

# Documentation for Offboarding

## Code for Offboarding

```
<!DOCTYPE html>
<html lang="en">

<head>
  <meta charset="UTF-8">
  <meta name="viewport" content="width=device-width, initial-scale=1.0">
  <title>Employee Offboarding Portal</title>
  <link
href="https://cdnjs.cloudflare.com/ajax/libs/font-awesome/6.0.0/css/all.mi
n.css" rel="stylesheet">
  <style>

    :root {
      --primary: #4F46E5;
      --primary-dark: #4338CA;
      --secondary: #10B981;
      --danger: #EF4444;
      --warning: #F59E0B;
      --background: #F3F4F6;
      --card: #FFFFFF;
      --text: #1F2937;
      --text-light: #6B7280;
    }

    * {
      margin: 0;
      padding: 0;
      box-sizing: border-box;
      font-family: 'Inter', sans-serif;
    }

    body {
      background: var(--background);
      color: var(--text);
      min-height: 100vh;
      line-height: 1.6;
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}

.container {
  max-width: 1200px;
  margin: 0 auto;
  padding: 2rem;
}

.header {
  text-align: center;
  margin-bottom: 3rem;
  animation: fadeIn 0.8s ease-out;
}

.header h1 {
  font-size: 2.5rem;
  color: var(--primary);
  margin-bottom: 1rem;
}

.header p {
  color: var(--text-light);
}

.form-container {
  background: var(--card);
  border-radius: 20px;
  padding: 2rem;
  box-shadow: 0 4px 6px rgba(0, 0, 0, 0.1);
  margin-bottom: 2rem;
  animation: slideUp 0.5s ease-out;
}

.form-section {
  margin-bottom: 2rem;
  padding: 1.5rem;
  border-radius: 10px;
  background: #F8FAFC;
  border: 1px solid #E2E8F0;
}
```

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.form-section h3 {
  color: var(--primary);
  margin-bottom: 1rem;
  display: flex;
  align-items: center;
  gap: 0.5rem;
}

.form-group {
  margin-bottom: 1.5rem;
}

.form-group label {
  display: block;
  margin-bottom: 0.5rem;
  color: var(--text);
  font-weight: 500;
}

.input-field,
textarea {
  width: 100%;
  padding: 0.75rem 1rem;
  border: 1px solid #E2E8F0;
  border-radius: 8px;
  font-size: 1rem;
  transition: all 0.3s ease;
}

.input-field:focus,
textarea:focus {
  outline: none;
  border-color: var(--primary);
  box-shadow: 0 0 0 3px rgba(79, 70, 229, 0.1);
}

.checkbox-group {
  display: grid;
  grid-template-columns: repeat(auto-fit, minmax(250px, 1fr));
}
```

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        gap: 1rem;
        margin-top: 1rem;
    }

.checkbox-item {
    display: flex;
    align-items: center;
    gap: 0.5rem;
}

.checkbox-item input[type="checkbox"] {
    margin-right: 0.5rem;
}

.submit-btn {
    width: 100%;
    padding: 1rem;
    background: var(--primary);
    color: white;
    border: none;
    border-radius: 8px;
    font-size: 1rem;
    font-weight: 500;
    cursor: pointer;
    transition: all 0.3s ease;
}

.submit-btn:hover {
    background: var(--primary-dark);
    transform: translateY(-2px);
}

@keyframes fadeIn {
    from {
        opacity: 0;
    }

    to {
        opacity: 1;
    }
}
```

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    }

    @keyframes slideUp {
        from {
            opacity: 0;
            transform: translateY(20px);
        }

        to {
            opacity: 1;
            transform: translateY(0);
        }
    }

    @media (max-width: 768px) {
        .container {
            padding: 1rem;
        }

