

Republic of the Philippines
Department of Labor and Employment
 Regional Office No. VII

Checklist for Application of Clearing Mechanical Plan Installation/s

Checklist of requirements in the application for mechanical Installation & mechanical fabrication of industrial facilities effective March 01, 2017.

Applicant Establishment: undefined
 Location of Equipment: lapu lapu city
 Total # of units: 2
 Selected Equipment: Power piping line

1. Request Letter for "clearing of mechanical plans" addressed to Regional Director with contact name & contact number

	A	B	C	D	E
1	PRODUCT	PER PIECE/KILO	PRICE	ORDERS	TOTAL
2	DANGGIT	1/4	212.50	1	212.50
3		1/2	425.00	2	850.00
4	LOCAL PUSIT	1/4	200.00	2	400.00
5		1/2	400.00	1	400.00
6	SWEET PUSIT	1/4	325.00		0.00
7		1/2	650.00		0.00
8	PORK CHICHARON	1/4	200.00	10	2,000.00
9		1/2	400.00	2	800.00
10	CHORIZO	1KL	800.00	10	8,000.00
11	DRIED MANGO	100 grms	70.00	19	1,330.00
12	OTAP	190 grms	100.00	24	2,400.00
13	TOTAL				16,392.50
14					

2. Three (3) sets of duly accomplished Application Forms per equipment, signed/sealed by PME and signed by Owner/Manager

Checklist of Requirements in the Applicant for Electrical Wiring Installation/s of Industrial facilities

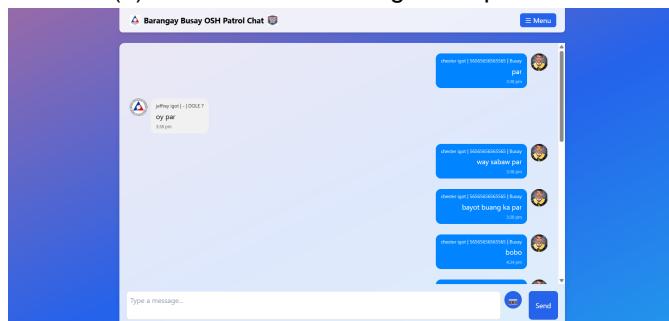
- 1. Covering / Transmittal letter with pertinent information such as name of establishment as reflected in the applicant form, contact name and tel/cell phone number of the applicant/contact person.
- 2. Three (3) printed copy of plans/drawings and applicant form signed and sealed by a Professional Electrical Engineer (PEE) and universal serial bus (USB) flash drive containing the requirements in read-only in the form of portable document format (PDF) reflecting PRC and PTR number of the signing PEE. All electrical plans and drawings shall be drawn on drawing sheets of the following standard size:
 - 700 mm x 1000 mm
 - 700 mm x 700 mm
 - 500 mm x 700 mm

Submitted drawing plans should be folded in a size same as the applicant forms showing the drawing sheet number (lower right) of the drawing plan.

The following shall be incorporated in the plans/drawings

- 2.1 Location and site plan:
 - Location of service drop, service equipment, nearest pole and meter including the clearance of service drop and service entrance
- 2.2 General electrical specifications:
 - Nature of electrical service, including numbers of phases, number of wires and phases
 - Types of wiring service entrance, feeder, sub-feeders, branch circuit
 - Special equipment
 - Systems or method of grounding
 - Mounting heights of meter, outlet and lighting switch

3. Three (3) sets of Plans/drawings incorporated in the Application Form (A3 size acceptable if legible)

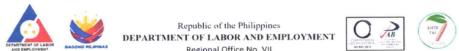


4. Location / Site plans / Vicinity Map

MULTI-PURPOSE LOAN

LIST OF VALID ID'S	PROCEDURE	REQUIREMENTS (MEMBER)	REQUIREMENTS (FILING THROUGH A REPRESENTATIVE)
STEP 1			
Submit accomplished Multi-Purpose Loan Application Form and required supporting documents			
STEP 2			
Get STL Acknowledgement Receipt (HQ-P-SLF-121)			
STEP 3			
On scheduled date, get loan proceeds.			

