

Republic of the Philippines
Department of Labor and Employment
Regional Office No. VII

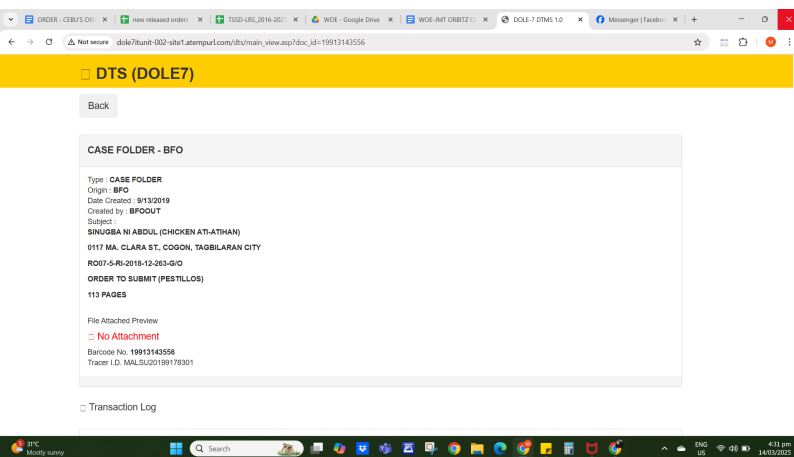
Checklist for Application of Clearing Mechanical Plan Installation/s

Checklist of requirements effective March 01, 2017

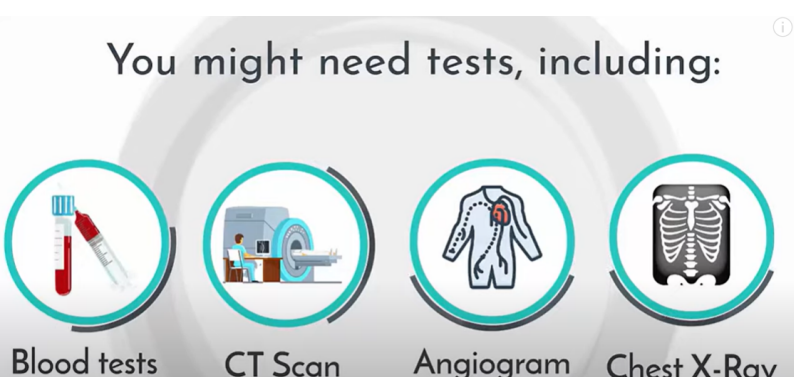
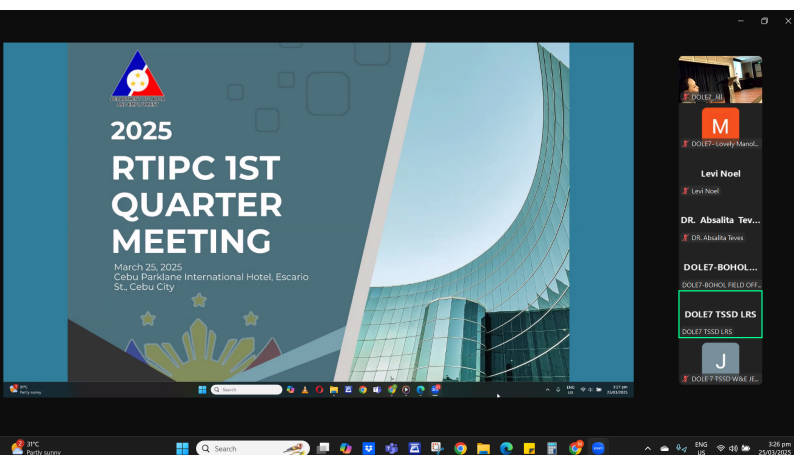
Applicant Establishment: Gaisano Mactan Mall
Equipment Location: near comfort room
Total Units: 1
Selected Equipment: Boiler, Pressure vessel, Elevator/manlift/dumbwaiter

Mechanical Application Checklist

1. Request Letter for "clearing of mechanical plans" addressed to Regional Director with contact name & contact number
Checked: Yes

