

Employee Offboarding Details

Full Name: Ajay Kumar

Employee ID: ATS0121

Department: IT

Equipment Return:

Laptop Returned: yes

Phone Returned: yes

Access Cards/Keys Returned: yes

Final Paycheck Details:

Final Paycheck Amount in rupees: 3000

Benefits Cleared: yes

Exit Interview:

Feedback: Sample test reason

Reason for Leaving: work-environment