

Republic of the Philippines  
**Department of Labor and Employment**  
Regional Office No. VII

## **Checklist for Application of Clearing Mechanical Plan Installation/s**

*Checklist of requirements effective March 01, 2017*

Applicant Establishment: Marina Mall

Equipment Location: near parking lot

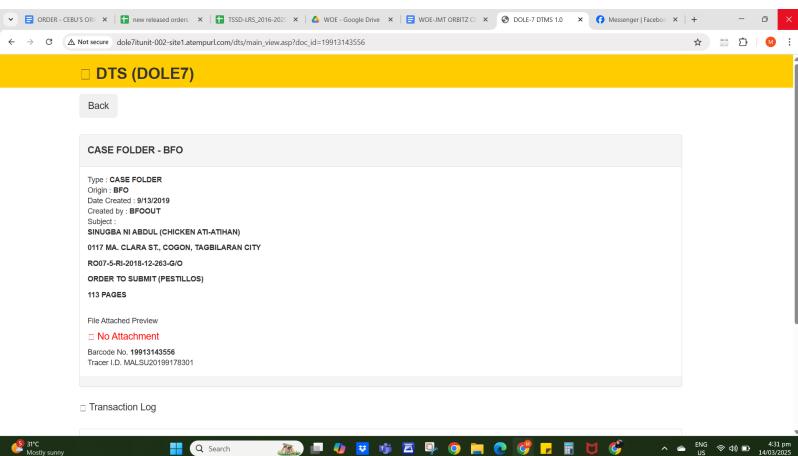
Total Units: 1

Selected Equipment: Boiler, Pressure vessel, Steam/gas/hydro/wind turbine

### **Mechanical Application Checklist**

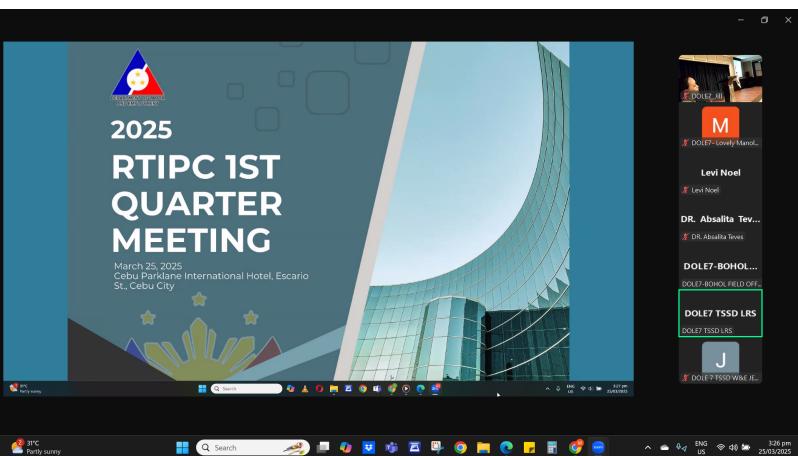
1. Request Letter for "clearing of mechanical plans" addressed to Regional Director with contact name & contact number