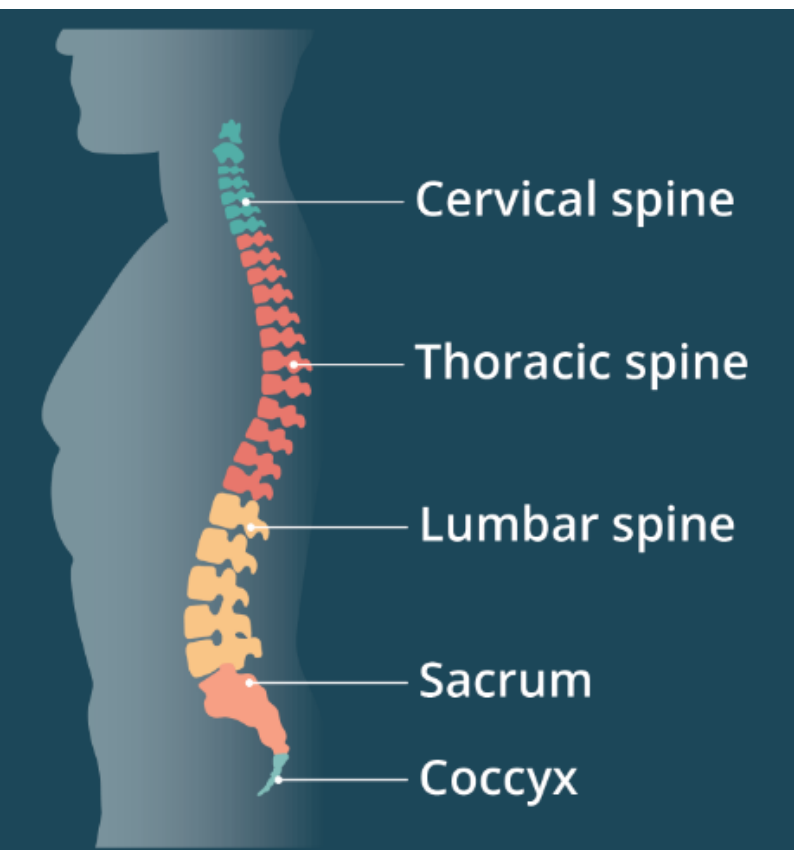


2. Three (3) sets of duly accomplished Application Forms per equipment, signed/sealed by PME and signed by Owner/Manager
Checked: Yes



3. Three (3) sets of Plans/drawings incorporated in the Application Form (A3 size acceptable if legible)

Checked: Yes



MULTI-PURPOSE LOAN			
LIST OF VALID ID'S	PROCEDURE	REQUIREMENTS (MEMBER)	REQUIREMENTS (FILING THROUGH A REPRESENTATIVE)
STEP 1			
Submit accomplished Multi-Purpose Loan Application Form and required supporting documents			
STEP 2			
Get STL Acknowledgement Receipt (HQP-SLF-121)			
STEP 3			
On scheduled date, get loan proceeds.			

	A	B	C	D	E	
1	PRODUCT	PER PIECE/KILO	PRICE		TOTAL	
2	DANGGIT	1/4	212.50	1	212.50	
3		1/2	425.00	2	850.00	
4	LOCAL PUSIT	1/4	200.00	2	400.00	
5		1/2	400.00	1	400.00	
6	SWEET PUSIT	1/4	325.00		0.00	
7		1/2	650.00		0.00	
8	PORK CHICHARON	1/4	200.00	10	2,000.00	
9		1/2	400.00	2	800.00	
10	CHORIZO	1KL	800.00	10	8,000.00	
11	DRIED MANGO	100 grms	70.00	19	1,330.00	
12	OTAP	190 grms	100.00	24	2,400.00	
13	TOTAL				16,392.50	
14						
15						

4. Location / Site plans / Vicinity Map

Checked: Yes

	A	B	C	D	E
1	PRODUCT	PER PIECE/KILO	PRICE	ORDERS	TOTAL
2	DANGGIT	1/4	212.50	1	212.50
3		1/2	425.00	2	850.00
4	LOCAL PUSIT	1/4	200.00	2	400.00
5		1/2	400.00	1	400.00
6		1/4	325.00		0.00

