

Progress Report Week 5

Project Name: Database Evaluator Project Manager: Changming Wu Date: 14/08/16 Reporting Period: 08/08/16 -14/08/16					
Administrative Checks <i>(check if up to date for each person)</i> Timecard: Checked Current total hours to date:					
Date	Changming Wu	Hardik Kansara	Kwinno Pineda	Patrick Cura	Weekly Total Hours
08/08/16 - 14/08/16	25	23	24	28	100
Current total hours: 506.5 hours Personal Log: Checked Project Diary: Updated Allocated Duties Backups taken: Hardik has taken weekly backup to Google Drive. Backup tested: Yes, Tested on 14/08/2016					
Work completed this reporting period: Hardik Kansara :					
Date	Tasks	Hour			
Monday, 8 August 2016	Absent : Sick Leave				
Tuesday, 9 August 2016	Analysis and Design Documents : Client Application Analysis and Design Document	4			
Wednesday, 10 August 2016	Meeting : Weekly Meeting with Project Advisor	0.5			
Wednesday, 10 August 2016	Meeting : Consulting Robert For Document Review	1			
Wednesday, 10 August 2016	SQL Server R&D	2			
Wednesday, 10 August 2016	Exploration Phase : Iteration Two : exe App : Basic GUI Design Unit and Test	2.5			
Friday, 12 August 2016	Pre-project, Feasibility and Foundation : Project Proposal	4			
Saturday, 13 August 2016	Exploration Phase : Iteration Two : exe App : Create Virtual SQL Server Test	4			
Sunday, 14 August 2016	SQL Server R&D	5			

Changming Wu:

Date	Tasks	Hour
Monday, 8 August 2016	Project Admin : Create Supporting Documents - data flow diagram and activity diagram	2
	Project Admin : Create Supporting Documents - Draft progress report for project audit 1	1
	Project Admin : Project Diary	0.5
	Project Admin : Timesheet	0.5
Tuesday, 9 August 2016	Project Admin : Create Supporting Documents - Project DSDM Project Roles Summary	5
	Project Admin : Project Diary	0.5
	Project Admin : Personal Logs	0.5
Wednesday, 10 August 2016	Project Admin : Create Supporting Documents - Edit Gantt Chart	1.5
	Meeting : Weekly Meeting with Project Advisor	1
	Meeting : Consulting Robert For Documents Review	1
	Project Admin : Project Diary	0.5
	Project Admin : Timesheet	0.5
Thursday, 11 August 2016	Project Admin : Create Supporting Documents - Meeting minutes	1
Friday, 12 August 2016		
Saturday, 13 August 2016	Project Admin : Create Supporting Documents - Review the documents for project audit 1	2.5
	Project Admin : Project Diary	0.5
	Project Admin : Timesheet	0.5
Sunday, 14 August 2016	Meeting : Frequent Face-to-Face Meeting with Team Members	1
	Project Admin : Create Supporting Documents - Team meeting minutes	1
	Project Admin : Create Supporting Documents - Review the documents for project audit 1	2.5
	Project Admin : Project Diary	0.5
	Project Admin : Personal Logs	0.5
	Project Admin : Timesheet	0.5

Kwinno Pineda:

Date	Tasks	Hour
Tuesday, 9 August 2016	Pre-project, Feasibility and Foundation : Research Methodology	6
Wednesday, 10 August 2016	Meeting with Steve then Robert	4
Thursday, 11 August 2016		
Friday, 12 August 2016	Pre-project, Feasibility and Foundation : Research Methodology	2
Saturday, 13 August 2016		
Sunday, 14 August 2016	Pre-project, Feasibility and Foundation : Project Gantt Chart	4

Patrick Cura:

Date	Tasks	Hour
Monday, 8 August 2016	Improved sample code for saving file in any directory Created Use Case diagram Drafted Activity diagram	5
Tuesday, 9 August 2016	Added sample code for getting list of databases	4
Wednesday, 10 August 2016	Had Adviser meeting and meeting with Robert Updated group timesheet	4
Thursday, 11 August 2016		
Friday, 12 August 2016		
Saturday, 13 August 2016	Tried making the code work in other machines. Encountered some compatibility issues and had to research how to go around it.	7
Sunday, 14 August 2016	Helped edit the proposal. Formatted UI of sample code. Team meeting	8

Work to complete next reporting period: *(brief narrative + actual tasks/hours and person allocated)*

Task Name	Duration	Resource Names
Exploration Phase	20 days	
Iteration One	5 days	
Website: Plan Website and Choose Wordpress Template	5 days	Kwinno Pineda
Submit Test Report Iteration One (Website)	1 day	Kwinno Pineda
.exe App: Client Application Design	5 days	Hardik Kansara, Patrick Cura
Submit Test Report Iteration One (.exe App)	1 day	Hardik Kansara, Patrick Cura

Task Name	Duration	Resource Names
Project Admin	68 days	
Project Diary	68 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura
Personal Logs	68 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura
Collocation: documents	58 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura
Project Admin : Create Supporting Documents	68 days?	
Meeting	68 days	
Frequent Face-to-Face Meeting with Team Members	68 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura
Weekly Meeting with Project Advisor	68 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura,Steve McKinlay
What's going well and why: Using DSDM Methodology. Reason: We did a lot of research and study on DSDM. We clearly understood the tasks for each phase and created the grantt chart to meet DSDM.		
What's not going well and why: 1.The progress of schedule: behind the planned schedule one week Reason: A lot of changed of the documents including project proposal, gannt chart, client brief document and methodology. We had to plan the tasks to meet the methodology and goals. 2. We did not write the project progress report weekly. But we have reviewed the status of project at the team meeting. Reason: We have updated our same tasks (documents) many times which do not need to add in every weekly report.		
Suggestions/Issues: (narrative) Issues: 1. The project has already behind the planned schedule. 2. Did not created the weekly project progress report before.		

Suggestions:

1. Set more detailing goals for each task everyday
2. Fast tracking. We will do the same tasks as same time. (But it involves risk that could lead to increased cost and some rework later)
3. We will start to create weekly progress report once we are in the exploration part.

Project changes


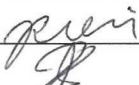


No

Set Agenda for Advisor Meeting



Set Agenda for Team Meeting



Name	Sign	Date
Dr. Steve McKinlay		23/8/16
Patrick Cura		19/08/16
Kwinno Pineda		19/08/16
Hardik Kansara		19/08/16
Changming Wu	Changming Wu	19/08/16