

INSTRUKSI KERJA PENGGUNA Aplikasi Master Price CER	DOCUMENT NUMBER	MIS/I151
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1. TUJUAN

Untuk panduan user membantu menggunakan program untuk menginput master price yang ada di cer.

2. PERSIAPAN

Program Aplikasi Improvement Finacct.

3. LANGKAH KERJA PENGGUNAAN APLIKASI MASTER PRICE CER

a. Membuka modul CER

- Pilih menu Improvement Finacct– PUR–Master Data – Price CER, maka akan tampil form sbb :

Master Price CER (Capital Expenditure Requisition)

Master Price CER (Capital Expenditure Requisition)

Search

No	Vendor Code	Vendor Name	Product Code	Product Name	Unit	Currency
1	KRE	KREASI DASATAMA, P.T - KRE	PPC-750x600x190	Pallet PP Corrugated (Infraboard), Dimensi 750x600x190	unit	IDR
2	TMK	3M INDONESIA, PT. (KANBAN) - TMK	MADHTAP4510	ADHESIVE, TAPE, DOUBLE FACE FOAM, 3M, RT#8012, DIE CUTTED F...	pc	IDR
3	TMK	3M INDONESIA, PT. (KANBAN) - TMK	MADHTAP4500	ADHESIVE, TAPE, DOUBLE FACE FOAM, 3M, RT#8012, DIE CUTTED F...	pc	IDR
4	TMK	3M INDONESIA, PT. (KANBAN) - TMK	MADHTAP4490	ADHESIVE, TAPE, DOUBLE FACE FOAM, 3M, RT#8012, DIE CUTTED F...	pc	IDR
5	TMK	3M INDONESIA, PT. (KANBAN) - TMK	MADHTAP4480	ADHESIVE, TAPE, DOUBLE FACE FOAM, 3M, RT#8012, DIE CUTTED F...	pc	IDR
6	TMK	3M INDONESIA, PT. (KANBAN) - TMK	MADHTAP4470	ADHESIVE, TAPE, DOUBLE FACE FOAM, 3M, RT#8012, DIE CUTTED G...	pc	IDR
7	TMK	3M INDONESIA, PT. (KANBAN) - TMK	MADHTAP4460	ADHESIVE, TAPE, DOUBLE FACE FOAM, 3M, RT#8012, DIE CUTTED G...	pc	IDR
8	TMK	3M INDONESIA, PT. (KANBAN) - TMK	MADHTAP4450	ADHESIVE, TAPE, DOUBLE FACE FOAM, 3M, RT#8012, DIE CUTTED G...	pc	IDR
9	TMK	3M INDONESIA, PT. (KANBAN) - TMK	MADHTAP4440	ADHESIVE, TAPE, DOUBLE FACE FOAM, 3M, RT#8012, DIE CUTTED G...	pc	IDR
10	DCI	DELA CEMARA INDAH, PT-DCI	MMETRET003X	RETAINER, ROOF HEADLINING , [63317-0D080],	pcs	IDR
11	DCI	DELA CEMARA INDAH, PT-DCI	MMETRET002X	RETAINER, ROOF HEADLINING , [63317-0D070],	pcs	IDR
12	DCI	DELA CEMARA INDAH, PT-DCI	MMETRET001X	RETAINER, ROOF HEADLINING , [63317-0D060],	pcs	IDR
13	CLP	CENTRAL PNEUMATIC, -CLP	MMETRET001X	RETAINER, ROOF HEADLINING , [63317-0D060],	pcs	IDR
14	CLP	CENTRAL PNEUMATIC, -CLP	PPNESAS00200	Sensor Auto Switch SMC B54	pcs	IDR
15	YPK	YOGYA PRESISI TEHNIKATAMA INDUSTRI, PT (KAN...	PPLSCLP0870	PIECE, CLIP [X11M]	set	IDR
16	YPK	YOGYA PRESISI TEHNIKATAMA INDUSTRI, PT (KAN...	PPLSCLP0790	PIECE, REAR MUD GUARD [328A]	set	IDR
17	YPK	YOGYA PRESISI TEHNIKATAMA INDUSTRI, PT (KAN...	PPLSBUS0090	INSERT, BUSHING, MUD GUARD REAR INNOVA [IMV]	pc	IDR
18	OCF	OCEANCASH FELTS, PT - OCF (KANBAN)	MCVSSRF0370	FELT, RESINATED, SEMI CURED, 1600 gsm, 25 x 1300 x 770 mm ,	sheet	IDR
19	TOK	TOSAMA ABADI, PT - TOK (KANBAN)	MHWRSR0180	SCREW, TAPPING, W/ WASHER, 6.3 X 30 mm, ZINC PLATING BLACK	pc	IDR
20	TOK	TOSAMA ABADI, PT - TOK (KANBAN)	MHWRSR0210	SCREW, TAPPING, W/ WASHER, 6.3 X 25 mm, ZINC PLATING BLACK	pc	IDR
21	LTM	LAKSANA TEKNIK MAKUMUR, PT - LTM	MPLXHD022X	PLASTIC, EXTRUSION, PE-HD SHEET, MARLEX, HHM 5502 80% VIRGI...	sheet	IDR
22	FES	FESTO, PT.- FES	PPNEVPA00600	Vacuum Pad FESTO VASB30-1/8 PUR	pcs	IDR
23	FES	FESTO, PT.- FES	PPNEVPA00700	Vacuum Pad FESTO VASB15-1/8 PUR	pcs	IDR
24	FJI	FAKTA JABBAR INDUSTRI, PT - FJI	PPC-750x600x190	Pallet PP Corrugated (Infraboard), Dimensi 750x600x190	unit	IDR
25	LTM	LAKSANA TEKNIK MAKUMUR, PT - LTM	MPLXHD0250	PLASTIC, EXTRUSION, PE-HD SHEET, MARLEX HHM 5502, 2.5 x 1400 ...	sheet	IDR
26	FES	FESTO, PT.- FES				IDR
27	CLP	CENTRAL PNEUMATIC, -CLP				IDR
28	LTM	LAKSANA TEKNIK MAKUMUR, PT - LTM	MPLXHD022Y	PLASTIC, EXTRUSION, PE-HD SHEET, MARLEX HHM 5502 80% VIRGI...	sheet	IDR
29	LTM	LAKSANA TEKNIK MAKUMUR, PT - LTM	MPLXHD022X	PLASTIC, EXTRUSION, PE-HD SHEET, MARLEX HHM 5502 80% VIRGI...	sheet	IDR