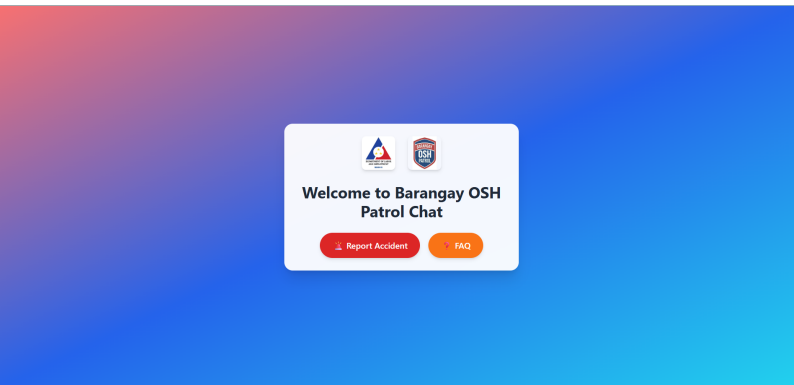
5. Room layout / Floor plans / Equipment specifications

Checked: Yes

SCANNED DOCUMENTS FOR AUGUST 25-29 2025
Total Scanned files = 30

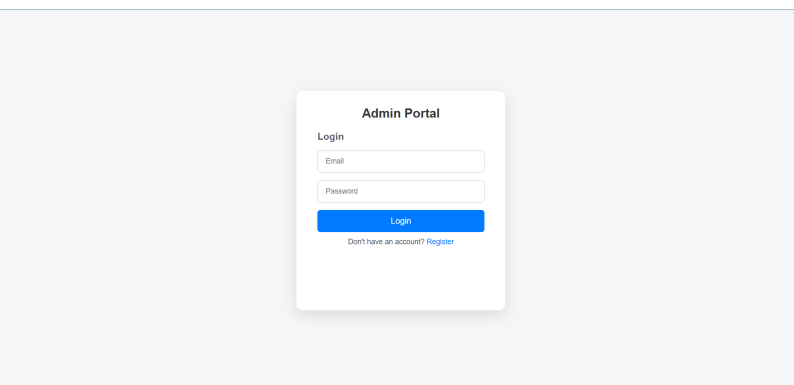
6. Installation drawings of equipment showing detailed sections / elevations / foundation construction

Checked: Yes



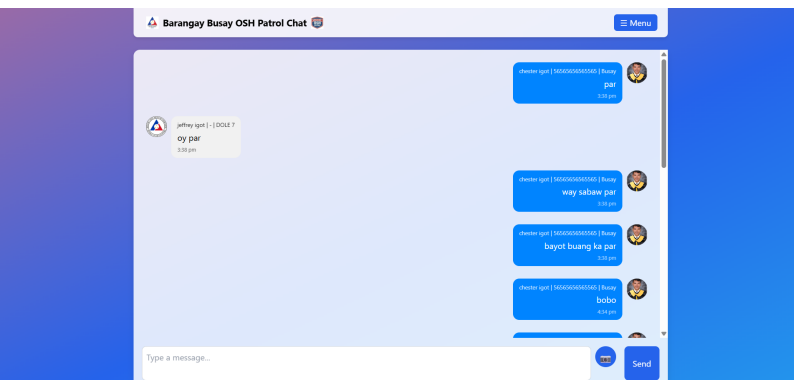
7. Foundation design calculation with minimum factor of safety of 5 (Boiler, Pressure Vessel, Turbine, ICE)

Checked: Yes



8. Mechanical plans/drawings, signed/sealed by PME and signed by Owner/Manager

Checked: Yes



9. Photocopy of PME's valid PRC ID

Checked: Yes

NOTE FOR NO DOCUMENTS FOR P20

TCFO

3S GLOBTEK CONSTRUCTION CORP - 1ST ORDER
PROFOOD INTERNATIONAL CORP - 1ST AND 2ND ORDER
COAST PACIFIC MANUFACTURING CORPORATION - 2ND AND 3RD ORDER
PACIFIC TRADERS MANUFACTURING CORP - 1ST ORDER
TOYOTA MABOLO CEBU, INC - 2ND ORDER

