

Meetings Page

Create a Meeting

Meeting Title

dd-mm-yyyy

Meeting Link

Agenda

Create Meeting

Upcoming Meetings

Employee Performance Review
Date: 2024-11-10
Location: Conference Room 2
Agenda:

- Quarterly review of employee performance

Edit

Update

Cancel

New Hire Orientation
Date: 2024-11-12
Location: HR Office, Main Building
Agenda:

- Introduction to company policies

Edit

Update

Cancel

Compliance Training
Date: 2024-11-15
Location: Online Webinar
Agenda:

- Annual compliance updates

Edit

Update

Cancel

The Meeting page provides the upcoming meetings list and allows HR to create a new meeting.

Code For Meetings Page:

```
<!DOCTYPE html>
<html lang="en">
<head>
  <meta charset="UTF-8">
  <meta name="viewport" content="width=device-width, initial-scale=1.0">
  <title>HR Meeting Management</title>
  <link
href="https://fonts.googleapis.com/css2?family=Source+Code+Pro:wght@300;400;500;600;700&display=swap" rel="stylesheet">
  <style>
    html {
      box-sizing: border-box;
      font-size: 100%;
    }
  </style>
</head>
<body>
  <div>
    <div>
      <h3>Create a Meeting</h3>
      <div>
        <div>Meeting Title</div>
        <div>dd-mm-yyyy</div>
        <div>Meeting Link</div>
        <div>Agenda</div>
        <div>Create Meeting</div>
        <div>
          <div></div>
          <div></div>
          <div></div>
          <div></div>
          <div></div>
          <div></div>
        </div>
      </div>
    </div>
    <div>
      <h3>Upcoming Meetings</h3>
      <div>
        <div>
          <b>Employee Performance Review</b>
          <br>
          <div>Date: 2024-11-10</div>
          <div>Location: Conference Room 2</div>
          <b>Agenda:</b>
          <ul>
            <li>Quarterly review of employee performance</li>
          </ul>
          <div>
            <div>Edit</div>
            <div>Update</div>
            <div>Cancel</div>
          </div>
        </div>
        <div>
          <b>New Hire Orientation</b>
          <br>
          <div>Date: 2024-11-12</div>
          <div>Location: HR Office, Main Building</div>
          <b>Agenda:</b>
          <ul>
            <li>Introduction to company policies</li>
          </ul>
          <div>
            <div>Edit</div>
            <div>Update</div>
            <div>Cancel</div>
          </div>
        </div>
        <div>
          <b>Compliance Training</b>
          <br>
          <div>Date: 2024-11-15</div>
          <div>Location: Online Webinar</div>
          <b>Agenda:</b>
          <ul>
            <li>Annual compliance updates</li>
          </ul>
          <div>
            <div>Edit</div>
            <div>Update</div>
            <div>Cancel</div>
          </div>
        </div>
      </div>
    </div>
  </div>
  </body>
</html>
```

```
*, *::before, *::after {
  box-sizing: inherit;
  margin: 0;
  padding: 0;
}

body {
  font-family: 'Source Code Pro', monospace;
  background-color: #ffffff;
  margin: 0;
  padding: 0;
}

.container {
  display: flex;
  flex-direction: row;
  gap: 50px;
  max-width: 1200px;
  margin-left: 20px;
  margin-top: 20px;
  padding: 20px;
}

.meeting-form-container {
  background-color: #000000;
  padding: 20px;
  border-radius: 1% 10% 1% 2%;
  box-shadow: 0 2px 10px rgba(0, 0, 0, 0.1);
  flex: 1;
}

.header {
  text-align: center;
  margin-bottom: 30px;
}

.header h1 {
  color: #ffffff;
  font-size: 32px;
}
```

```
    margin: 0;
}

.meeting-form {
    display: flex;
    width: 100%;
    flex-direction: column;
}

.meeting-form input,
.meeting-form textarea {
    width: 100%;
    padding: 12px;
    margin: 10px 0;
    border: 2px solid #ccc;
    border-radius: 5px;
}

.meeting-form input:focus, .meeting-form textarea:focus {
    border-color: #007bff;
    outline: none;
}

.meeting-form button,
.meeting-actions button {
    background-color: #28a745;
    color: white;
    cursor: pointer;
    font-size: 16px;
    border: none;
    padding: 12px;
    border-radius: 5px;
    margin: 10px 0;
    transition: background-color 0.3s;
    outline: none;
}

.meeting-form button:hover {
    background-color: #218838;
}
```

```
.meeting-cards-container {
  background-color: #ffffff;
  padding: 20px;
  border-radius: 8px;
  box-shadow: 0 2px 10px rgba(0, 0, 0, 0.1);
  width: 100%;
}

.meeting-cards-container h3 {
  margin-bottom: 20px;
  font-size: 24px;
  color: #343a40;
}

.cards {
  display: flex;
  flex-direction: row;
  flex-wrap: wrap;
  gap: 55px;
  width: 700px;
}

.card {
  width: 17rem;
  color: #000000da;
  padding: 1.5rem;
  background-color: #ffffff;
  pointer-events: auto;
  transform: scale(1);
  opacity: 1;
  transition: all 150ms ease-in-out;
  display: flex;
  flex-direction: column;
  position: relative;
}

.card-title {
  position: relative;
  margin-bottom: 1rem;
}
```

```
}

.date {
  color: #bb86fc;
  font-size: 0.85rem;
  margin-bottom: 1.5rem;
}

.description {
  font-size: 0.9rem;