29 record(s)

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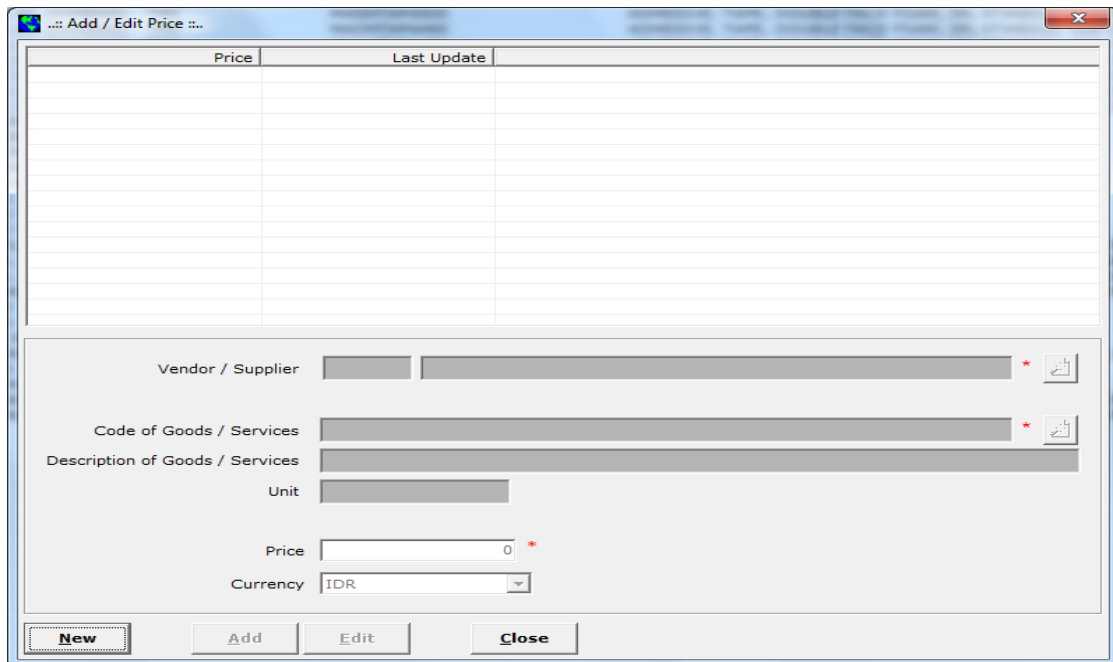
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Control Copy (Oktaviyanti) Date : 08 Juni 2015	Control Copy (Galih Radito) Date : 08 Juni 2015	Control Copy (Nana Permana) Date : 08 Juni 2015