Checked: Yes



2. Three (3) sets of duly accomplished Application Forms per equipment, signed/sealed by PME and signed by Owner/Manager

Checked: Yes

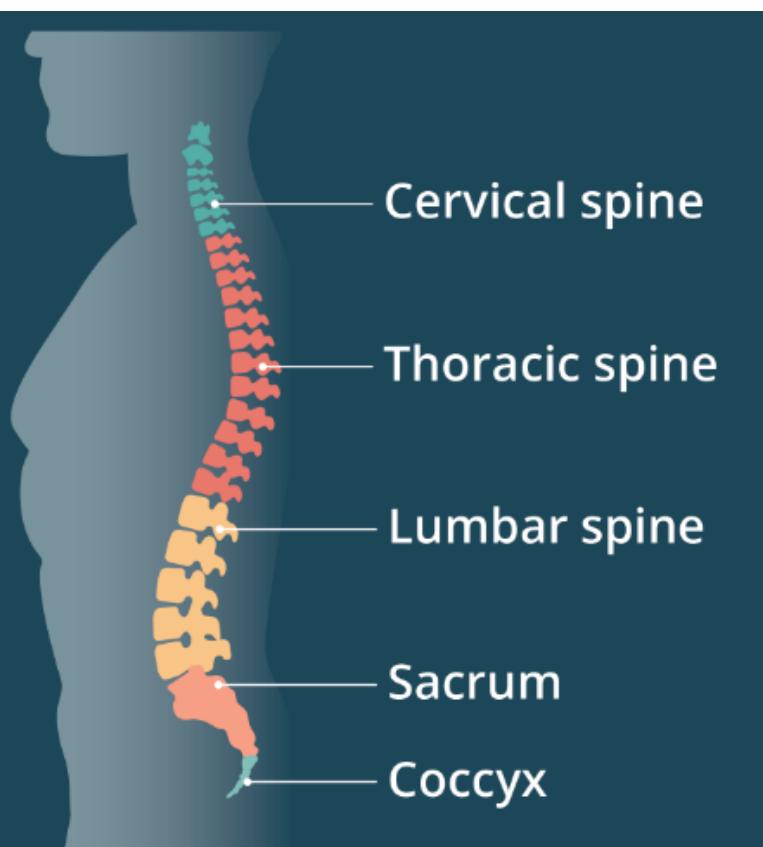


<b>CASES</b>	Notice of Finality & Writ of Execution	Notice of Order/Resolution & Order
<b>TOTAL</b>	(LEFT INSIDE BOX)	513

You might need tests, including:

3. Three (3) sets of Plans/drawings incorporated in the Application Form (A3 size acceptable if legible)

Checked: Yes



#### MULTI-PURPOSE LOAN

LIST OF VALID ID'S	PROCEDURE	REQUIREMENTS (MEMBER)	REQUIREMENTS (FILING THROUGH A REPRESENTATIVE)
<b>STEP 1</b>			
Submit accomplished Multi-Purpose Loan Application Form and required supporting documents			
<b>STEP 2</b>			
Get STL Acknowledgement Receipt (HQP-SLF-121)			
<b>STEP 3</b>			
On scheduled date, get loan proceeds.			

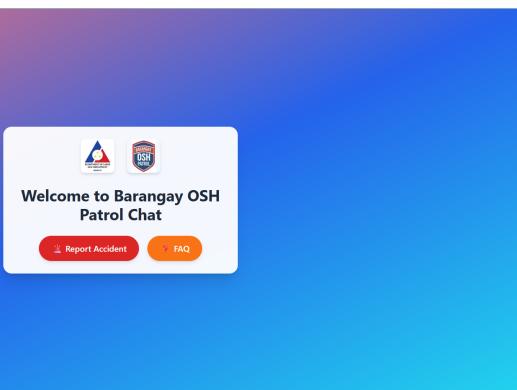
4. Location / Site plans / Vicinity Map

Checked: Yes

	A	B	C	D	E	
1	PRODUCT	PER PIECE/KILO	PRICE		TOTAL	
2	DANGGIT	1/4	212.50	1	212.50	
3		1/2	425.00	2	850.00	
4	LOCAL PUSIT	1/4	200.00	2	400.00	
5		1/2	400.00	1	400.00	
6	SWEET PUSIT	1/4	325.00		0.00	
7		1/2	650.00		0.00	
8	PORK CHICHARON	1/4	200.00	10	2,000.00	
9		1/2	400.00	2	800.00	
10	CHORIZO	1KL	800.00	10	8,000.00	

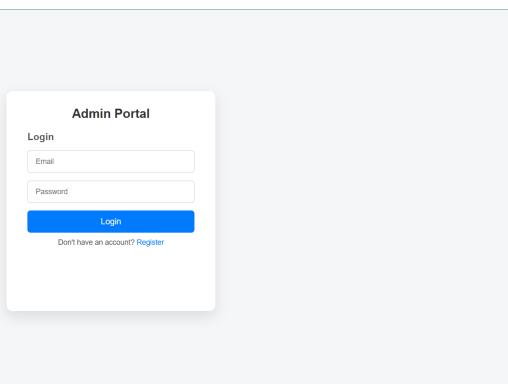
## 5. Room layout / Floor plans / Equipment specifications

