KWASI ANKOMAH ASARE

Strategic| problem solver | analytical | multi-tasker

Experience: 14 years | **Available:** Immediately |

kwasi.spreadcom@gmail.com | +233544332025 | 17 July 1977

ABOUT ME

My work at Magnate Technology and Services Ltd. where I was the Operations Manager prepared me to handle teams, manage stakeholders, and also plan projects. I work well in both teams and also alone and with less supervision.

My MBA in management which included Project Management, Strategic human resource management, operations management, leadership, and corporate governance as well as a PMP (Project Management Professional) certification and MCSE and CCNA certifications has allowed me to be analytical and a great problem solver.

My understanding of both operations management and project management has allowed me to fuse the two disciplines where I used agile methodologies to plan and execute daily tasks and assignments. I am also conversant with project management software like Jira, Trello, Microsoft projects, Beatrix, etc, and am also a quick study of new software. I am also conversant with the Microsoft Office suite and Slack.

I am also training to be a full-stack engineer. I have working knowledge in Python, Django, SQL, CSS, and HTML whilst currently studying Docker, GIT, JavaScript, HTML, and CSS.

I am on standby for an interview at your convenience. I believe I'll be a good addition to your team. My hobbies are chess, tennis, reading, travel, and anthropology.

WORK EXPERIENCE

MECTS S.A (Mozambique Electronic Cargo Tracking Services

Management Level | Project Consultant | Maputo, Mozambique | 2022-01-10 – Current

    i.   Review project and implement changes
    ii.   Review Operations and make recommendations
    iii.   Prepare tenders and project plans for new projects
    iv.   Support IT department planning
    v.   Deal with third-party vendors by preparing Terms of reference, reviewing SLA, and performance monitoring.
    vi.   Prepare Standard Operating Procedures

Ghana Link Network services

Management level | Operations Manager | Tema, Ghana | 2020-06-01 | 2021-06-01

    i.   Managed the E-Track project whilst transitioning from Magnate Technology (previous vendor - Used to have a similar role at previous vendor). Planned, initiated, executed, monitored, and controlled the process, and closed it to begin operations as a new vendor.
    ii.   Managing and training staff as well as developing workflow and standard operating procedures (SOPs).
    iii.   Managing stakeholders which included Ghana Revenue Authority (GRA), National Security, Customs house agents, etc.
    iv.   Reporting, monitoring, and preventing diversion of suspense regime cargo for GRA.
    v.   Training GRA staff on the E-Track project.
    vi.   Designed and managed the supply chain and inventory management for equipment used in tracking suspense regime cargo.

Magnate Technology and Services Ltd

Management level | Operations Manager | Tema, Ghana | 2016-01-01 | 2020-06-01

    i.   Planning and execution of the GCe-Trak project real-time monitoring for Ghana Revenue Authority (GRA)
    ii.   Planned and executed crude oil production monitoring on the FPSO Kwame Nkrumah and FPSO John Evans Atta Mills for GRA.
    iii.   Trained and managed staff by designing SOP and workflows.
    iv.   Manage stakeholders like GRA, National Security, etc with bi-weekly updates and manage stakeholder expectations.
    v.   Designed and implemented the Petroleum re-export monitoring for GRA.

     vi.   Monitor, report, and prevent diversion of suspense regime cargo for GRA.

Magnate Technology and Services Ltd

Management level | I.T Manager | Tema, Ghana | 2009-01-01 | 2016-01-01

     i.   Designed the IT infrastructure. From LAN to WAN. WAN connectivity was done in-house and covered warehouses in Accra and Tema using Trango, Mikrotik, and Cisco routers.
     ii.   Implemented HP blade server architecture with load balancing on NetApp and HP tape library.
     iii.   Train staff on proprietary software as well as interface with software developers to improve and add features. I also managed the IT teams.
     iv.   Installed and managed windows servers running windows 2008 servers and later upgraded to windows 2012 servers.
     v.   Installed and managed DBMS using SQL server with SQL cluster failover.

K-NET Ltd

RF Engineer | Accra, Ghana | 2009-01-01 | 2009-06-01

Worked as an RF engineer and Network support. I was tasked with wireless Network planning, surveys, and execution of projects. Was also tasked with client support to their Cisco environment networks. Major projects undertaken were the nationwide survey for Barclays Bank Ghana, installation for Access Bank Ghana, and Setup of Base stations at Kumasi and Premier Towers

STL Ghana

N.O.C Support/IT Field Technician |2007- January |2009   Accra, Ghana

Worked as an I.T field technician and N.O.C support. I was part of a field team that was tasked with field radio and VSAT installations. I was also part of the team that gave support to the Network Operation Center (NOC). STL Ghana was in charge of WAN installations and VSAT installations for these organizations; Ghana Commercial Bank, Zenith Bank, Vanguard Assurance, National Health Insurance Scheme installations, and other major companies in Ghana.

EDUCATION

Project Management Institute

PMP Certified | December 2021

Completed the Project Management Professional certification and successfully passed the certification exam. Very conversant with the Agile project management framework.

Australian Institute of Business (AIB)

MBA | 2018-05-25 – 2016 – 05-25

Completed an MBA in management. Student ID A001536268.

Australian Institute of Business (AIB)

Graduate Certificate in Business | 2016-06-23 – 2015 – 05-25

Completed a Graduate Certificate in Management as part of credit hours for my MBA

2000- 2004   **Central University College**   Accra, Ghana

BSc Administration in Human Resource Management.

1989-1996   **Prempeh College**   Kumasi, Ghana

Awarded the **GCE Advance level certificate** after completing five years of **O'level** and 2 years of **A'level**.

ADDITIONAL SKILLS

2015 MCSE Completed the Microsoft Certified System Expert (MCSE) based on Windows Server 2012, Microsoft ID MS0611211738

2015 CCNA Completed the Cisco Certified Network Associate Course (CCNA). Cisco ID CSC011425630

2003 A+ Certified by CompTIA COMPTIA CAREER ID: COMP001001727310

Python Programming: Conversant with Python programming including the use of Django, API's

SQL and PostgreSQL: Conversant with SQL, MySQL and PostgreSQL, SQL Server, and most DBMS

REACT, CSS, HTML, UI Design, Javascript -Working knowledge

REFEREES

Mr. Nabali Bawa

Ghana Link Network Services

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MECTS SA

Human Resources Manager

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