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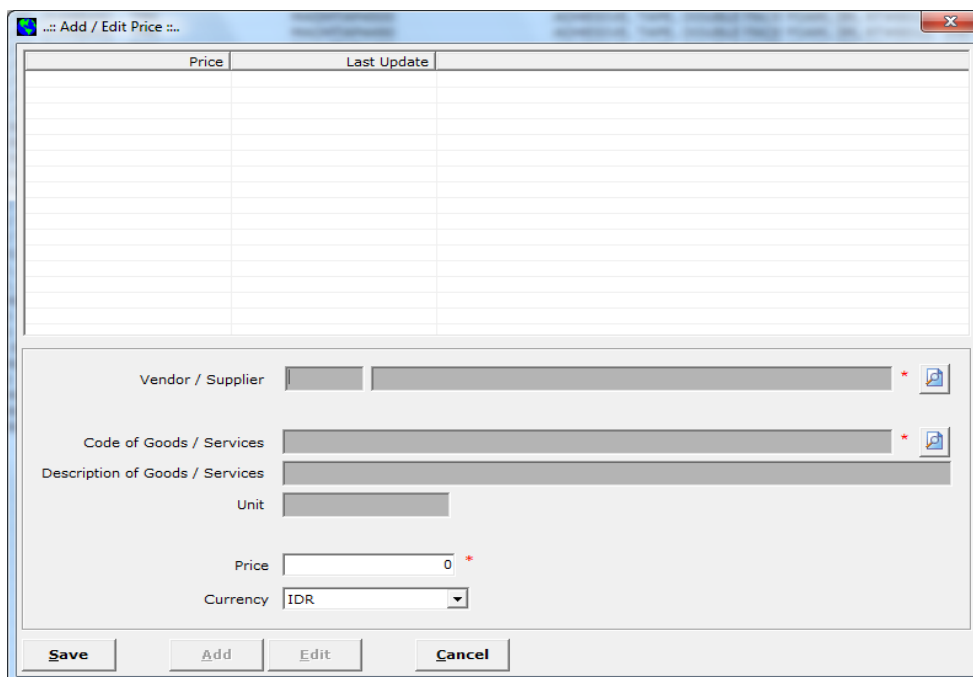
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b. Menginput master price cer

- Klik tombol **New** untuk memulai input master price cer yang baru, maka akan muncul tampilan berikut :



- Klik tombol **New** untuk memulai input , maka akan muncul tampilan berikut :



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Control

(Oktaviyanti)

Date : 08 Juni 2015

Checked by :

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(Galih Radito)

Date : 08 Juni 2015


Approved By :

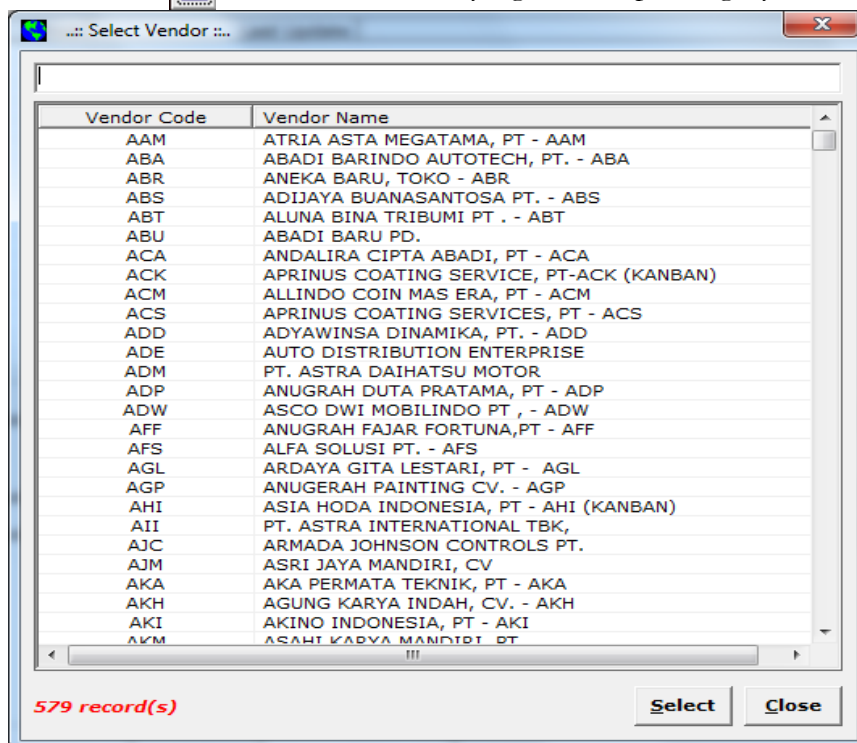
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(Nana Permana)