Checked: Yes



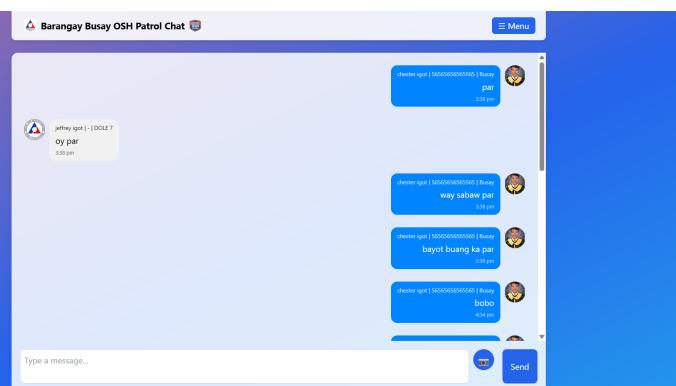
## 6. Installation drawings of equipment showing detailed sections / elevations / foundation construction

Checked: Yes



## 7. Foundation design calculation with minimum factor of safety of 5 (Boiler, Pressure Vessel, Turbine, ICE)

Checked: Yes



## 8. Mechanical plans/drawings, signed/sealed by PME and signed by Owner/Manager

Checked: Yes

NOTE FOR NO DOCUMENTS FOR P20

TCFO

3S GLOBTEK CONSTRUCTION CORP - 1ST ORDER  
PROFOOD INTERNATIONAL CORP - 1ST AND 2ND ORDER  
COAST PACIFIC MANUFACTURING CORPORATION - 2ND AND 3RD ORDER  
PACIFIC TRADERS MANUFACTURING CORP - 1ST ORDER  
TOYOTA MABOLO CEBU, INC - 2ND ORDER  
CLEAR EXPORTS INDUSTRIES INC - 1ST TO 4TH  
ZUMYRPHIL CONSTRUCTION INC - 1ST  
GCH HOLDINGS INC - 1ST  
CLEAR WATER ICE PLANT AND COLD STORAGE CORP - 3RD  
RVC INCORPORATED - 1ST AND 2ND  
3S GLOBTEK CONSTRUCTION CORP - 1ST  
GRAND AVINER CORP - 1ST

## 9. Photocopy of PME's valid PRC ID

Checked: Yes

11/19/25

- CASE SCANNED WITH NOTICE OF FINALITY = 9
- CASE SCANNED 2ND ORDER DISMISSED = 25

## 10. Photocopy of PME's recent Professional Tax Receipt

Checked: Yes

11/19/25

- SCANNED CASE WITH NOTICE OF FINALITY = 9
- SCANNED CASE 2ND ORDER DISMISSED = 25

## 11. Photocopy of PME's valid Certificate of Appearance (CA) issued from DOLE

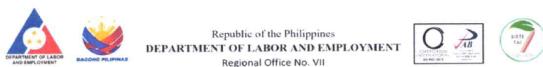
Checked: Yes

11/19/25

- SCANNED CASE WITH NOTICE OF FINALITY = 9
- SCANNED CASE 2ND ORDER DISMISSED = 25

## 12. One (1) electronic copy of mechanical application in a portable document format (PDF) - if applicable

Checked: Yes



### Checklist for Application of clearing Mechanical Plan Installation/s

Checklist of requirements in the application for mechanical installation & mechanical fabrication of Industrial Facilities effective March 01, 2017.

Applicant Establishment: \_\_\_\_\_  
Location of Equipment where installed: \_\_\_\_\_

Total # of units: 0

- Boiler
- Pressure vessel
- Internal combustion engine
- Power piping line
- Crane & hoist equipment
- Elevator/manlift/dumbwaiter
- Steam/gas/hydro/wind turbine

Request Letter for "clearing of mechanical plans" addressed to Regional Director with contact name & contact number

Three (3) sets of duly accomplished Application Form per equipment, signed/sealed by PME and signed by the Owner/Manager

Three (3) sets of plans/drawings shall be incorporated in the Application Form (A3 size is acceptable if legible)

Location / Site plans / Vicinity Map

Room lay-out / Floor plans / Equipment specifications

Installation drawings of equipment / showing detailed section / elevations / foundation construction

Foundation design calculation having minimum Factor of Safety of 5 (Boiler, Pressure vessel,

Remarks: N/A

Evaluated by: N/A

Date of Evaluation: N/A