        .form-section {
            padding: 1rem;
        }

        .checkbox-group {
            grid-template-columns: 1fr;
        }

        .header h1 {
            font-size: 2rem;
        }
    }
</style>
</head>

<body>
    <div class="container">
        <div class="header">
            <h1>Employee Offboarding Portal</h1>
            <p>Complete your exit process smoothly and efficiently</p>
        </div>

```

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<div id="advanced-form" class="form-container active">
  <form id="offboardingForm" onsubmit="handleSubmit(event)">
    <div class="form-section">
      <h3><i class="fas fa-code"></i> Technical Details</h3>
      <div class="form-group">
        <label>Development Team</label>
        <div class="input-group">
          <input type="text" class="input-field"
id="devTeam" required>
        </div>
      </div>
      <div class="form-group">
        <label>Project Handover Details</label>
        <textarea class="input-field" rows="4"
id="handoverDetails" required
          placeholder="List all ongoing projects, their
current status, and handover notes"></textarea>
        </div>
      </div>

      <div class="form-section">
        <h3><i class="fas fa-laptop"></i> Technical
Assets</h3>
        <div class="checkbox-group">
          <div class="checkbox-item">
            <input type="checkbox" id="devMachine"
required>
            <label>Development Machine Returned</label>
          </div>
          <div class="checkbox-item">
            <input type="checkbox" id="repoAccess"
required>
            <label>Repository Access Revoked</label>
          </div>
          <div class="checkbox-item">
            <input type="checkbox" id="cloudServices"
required>
            <label>Cloud Services Deactivated</label>

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        </div>
        <div class="checkbox-item">
            <input type="checkbox" id="docUpdated"
required>
            <label>Documentation Updated</label>
        </div>
    </div>
</div>

<div class="form-section">
    <h3><i class="fas fa-key"></i> Access Management</h3>
    <div class="checkbox-group">
        <div class="checkbox-item">
            <input type="checkbox" id="gitAccess"
required>
            <label>Git Access Removed</label>
        </div>
        <div class="checkbox-item">
            <input type="checkbox" id="dbAccess" required>
            <label>Database Access Revoked</label>
        </div>
        <div class="checkbox-item">
            <input type="checkbox" id="apiKeys" required>
            <label>API Keys Deactivated</label>
        </div>
    </div>
</div>

<div class="form-section">
    <h3><i class="fas fa-comments"></i> Knowledge
Transfer</h3>
    <div class="form-group">
        <label>Technical Documentation</label>
        <textarea class="input-field" rows="4"
id="techDoc" required
placeholder="Provide links to updated
documentation and any crucial technical information"></textarea>
    </div>
    <div class="form-group">
        <label>Improvement Suggestions</label>

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        <textarea class="input-field" rows="4"
id="improvement" placeholder="Share your suggestions for technical
processes or team improvements"></textarea>
    </div>
</div>

    <button type="submit" class="submit-btn">
        <i class="fas fa-paper-plane"></i> Submit Technical
Exit Form

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    </button>
</form>
</div>
</div>

<script>

    function validateForm() {
        const devTeam = document.getElementById("devTeam").value;
        const handoverDetails =
document.getElementById("handoverDetails").value;
        const techDoc = document.getElementById("techDoc").value;
        const improvement =
document.getElementById("improvement").value;

        const devTeamRegex = /^[A-Za-z\s]{3,}$/;
        const handoverRegex = /^[A-Za-z\s]{10,}$/;
        const docRegex = /^[A-Za-z\s]{10,}$/;

        if (!devTeamRegex.test(devTeam)) {
            alert("Development Team name must contain only alphabets
and at least 3 characters.");
            return false;
        }
        if (!handoverRegex.test(handoverDetails)) {
            alert("Project Handover Details must contain at least 10
characters.");
            return false;
        }
        if (!docRegex.test(techDoc)) {

```



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        alert("Technical Documentation must contain at least 10
characters.");
        return false;
    }
    if (improvement && !docRegex.test(improvement)) {
        alert("Improvement Suggestions must contain at least 10
characters.");
        return false;
    }

    const checkboxes =
document.querySelectorAll('input[type="checkbox"]');
    for (let checkbox of checkboxes) {
        if (!checkbox.checked) {
            alert("Please make sure all checkboxes are checked.");
            return false;
        }
    }

    return true;
}

function handleSubmit(event) {
    event.preventDefault();
    if (validateForm()) {
        alert('Exit form submitted successfully!');
        document.getElementById("offboardingForm").reset();
        const checkboxes =
document.querySelectorAll('input[type="checkbox"]');
        checkboxes.forEach(checkbox => checkbox.checked = false);
    }
}
</script>
</body>

</html>

```