}

.cards:hover > .card:hover {
  transform: scale(1.09);
  box-shadow: 0 0 10px rgba(0,0,0,0.5);
  z-index: 10;
  border-top: 4px solid rgb(186, 111, 12);
}

.cards:hover > .card:not(:hover) {
  opacity: 0.5;
}

.meeting-actions .edit-btn {
  background-color: #ffc107;
  color: white;
  cursor: pointer;
  font-size: 14px;
  border: none;
  padding: 8px;
  border-radius: 5px;
  margin: 5px;
  transition: background-color 0.3s;
}

.meeting-actions .cancel-btn {
  background-color: #ff1c7b;
  color: white;
  cursor: pointer;
  font-size: 14px;
  border: none;
}
```

```
padding: 8px;
border-radius: 5px;
margin: 5px;
transition: background-color 0.3s;
}

.meeting-actions .update-btn {
background-color: #6f79ff;
color: white;
cursor: pointer;
font-size: 14px;
border: none;
padding: 8px;
border-radius: 5px;
margin: 5px;
transition: background-color 0.3s;
}

.meeting-actions .edit-btn:hover {
background-color: #e0a800;
}

.update-btn {
background-color: #cbc8da;
}

.update-btn:hover {
background-color: #091d52;
}

.cancel-btn {
background-color: #e81f33;
}

.cancel-btn:hover {
background-color: #c82333;
}

.glowing-container {
display: flex;
justify-content: center;
align-items: center;
```

```
gap: 15px;
margin-top: 50px;
}

.circle {
width: 40px;
height: 40px;
border-radius: 50%;
background: #fff;
animation: glow 1.6s ease-in-out infinite;
}

@keyframes glow {
0% {
transform: scale(1);
box-shadow: 0 0 10px rgba(255, 255, 255, 0.5);
}
20% {
transform: scale(1.2);
box-shadow: 0 0 25px rgba(255, 255, 255, 0.8);
}
50% {
transform: scale(1.4);
box-shadow: 0 0 50px rgba(255, 255, 255, 1);
}
80% {
transform: scale(1.2);
box-shadow: 0 0 25px rgba(255, 255, 255, 0.8);
}
100% {
transform: scale(1);
box-shadow: 0 0 10px rgba(255, 255, 255, 0.5);
}
}

.glowing-container .circle:nth-child(1) {
background: #fff000;
animation-delay: -1.4s;
box-shadow: 0 0 10px #fff000;
}
```

```
.glowing-container .circle:nth-child(2) {
  background: #f06292;
  animation-delay: -1.2s;
  box-shadow: 0 0 10px #f06292;
}

.glowing-container .circle:nth-child(3) {
  background: #4fc3f7;
  animation-delay: -1.0s;
  box-shadow: 0 0 10px #4fc3f7;
}

.glowing-container .circle:nth-child(4) {
  background: #f57c00;
  animation-delay: -0.8s;
  box-shadow: 0 0 10px #f57c00;
}

.glowing-container .circle:nth-child(5) {
  background: #673ab7;
  animation-delay: -0.6s;
  box-shadow: 0 0 10px #673ab7;
}

.glowing-container .circle:nth-child(6) {
  background: #ba68c8;
  animation-delay: -0.4s;
  box-shadow: 0 0 10px #ba68c8;
}
</style>
</head>
<body>

<div class="container">
  <div class="meeting-form-container">
    <div class="header">
      <h1>Create a Meeting</h1>
    </div>
    <form class="meeting-form">
```



```
<input type="text" placeholder="Meeting Title" required>
<input type="date" required>
<input type="text" placeholder="Meeting Link" required>
<textarea placeholder="Agenda" rows="4" required></textarea>
<button type="submit">Create Meeting</button>
</form>
<div class="glowing-container">
  <div class="circle"></div>
  <div class="circle"></div>
  <div class="circle"></div>
  <div class="circle"></div>
  <div class="circle"></div>
  <div class="circle"></div>
</div>
</div>

<div class="meeting-cards-container">
  <h3>Upcoming Meetings</h3>
  <div class="cards">
    <div class="card meeting-card">
      <h4 class="card-title">Employee Performance Review</h4>
      <p class="date">Date: 2024-11-10</p>
      <p class="description">Location: Conference Room 2</p>
      <div class="meeting-agenda">
        <strong>Agenda:</strong>
        <ul>
          <li>Quarterly review of employee performance</li>
        </ul>
      </div>
      <div class="meeting-actions">
        <button class="edit-btn">Edit</button>
        <button class="update-btn">Update</button>
        <button class="cancel-btn">Cancel</button>
      </div>
    </div>

    <div class="card meeting-card">
      <h4 class="card-title">New Hire Orientation</h4>
      <p class="date">Date: 2024-11-12</p>
```

```
<p class="description">Location: HR Office, Main Building</p>
<div class="meeting-agenda">
  <strong>Agenda:</strong>
  <ul>
    <li>Introduction to company policies</li>
  </ul>
</div>
<div class="meeting-actions">
  <button class="edit-btn">Edit</button>
  <button class="update-btn">Update</button>
  <button class="cancel-btn">Cancel</button>
</div>
</div>
```

```
<div class="card meeting-card">
  <h4 class="card-title">Compliance Training</h4>
  <p class="date">Date: 2024-11-15</p>
  <p class="description">Location: Online Webinar</p>
  <div class="meeting-agenda">
    <strong>Agenda:</strong>
    <ul>
      <li>Annual compliance updates</li>
    </ul>
  </div>
  <div class="meeting-actions">
    <button class="edit-btn">Edit</button>
    <button class="update-btn">Update</button>
    <button class="cancel-btn">Cancel</button>
  </div>
</div>
</div>
</div>
</body>
</html>
```