5. Room layout / Floor plans / Equipment specifications



Checklist for Application of clearing Mechanical Plan Installation/

Checklist of requirements in the application for mechanical installation & mechanical fabrication of Industrial Facilities effective March 01, 2017.

Applicant Establishment: _____
Location of Equipment where installed: _____

Total # of units: 0

- Boiler
- Pressure vessel
- Internal combustion engine
- Power piping line
- Crane & hoist equipment
- Elevator/manlift/dumbwaiter
- Steam/gas/hydro/wind turbine

Request Letter for "clearing of mechanical plans" addressed to Regional Director with contact name & contact number

Three (3) sets of duly accomplished Application Form per equipment, signed/sealed by PME and signed by the Owner/Manager

Three (3) sets of plans/drawings shall be incorporated in the Application Form (A3 size is acceptable if legible)

Location / Site plans / Vicinity Map

Room lay-out / Floor plans / Equipment specifications

Installation drawings of equipment / showing detailed section / elevations / foundation construction

Foundation design calculation having minimum Factor of Safety of 5 (Boiler, Pressure vessel, if legible)

Foundation design calculation having minimum Factor of Safety of 5 (Boiler, Pressure vessel, if legible)

6. Installation drawings of equipment showing detailed sections / elevations / foundation construction

if legible

Location / Site plans / Vicinity Map

Room lay-out / Floor plans / Equipment specifications

Installation drawings of equipment / showing detailed section / elevations / foundation construction

Foundation design calculation having minimum Factor of Safety of 5 (Boiler, Pressure vessel, Turbine, ICE)

Mechanical plans/drawings, signed/sealed by PME and signed by the Owner/Manager

Photocopy of PME's valid PRC ID

Photocopy of PME's recent Professional Tax Receipt

Photocopy of PME's valid Certificate of Appearance (CA) issued from DOLE

One (1) electronic copy of mechanical application in a portable document format - if applicable

NOTE: Fastened documents in a folder per unit of mechanical equipment application.

REMARKS: (To be filled-up by TSI evaluator)

Evaluated by: _____ Date of Evaluation: _____

NOTE: *** Application with incomplete documents will be returned to the applicant

7. Foundation design calculation with minimum factor of safety of 5 (Boiler, Pressure Vessel, Turbine, ICE) No files attached.

8. Mechanical plans/drawings, signed/sealed by PME and signed by Owner/Manager

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4	LOCAL PUSIT	1/4	200.00	2	400.00
5		1/2	400.00	1	400.00
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12	OTAP	190 grms	100.00	24	2,400.00
13	TOTAL				16,392.50
14					
15					

9. Photocopy of PME's valid PRC ID

NOTE FOR NO DOCUMENTS FOR P20

TCFO

3S GLOBTEK CONSTRUCTION CORP - 1ST ORDER
PROFOOD INTERNATIONAL CORP - 1ST AND 2ND ORDER
COAST PACIFIC MANUFACTURING CORPORATION - 2ND AND 3RD ORDER
PACIFIC TRADERS MANUFACTURING CORP - 1ST ORDER
TOYOTA MABOLO CEBU, INC - 2ND ORDER
CLEAR EXPORTS INDUSTRIES INC - 1ST TO 4TH
TUNNELTECH CONSTRUCTION INC - 1ST

10. Photocopy of PME's recent Professional Tax Receipt

NOTE FOR NO DOCUMENTS FOR P20

TCFO

3S GLOBTEK CONSTRUCTION CORP - 1ST ORDER
PROFOOD INTERNATIONAL CORP - 1ST AND 2ND ORDER
COAST PACIFIC MANUFACTURING CORPORATION - 2ND AND 3RD ORDER
PACIFIC TRADERS MANUFACTURING CORP - 1ST ORDER
TOYOTA MABOLO CEBU, INC - 2ND ORDER
CLEAR EXPORTS INDUSTRIES INC - 1ST TO 4TH
ZUMYRPHIL CONSTRUCTION INC - 1ST
GCH HOLDINGS INC - 1ST
CLEAR WATER ICE PLANT AND COLD STORAGE CORP - 3RD
RVC INCORPORATED - 1ST AND 2ND
3S GLOBTEK CONSTRUCTION CORP - 1ST
GRAND AVINER CORP - 1ST

