Progress Report Week 6

Project Name: Database Evaluator	
Project Manager: Changming Wu	
Date: 21/08/16	
Reporting Period: 15/08/16 -21/08/16	

Administrative Checks *(check if up to date for each person)*

Timecard: Checked

Current total hours to date:

Date	Changming Wu	Hardik Kansara	Kwinno Pineda	Patrick Cura	Weekly Total Hours
15/08/16 - 21/08/16	42.5	42	34	32	150.5

Current total hours: 659 hours

Personal Log: Checked

Project Diary: Updated

Allocated Duties

Backups taken: Hardik has taken weekly backup to Google Drive.

Backup tested: *Yes, Tested on 14/08/2016*

Work completed this reporting period:

Hardik Kansara :

Date	Tasks	Hour
Monday, August 15, 2016	Analysis and Design Documents : Database Evaluator Analysis and Design Document	6
Tuesday, August 16, 2016	Analysis and Design Documents : Database Evaluator Analysis and Design Document	5.5
Tuesday, August 16, 2016	Meeting : Weekly Meeting with Project Advisor	0.5
Wednesday, August 17, 2016	Project Audit : Project Audit 1	1
Wednesday, August 17, 2016	Analysis and Design Documents : Database Evaluator Analysis and Design Document	4
Wednesday, August 17, 2016	Project Admin : Create Supporting Documents	1
Thursday, August 18,	Project Admin : Create Supporting Documents	6

2016		
Friday, August 19, 2016	Project Admin : Create Supporting Documents	6
Saturday, August 20, 2016	Analysis and Design Documents : Database Evaluator Analysis and Design Document	6
Sunday, August 21, 2016	Analysis and Design Documents : Database Evaluator Analysis and Design Document	4
Sunday, August 21, 2016	Project Admin : Personal Logs	1
Sunday, August 21, 2016	Project Admin : Timesheet	1

Changming Wu:

Date	Tasks	Hour
Monday, 15 August 2016	Project Admin : Create Supporting Documents - advisor meeting agenda	0.5
	Project Admin : Create Supporting Documents - Project DSDM Terms of Reference	6
	Project Admin : Project Diary	0.5
	Project Admin : Personal Logs	0.5
	Project Admin : Timesheet	0.5
	Meeting : Weekly Meeting with Project Advisor	0.5
Tuesday, 16 August 2016	Project Admin : Create Supporting Documents - Meeting minutes	1
	Project Admin : Create Supporting Documents - Edit Gantt Chart	4
	Project Admin : Create Supporting Documents - Complete Progress Report for Project Audit 1	1
	Project Admin : Project Diary	0.5
	Project Admin : Personal Logs	0.5
	Project Admin : Timesheet	0.5
	Project Admin : Create Supporting Documents - prepare the documents for Project Audit 1	2
Wednesday, 17 August 2016	Project Audit : Project Audit 1	1
	Project Admin : Project Diary	0.5
	Project Admin : Personal Logs	0.5
	Project Admin : Timesheet	0.5
	Reflection and summary after Project Audit 1	2
	Project Admin : Create Supporting Documents -- Requirements analysis document	2
Thursday, 18 August 2016	Project Admin : Create Supporting Documents -- Requirements analysis document	2
	Project Admin : Project Diary	0.5
	Project Admin : Personal Logs	0.5

	Project Admin : Timesheet	0.5
	Project Admin : Create Supporting Documents -- Team meeting agenda	1
Friday, 19 August 2016	Project Admin : Create Supporting Documents -- Requirements analysis document	3
	Project Admin : Project Diary	0.5
	Project Admin : Personal Logs	0.5
	Project Admin : Timesheet	0.5
	Project Admin : Project Diary	0.5
Saturday, 20 August 2016	Project Admin : Create Supporting Documents -- Requirements analysis document	3
	Project Admin : Personal Logs	0.5
	Project Admin : Timesheet	0.5
	Project Admin : Create Supporting Documents - Advisor Meeting agenda	1
Sunday, 21 August 2016	Project Admin : Create Supporting Documents - Weekly progress report (week 6)	2
	Project Admin : Create Supporting Documents - Edit Grantt Chart	1
	Project Admin : Project Diary	1
	Project Admin : Personal Logs	0.5
	Project Admin : Timesheet	0.5

Kwinno Pineda:

