



PRE PROJECT PHASE TASKS AND MILESTONES SIGNOFF

Document history

Version	Date	Author	Changes	Valid from
1.0	24-Aug-2016	Hardik Kansara		
1.1	29-Aug-2016	Changming Wu		

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1 PURPOSE

This is a sign-off document, known and understanding the changes within the Database simulator project. There are some issues that happened during the each phase of the project and the purpose of this report is to state out each of them and state the reason and why.

2 MILESTONES

Milestone	Status	Due Date	Actual End Date
Project Proposal	Completed	22/07/2016	10/08/2016
Project Proposal			
Project Plan/Gantt Chart	Completed	22/07/2016	05/08/2016
Project Plan/Gantt Chart			
Scope of Project			
Analysis and Design Documents	In Progress	05/08/2016	
Requirements Analysis			
Analysis and Design Documents			
Methodology and Techniques			
Exploration Phase		06/09/2016	
Client Application Development			
Website Development			
Engineering Phase		30/09/2016	
Database Evaluator Development			
System Test		07/10/2016	
Test Plan			
Test Case			
Test Result			
Project Presentation		To be announced	

3 PRE PROJECT PHASE

We used the DSDM Atern methodology in this project. This process has five phases: Pre-Project, Feasibility and Foundations, Exploration, Engineering and finally Deployment. In the pre-project phase, project team has already created the main documents of this phase:

- Project Proposal
- Gantt Chart
- Scope of project

Other supportive documents as per DSDM methodology for this phase.




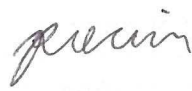
- Client Briefing
- Team contract
- Delivery Approach Definition
- Management Foundations
- TermsOfReference
- Project Roles Summary

4 CHECK LIST

Document	Status
Project Proposal	Complete
Gantt Chart	Complete
Scope of project	Complete
Client Briefing	Complete
Team contract	Complete
Delivery Approach Definition	Complete
Management Foundations	Complete
TermsOfReference	Complete

5 APPROVAL

By signing this document, all parties are understood and acknowledge the changes.

Project Advisor Dr. Steve McKinlay	Signed:  Date: 30/8/16
Project Manager Changming Wu	Signed:  Wu Date: 30/08/16
Database Specialist Hardik Kansara	Signed:  Date: 30/08/16
Web Developer Kwinno Pineda	Signed:  Date: 30/08/16
C# Developer Patrick Cura	Signed:  Date: 30/08/16