

ZIPLINE RECRUITMENT SERVICES LTD
SERVICE REQUEST FORM

Thank you for choosing ZIPLINE.

We are committed to serving you with Professionalism, Integrity, and the highest level of Confidentiality.

CLIENT INFORMATION
Client's Full Name
Location/GPS Address
Contact: _____ Email Address: _____
Noticeable Landmark
Brief Summary of the Nature of Your Business
Contact Person's Name: _____ Tel: _____ Designation: _____

SERVICE REQUIRED:

Recruitment ☐ Outsourcing ☐ HR Service ☐ Payroll Management ☐

PLACEMENT CATEGORY: Temporal Placement ☐

Permanent- Outright-Placement ☐ Permanent Staff Outsourced ☐

OTHER SERVICES

(OPTIONAL)

- ☐ Police Clearance
- ☐ Medicals
- ☐ Work History
- ☐ Academic

NO. Candidates	Recruitment	Outsourcing	HR Service	Payroll Management
JOB SPECIFICATION				

POSITION: JOB DESCRIPTION:	
REQUIREMENTS:	Salary/Other Benefits:

Preferred Candidate: Male ☐ Female ☐ Any ☐ **Candidate Submission Date**

CLIENT AUTHORIZATION		
I confirm that the information on this form is complete and requesting same service from ZIPLINE Recruitment Service Ltd		
_____ Authorized Name	_____ Authorized Signature	_____ Date

FOR ZIPLINE RECUITMENT SERVICES LTD USE ONLY

Request Recommended by

Signature

Date

Request Approved by

Signature

Date

ZRS Code Generated

Generated by

Date

Proposed Starting Date

ZIPLINE CLIENT CHARTER

We stand ready for further discussion in this regard whilst looking forward to a mutually benefitting business relationship.

Counting on your cooperation. Thank you.

CONTACT US:

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