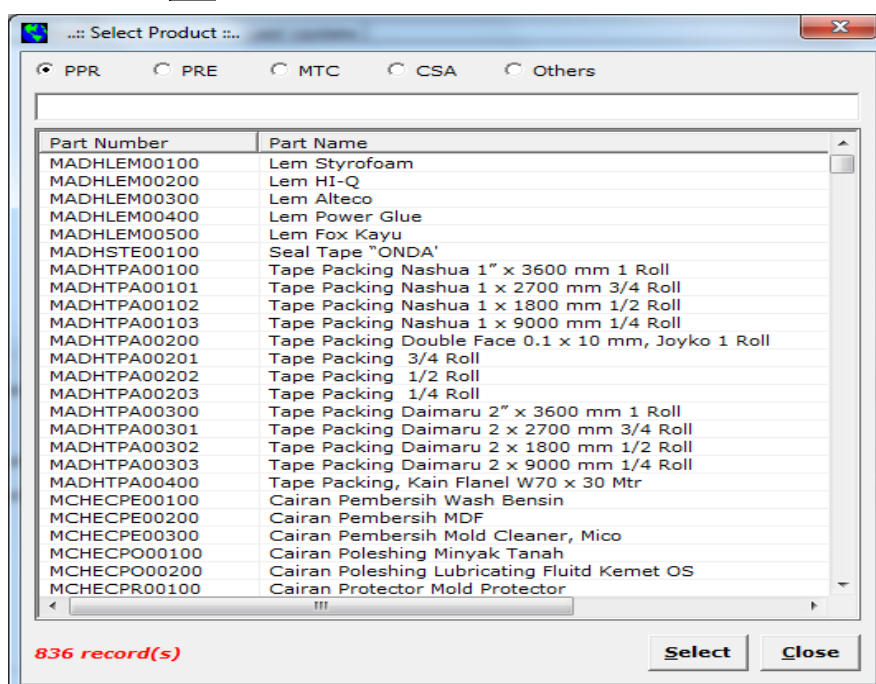
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- Klik tombol  untuk nama vendor yang mau diinput harganya, maka akan muncul tampilan :



- Ketik nama vendornya, lalu klik tombol **Select**
- Klik tombol  untuk nama vendor yang mau diinput harganya, maka akan muncul tampilan :



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<div style="text-align: center; font-size: 2em; font-family: cursive;">Control Copy</div>		
(Oktaviyanti)	(Galih Radito)	(Nana Permana)
Date : 08 Juni 2015	Date : 08 Juni 2015	Date : 08 Juni 2015

