

JAY-AR O. AQUE

Computer Batch Operator



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Phase 2, Pinagsama, Taguig City



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PROFILE

Adaptable and detail-oriented Computer Batch Operator exploring exciting career opportunities in the IT field. Eager to apply my technical skills and problem-solving abilities in a role that challenges and expands my expertise, contributing to the success of a forward-thinking team.

SKILLS

- **Batch Processing & Job Scheduling**
 - Control-M (Production, UAT, SIT)
- **File Transfer**
 - WinSCP
 - MoveIt
- **Issue Tracking**
 - GitLab
 - Redmine
- **Remote Access**
 - Putty
- **Database Management:**
 - Oracle Enterprise Manager
- **Technical issue analysis**
- **Programming Language**
 - Java, C++, VBnet
- **Web Development**
 - HTML, CSS

EXPERIENCE

WESUPPORT, INCORPORATED

25/F D Citibank Tower, 8741 Paseo De Roxas, Makati City 1200, Philippines
Position: **Computer Operator at Metropolitan Bank and Trust Company**
November 28, 2022 - Present

- Oversee 24/7 monitoring and processing of Banks' production batch.
- Proficient in executing and managing job deployments across multiple environments including Production, User Acceptance Testing (UAT), and System Integration Testing (SIT) using Control-M.
- Ad hoc scheduling of batch jobs in case of reruns.
- Execute Shell Scripts collaboratively with L2 Interface/Functional and Database Administrators for enhanced efficiency.
- Diagnosis and trouble-shooting of batch processing errors.
- Participated in various IT infrastructure deployments from emergency deployment Monthly/Quarterly Restart and Year End Deployments in Coordination with the entire Core Banking IT Infrastructure teams.

OCCIDENTAL MINDORO STATE COLLEGE

Poblacion, Sablayan, Occidental Mindoro
Position: **Computer Laboratory Technician**

August 03, 2022 - November 02, 2022

- Hardware & Software Maintenance Installing, upgrading, and repairing computer hardware components including CPUs, RAM, hard drives. format/reprogram Operating System.
- Security: Knowledge of basic cybersecurity principles implement security measures such as antivirus software, firewalls, and data encryption
- Perform audits and tests on computer systems, networks and hardware to ensure it is functioning properly

TRAINING

TESDA: COMPUTER SYSTEM
SERVICING (NCII)
March 2018

EDUCATION

SINIOR HIGH SCHOOL (ICT)

Occidental Mindoro State College
2016 - 2018

BACHELOR OF INFORMATION TECHNOLOGY

Occidental Mindoro State College
2018 - 2022

Reference

Mr. John Paul Dantayana
BSIT Program Head
Phone: **0995-513-0834**

Ms. Clandestine Mae Ang
Shift Lead
Phone: **0906-926-5288**