Minute

1. Content
   1. Process Specification Discussion
      1. Process 4:
         * Rewrite PS to follow the PS template
      2. Process 3
         * Rewrite Data Flow Input and Output
2. Tasks
   1. Rewrite Process 4 and 3
   2. Write Data Flow Description and Element Description for each in **AND** out Data Flow of each process following the templates (external data flow only)
      1. Tân Process 4
      2. Kim Process 3
      3. Thi Process 5
      4. Q.Thắng Process 6
      5. C.Thắng Process 1
3. Rule
   1. Minute of each meeting must be written by hand first. The minute will be typed afterwards.