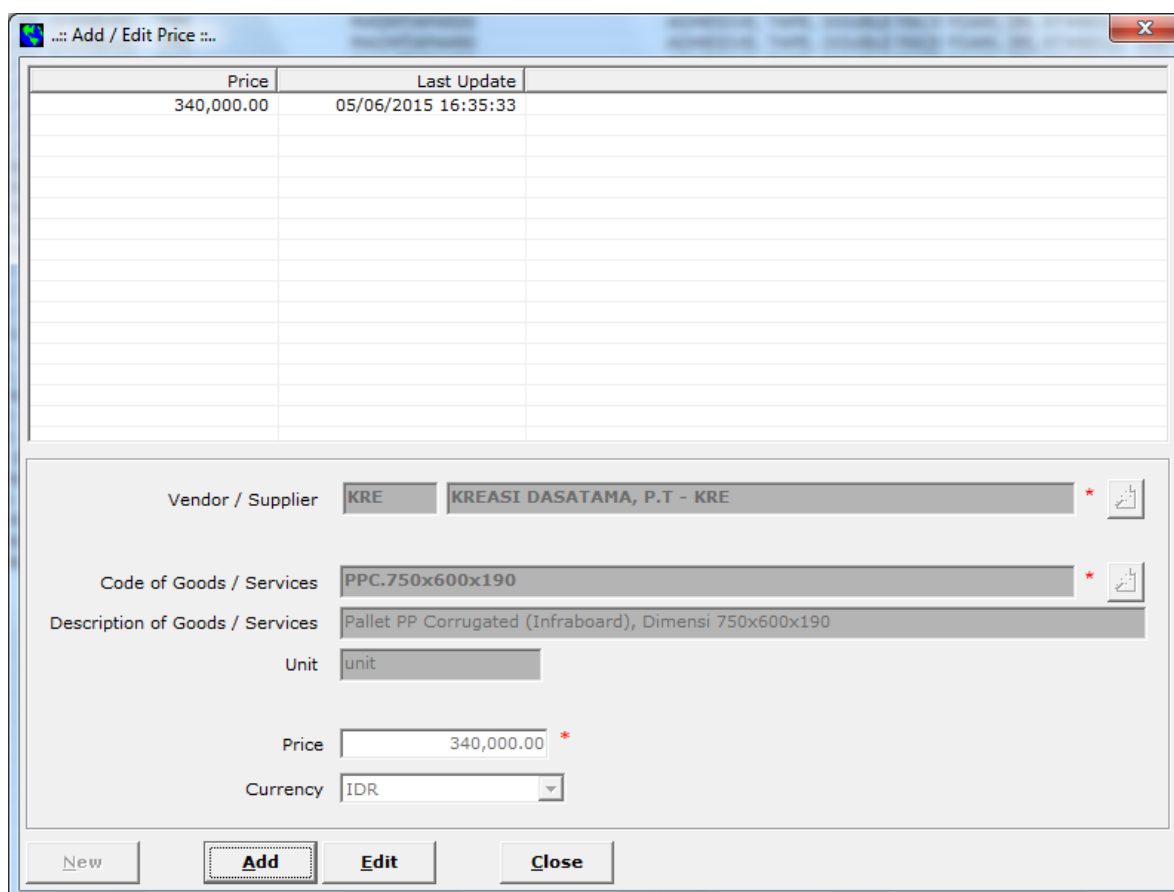
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- Ketik part number sesuai dengan product di dept yang manamau diinput, lalu klik tombol **Select**
- Ketik harga dikolom price
- Pilih currency nya
- Klik tombol **Save** maka secara otomatis akan tersimpan

c. Tambah harga yang sudah ada

- Klik tombol **New** untuk memulai input master price cer yang baru, maka akan muncul tampilan berikut :



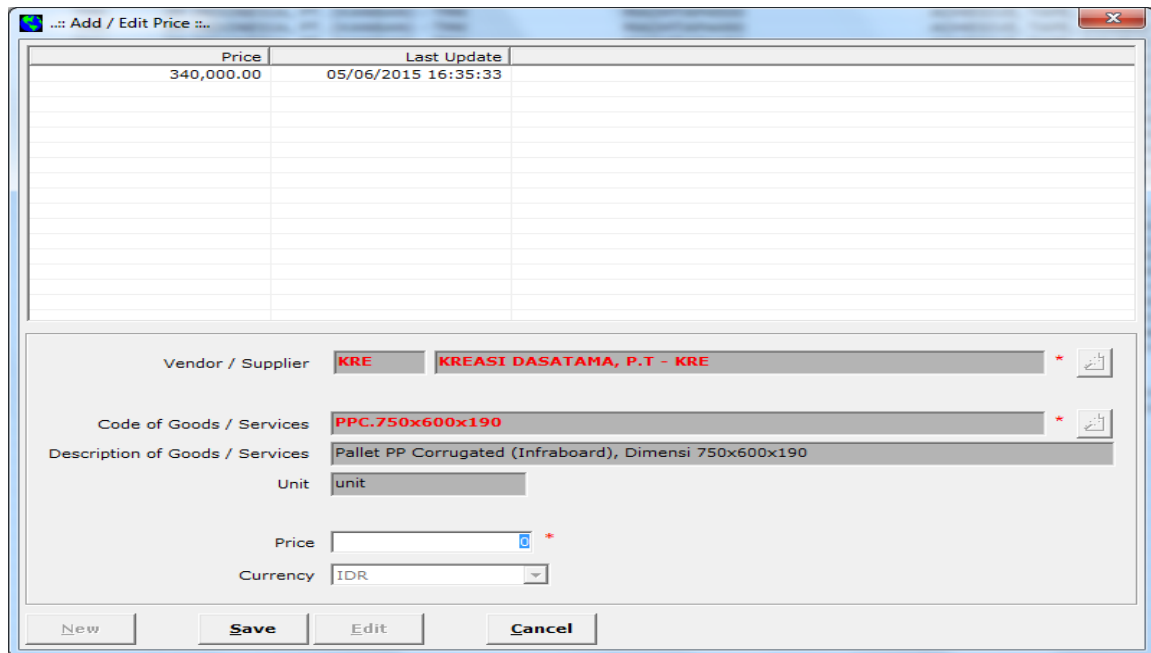
Tambah harga :