Date	Tasks	Hour
Monday, 15 August 2016	Pre-project, Feasibility and Foundation : Project Gantt Chart	9
Tuesday, 16 August 2016	Project Admin : Timesheet, Project Admin : Personal Logs	4.5
Wednesday, 17 August 2016	Project Audit: Project Audit 1	1
	Analysis and Design Documents : Website Analysis and Design Document	2.5
	Analysis and Design Documents : Website Analysis and Design Document	3.5
	Project Admin : Timesheet	0.5
	Project Admin : Personal Logs	0.5
Thursday, 18 August 2016	Absent : Sick Leave	
Friday, 19 August 2016	Analysis and Design Documents : Website Analysis and Design Document	2.5
Saturday, 20 August 2016	Analysis and Design Documents : Website Analysis and Design Document	2
Sunday, 21 August 2016	Project Admin : Timesheet	0.5
	Project Admin : Personal Logs	0.5

	Exploration Phase : Iteration Two : Website : Program the Register Form	3.5
	Analysis and Design Documents : Website Analysis and Design Document	3.5

Patrick Cura:

Date	Tasks	Hour
Monday, August 15, 2016	Exploration Phase : Iteration One : Submit Test Report Iteration One (.exe App)	8
Tuesday, August 16, 2016	Exploration Phase : Iteration One : Submit Test Report Iteration One (.exe App)	8
Wednesday, August 17, 2016	Exploration Phase : Iteration One : Submit Test Report Iteration One (.exe App)	8
Thursday, August 18, 2016	C# R&D	4
Friday, August 19, 2016	C# R&D	4
Saturday, August 20, 2016		
Sunday, August 21, 2016		

Work to complete next reporting period: *(brief narrative + actual tasks/hours and person allocated)*

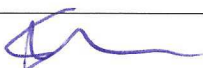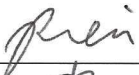| Task Name	Duration	Resource Names
Iteration Two	**10 days**	
Website: Program the Register Form	3 days	Kwinno Pineda
Website: Program the Login Form	3 days	Kwinno Pineda
Website: Verification of the Customer Email Address	3 days	Kwinno Pineda
Website: Basic Account User Page	1 day	Kwinno Pineda
Submit Test Report Iteration Two (Website)	1 day	Kwinno Pineda
.exe App: Create Virtual SQL Server Test	5 days	Hardik Kansara,Patrick Cura
.exe App: Basic GUI Design Unit and Test	5 days	Hardik Kansara,Patrick Cura
.exe App: Create Virtual SQL Server Test	5 days	Hardik Kansara,Patrick Cura
.exe App: Basic Saving of Dump file with Test	5 days	Hardik Kansara,Patrick Cura
Submit Test Report Iteration Two (.exe App)	1 day	Hardik Kansara,Patrick Cura
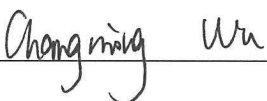
Task Name	Duration	Resource Names
Project Admin	**68 days**	
Project Diary	68 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura
Personal Logs	68 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura
Collocation: documents	58 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura
Project Admin : Create Supporting Documents	68 days?	
Meeting	**68 days**	
Frequent Face-to-Face Meeting with Team Members	68 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura
Weekly Meeting with Project Advisor	68 days	Changming Wu,Hardik Kansara,Kwinno Pineda,Patrick Cura,Steve McKinlay

What's going well and why:

What's not going well and why:

1.The progress of schedule: behind the planned schedule one week

Reason:
A lot of changed of the documents including project proposal, Gantt Chart, client brief document and methodology. We had to plan the tasks to meet the methodology and goals.

Suggestions/Issues: *(narrative)*

Issues:

1.   The project has already behind the planned schedule.

Suggestions:

1.   Set more detailing goals for each task everyday

2.   Fast tracking. We will do the same tasks as same time. (But it involves risk that could lead to increased cost and some rework later)

3.   We will start to create weekly progress report once we are in the exploration part.

Project changes

No

Set Agenda for Advisor Meeting

Set Agenda for Team Meeting

Name	Sign	Date
Dr. Steve McKinlay		23/8/16
Patrick Cura		21/08/16
Kwinno Pineda		21/08/1(
Hardik Kansara		21 /08/16
Changming Wu	Changming Wu	21/08/16