10. Photocopy of PME's recent Professional Tax Receipt
Checked: Yes

NOTE FOR NO DOCUMENTS FOR P20

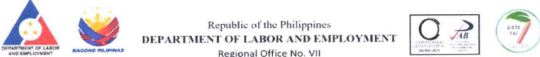
TCFO

3S GLOBTEK CONSTRUCTION CORP - 1ST ORDER
PROFOOD INTERNATIONAL CORP - 1ST AND 2ND ORDER
COAST PACIFIC MANUFACTURING CORPORATION - 2ND AND 3RD ORDER
PACIFIC TRADERS MANUFACTURING CORP - 1ST ORDER
TOYOTA MABOLO CEBU, INC - 2ND ORDER
CLEAR EXPORTS INDUSTRIES INC - 1ST TO 4TH
ZUMYPHIL CONSTRUCTION INC - 1ST
GCH HOLDINGS INC - 1ST
CLEAR WATER ICE PLANT AND COLD STORAGE CORP - 3RD
RVC INCORPORATED - 1ST AND 2ND
3S GLOBTEK CONSTRUCTION CORP - 1ST
GRAND AVINER CORP - 1ST

CPFO

ANILSON PACKAGING SOLUTIONS INC - 1ST

11. Photocopy of PME's valid Certificate of Appearance (CA) issued from DOLE
Checked: Yes



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VII

Checklist for Application of clearing Mechanical Plan Installation/s

Checklist of requirements in the application for mechanical installation & mechanical fabrication of Industrial Facilities effective March 01, 2017.

Applicant Establishment: _____
Location of Equipment where installed: _____

Total # of units: 0

<input type="checkbox"/>	Boiler
<input type="checkbox"/>	Pressure vessel
<input type="checkbox"/>	Internal combustion engine
<input type="checkbox"/>	Power piping line
<input type="checkbox"/>	Crane & hoist equipment
<input type="checkbox"/>	Elevator/manlift/dumbwaiter
<input type="checkbox"/>	Steam/gas/hydro/wind turbine

☐ Request Letter for "clearing of mechanical plans" addressed to Regional Director with contact name & contact number

☐ Three (3) sets of duly accomplished Application Form per equipment, signed/sealed by PME and signed by the Owner/Manager

Three (3) sets of plans/drawings shall be incorporated in the Application Form (A3 size is acceptable if legible)

☐ Location / Site plans / Vicinity Map

☐ Room lay-out / Floor plans / Equipment specifications

☐ Installation drawings of equipment / showing detailed section / elevations / foundation construction

☐ Foundation design calculation having minimum Factor of Safety of 5 (Boiler, Pressure vessel, Turbine, ICE)

12. One (1) electronic copy of mechanical application in a portable document format (PDF) - if applicable
Checked: Yes

(if legible)

☐ Location / Site plans / Vicinity Map

☐ Room lay-out / Floor plans / Equipment specifications

☐ Installation drawings of equipment / showing detailed section / elevations / foundation construction

☐ Foundation design calculation having minimum Factor of Safety of 5 (Boiler, Pressure vessel, Turbine, ICE)

☐ Mechanical plans/drawings, signed/sealed by PME and signed by the Owner/Manager

☐ Photocopy of PME's valid PRC ID

☐ Photocopy of PME's recent Professional Tax Receipt

☐ Photocopy of PME's valid Certificate of Appearance (CA) issued from DOLE

☐ One (1) electronic copy of mechanical application in a portable document format - if applicable

NOTE: Fastened documents in a folder per unit of mechanical equipment application.

REMARKS: (To be filled-up by TSI evaluator)

Evaluated by: _____ Date of Evaluation: _____

NOTE: *** Application with incomplete documents will be returned to the applicant

Remarks: N/A
Evaluated by: N/A
Date of Evaluation: N/A