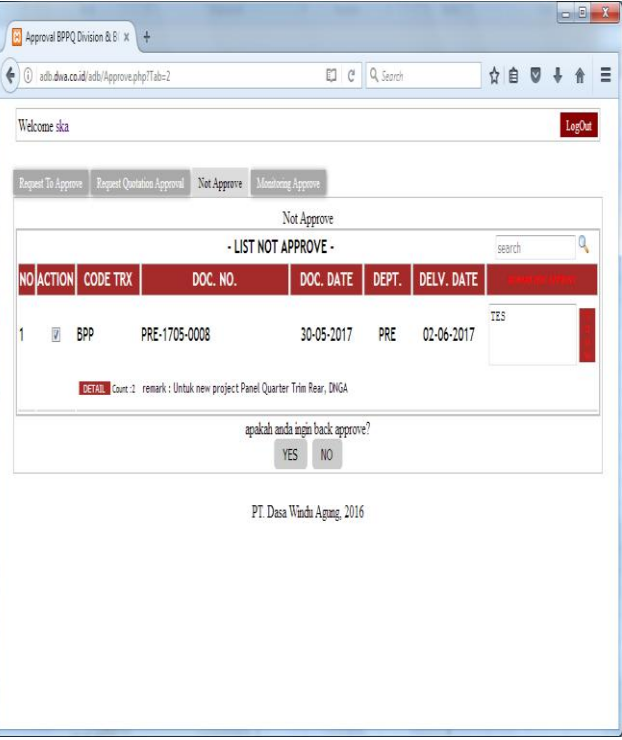
(Nana Permana)

(Nana Permana)

Date : 31 May 2017

Date : 31 May 2017

Date : 31 May 2017

<p align="center">INSTRUKSI KERJA PENGGUNA APLIKASI</p> <p align="center">APPROVAL BPP BY DIVISION</p>		DOCUMENT NUMBER	MIS/1226
		ISSUE & REVISION NUMBER	00.00
		EFFECTIVE DATE	31-May-17
		PAGE	3 of 3
<p align="center">LANGKAH</p>		<p align="center">INSTRUKSI</p>	
<p>LANGKAH 7</p> 		<p>Cara Mengembalikan Not Approval untuk approval lagi mobile (pc/laptop/ho)</p> <ol style="list-style-type: none"> 1. Klik tab Not Approve 2. Pilih dan ceklist no bpnnya yang ingin di approve dikolom action (ex: <input checked="" type="checkbox"/> PRE-1705-0008) 3. Klik tombol Back Approve untuk bisa approval lagi 	
<p>LANGKAH 8</p> 		<p>Cara Mengembalikan Not Approval untuk approval lagi mobile (pc/laptop/hp)</p> <ol style="list-style-type: none"> 1. Klik Tombol YES jika ingin approval no bpp tersebut, maka secara system akan menghilang no bpp tersebut yang tidak diapprove dan akan berpindah ke tab Not Approve 	
<p>Prepared by,</p> <p align="center">Control</p> <p align="center">(Oktaviyanti)</p> <p>Date : 31 May 2017</p>		<p>Checked by,</p> <p align="center">Copy</p> <p align="center">(Nana Permana)</p> <p>Date : 31 May 2017</p>	
		<p>Approve by,</p> <p align="center">(Nana Permana)</p> <p>Date : 31 May 2017</p>	