- Klik tombol **Add** untuk memulai input , maka akan muncul tampilan berikut :

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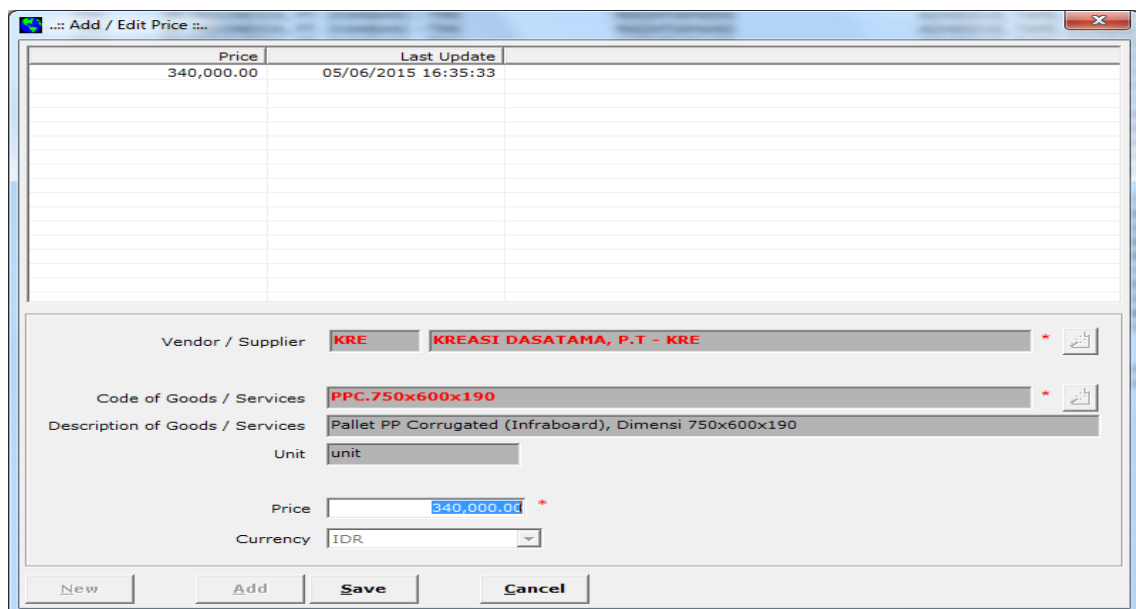


The screenshot shows a software window titled "...: Add / Edit Price ...". It contains a table with two columns: "Price" and "Last Update". The first row of the table shows "340,000.00" and "05/06/2015 16:35:33". Below the table, there are several input fields: "Vendor / Supplier" (KRE, KREASI DASATAMA, P.T - KRE), "Code of Goods / Services" (PPC.750x600x190), "Description of Goods / Services" (Pallet PP Corrugated (Infraboard), Dimensi 750x600x190), "Unit" (unit), "Price" (empty), and "Currency" (IDR). At the bottom, there are buttons: "New", "Save", "Edit", and "Cancel".

- Ketik harga dikolom price, lalu klik tombol **Save** maka secara system akan tersimpan

Edit Harga :

- Klik tombol **Edit** untuk mengedit harga , maka akan muncul tampilan berikut :



The screenshot shows the same software window as before, but the "Price" field is now filled with "340,000.00". The "Currency" is still "IDR". The buttons at the bottom are "New", "Add", "Save", and "Cancel".

- Ketik harga dikolom price, lalu klik tombol **Save** maka secara system akan tersimpan

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