

# WHAT IS PHISHING?

Phishing is one of the most common cybersecurity threats in workplaces. It involves fraudulent attempts to obtain sensitive information by pretending to be a trustworthy entity. Employees must be aware of these threats to safeguard company data and personal information.

**Definition**: It is a form of cyber attack where attackers use deceptive emails, messages, or websites to steal personal and corporate information, such as passwords, financial data, or confidential business details.

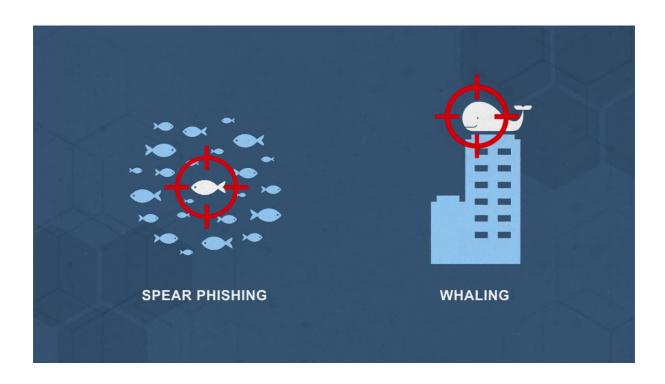
# Watch the following video to better understand:



### **COMMON TYPES OF PHISHING ATTACKS**

- 1. Email Phishing: Fraudulent emails that mimic legitimate sources, often urging employees to click on malicious links or download harmful attachments.
- 2. Spear Phishing: Highly targeted attacks aimed at specific individuals or departments using personalised information.
- **3. Whaling:** Targeting high-profile employees, such as executives, to gain access to sensitive business data.
- **4. Smishing (SMS Phishing):** Malicious messages sent via SMS or messaging apps.
- **5. Vishing (Voice Phishing):** Phone calls from attackers impersonating IT support or executives to extract sensitive information.

### Watch the following video to better understand:



# **HOW TO DETECT PHISHING EMAILS**

### Look for these warning signs:

- Suspicious Sender Email: Hover over the sender's email address. Does it match the organisation's official domain?
- Urgent or Threatening Language: Phrases like "Immediate Action Required" or "Your Account Will Be Locked" create panic.
- Unexpected Attachments or Links: Do not open attachments or click links from unknown senders. Hover over links to verify authenticity.
- Poor Grammar and Spelling Mistakes: Legitimate businesses maintain professional communication.
- Unusual Requests: If an email asks for sensitive data or urgent money transfers, verify with the sender through another channel.

### Read the following article and watch the video to better understand:

https://www.itgovernance.co.uk/blog/5-ways-to-detect-a-phishing-email



### **HOW TO PROTECT YOURSELF FROM PHISHING EMAILS**

- ◆ Verify Before Clicking: Always check links before clicking—hover over them to see where they lead.
- ◆ Use Multi-Factor Authentication (MFA): Even if your password is stolen, MFA provides an extra layer of security.
- ◆ Be Wary of Unexpected Emails: If you weren't expecting an email, call the sender to confirm authenticity.
- **Report Suspicious Emails:** Forward phishing attempts to your IT/security team immediately.
- **♦ Keep Software Updated:** Cybercriminals exploit vulnerabilities in outdated software.

### Read the following article and watch the video to better understand:

 $\underline{https://www.thetimes.com/money-mentor/fraud-and-scams/the-email-phishing-scams-to-look-out-for-in-2025}$ 



### WHAT TO DO IF YOU FALL FOR A PHISHING ATTACK?

- Immediate Actions:
- **✓** Do Not Panic.
- ✓ **Disconnect from the Internet** to prevent malware from spreading.
- ✓ Change Your Passwords immediately if you entered credentials.
- ✓ **Notify IT Support** so they can take preventive measures.
- ✓ Monitor Accounts for any unauthorised transactions.

Watch the following video to better understand what happens after being attacked:





# **ARE YOU READY FOR A QUICK TEST?**

### 1. What is the most common goal of a phishing attack?

- a) To sell you a new product
- b) To trick you into revealing sensitive information
- c) To test your email security settings
- d) To send newsletters

# 2. You receive an email from "support@proximus-secure.com" asking you to reset your password. What should you do?

- a) Click the link and reset your password immediately
- b) Reply to the email and ask for confirmation
- c) Verify the sender and URL by hovering over the link before taking action
- d) Forward the email to all colleagues for awareness

### 3. Which of the following is a red flag in a phishing email?

- a) Unexpected urgency, like "Your account will be suspended today!"
- b) Misspellings or grammatical errors
- c) Links leading to a slightly misspelled website (e.g., <a href="www.pr0ximus.be">www.pr0ximus.be</a> instead of <a href="www.proximus.be">www.pr0ximus.be</a>)
- d) All of the above

### 4. What should you do if you accidentally click on a phishing link?

- a) Close your computer and hope nothing happens
- b) Enter your credentials to see if the website works
- c) Immediately report it to the IT security team and change your password
- d) Ignore it if nothing appears to be wrong

# 5. An email from "HR@proximus.jobs" asks you to verify your salary details through a link. What is the best action?

- a) Open the email and click the link to check
- b) b) Call the HR department directly to confirm before clicking anything
- c) c) Reply to the email to ask for details
- d) d) Forward the email to IT and delete it

# 6. A Proximus executive sends you an urgent request to transfer money. The email looks real, but you are unsure. What do you do?

- a) Immediately transfer the funds since it's from an executive
- b) Verify the request through a phone call or internal communication channel
- c) Ignore it and do nothing
- d) Forward the email to IT and then reply to confirm the request

# 7. You receive an SMS from "Proximus Support" saying your mobile account has been compromised and asking you to click a link to secure it. What should you do?

- a) Click the link to secure your account
- b) Reply to the SMS asking for more details
- c) Report the message as smishing (SMS phishing) and delete it
- d) Forward the SMS to all colleagues to warn them

#### 8. Which is the safest way to access your Proximus employee account?

- a) Clicking a link in an email that says "Login Now to Verify Your Account"
- b) Typing the official website address (e.g., www.proximus.be) directly into your browser
- c) Searching for "Proximus login" on Google and clicking the first result
- d) Using a shared link from a colleague via email

### 9. How can you enhance your security against phishing attacks?

- a) Enable multi-factor authentication (MFA) for your accounts
- b) Use the same password across all platforms
- c) Click on links only if they look official
- d) Avoid reporting phishing emails to IT

### 10. If you suspect a phishing email, what is the best way to report it at Proximus?

- a) Delete it and move on
- b) Click any links in the email to check if it's real
- c) Forward it to the official Proximus security team or IT department
- d) Reply to the sender and ask them if it's legitimate

#### **CYBERSECURITY AWARENESS**

# **Answer Key**

Question	Correct Answer
1	b) To trick you into revealing sensitive information
2	c) Verify the sender and URL by hovering over the link before taking action
3	d) All of the above
4	c) Immediately report it to the IT security team and change your password
5	b) Call the HR department directly to confirm before clicking anything
6	b) Verify the request through a phone call or internal communication channel
7	c) Report the message as smishing (SMS phishing) and delete it
8	b) Typing the official website address (e.g., <a href="www.proximus.be">www.proximus.be</a> ) directly into your browser
9	a) Enable multi-factor authentication (MFA) for your accounts
10	c) Forward it to the official Proximus security team or IT department