CPFO

ANILSON PACKAGING SOLUTIONS INC - 1ST

11. Photocopy of PME's valid Certificate of Appearance (CA) issued from DOLE

if legible

- Location / Site plans / Vicinity Map
- Room lay-out / Floor plans / Equipment specifications
- Installation drawings of equipment / showing detailed section / elevations / foundation construction
- Foundation design calculation having minimum Factor of Safety of 5 (Boiler, Pressure vessel, Turbine, ICE)
- Mechanical plans/drawings, signed/sealed by PME and signed by the Owner/Manager
- Photocopy of PME's valid PRC ID
- Photocopy of PME's recent Professional Tax Receipt
- Photocopy of PME's valid Certificate of Appearance (CA) issued from DOLE
- One (1) electronic copy of mechanical application in a portable document format - if applicable

NOTE: Fastened documents in a folder per unit of mechanical equipment application.

REMARKS: (To be filled-up by TSI evaluator)

Evaluated by : _____ Date of Evaluation : _____

NOTE: *** Application with incomplete documents will be returned to the applicant

12. One (1) electronic copy of mechanical application in a portable document format (PDF) - if applicable

if legible

- Location / Site plans / Vicinity Map
- Room lay-out / Floor plans / Equipment specifications
- Installation drawings of equipment / showing detailed section / elevations / foundation construction
- Foundation design calculation having minimum Factor of Safety of 5 (Boiler, Pressure vessel, Turbine, ICE)
- Mechanical plans/drawings, signed/sealed by PME and signed by the Owner/Manager
- Photocopy of PME's valid PRC ID
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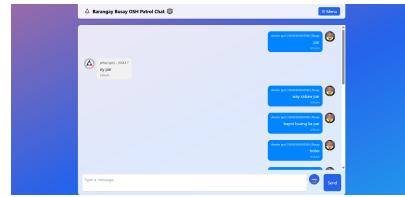
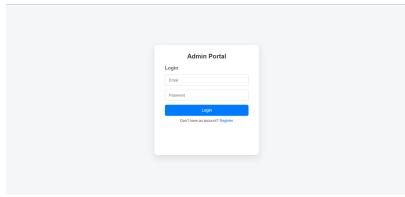
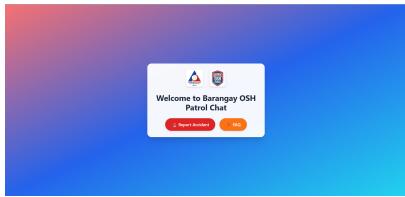
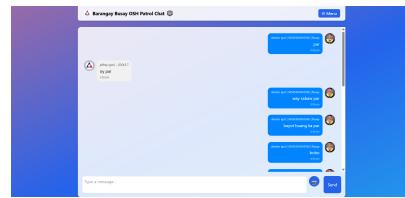
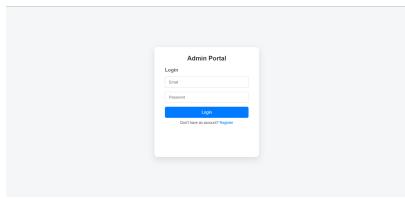
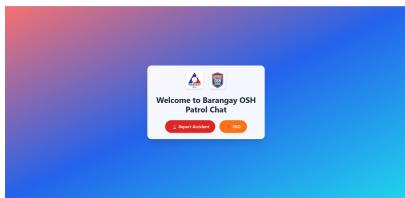
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REMARKS: (To be filled-up by TSI evaluator)

Evaluated by : _____ Date of Evaluation : _____

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EQUIPMENT - Power piping line_2



Remarks:

N/A

Evaluated by: N/A

Date of Evaluation: N/A