

Klynt B. Yardley

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EDUCATION

Brigham Young University

Bachelor of Science, Information Systems

Spanish Language Certificate

- GPA 3.86
- Association for Information Systems (AIS) member

Apr 2018

Provo, UT

Utah State University

Associate of Science, General Studies

- Acquired simultaneously with High School Diploma

May 2012

Logan, UT

EXPERIENCE

Brigham Young University

Computer Support Representative

- Reduced software deployment time by 40% through Microsoft SCCM
- Actively collaborate with team members to maintain network efficiency
- Led campus-wide project researching Digital Asset Management Systems that's anticipated to increase asset management proficiency by 60%

May 2015 - Present

Provo, UT

Bluehost

Support Specialist

- Incorporated company's vision in day-to-day tasks
- Enhanced customer experience through advising on best web presence practices
- Specialized in DNS, Email, and File Management which led to maintaining an 80% resolution rate

May 2016 - Aug 2016

Orem, UT

Training LEO Minds

Web Developer

- Extended marketing services across the country to increase web traffic
- Created automated daily newsletter system to increase customer experience
- Established company's first-time web presence through developing a WordPress blog

Nov 2015 - May 2016

Willard, UT

The Church of Jesus Christ of Latter-day Saints

Volunteer Representative

- Oversaw the productivity of 30 representatives
- Enthusiastically participated in the New Orleans Interfaith Peace Initiative
- Conducted training and planning sessions on a weekly basis to increase area effectiveness

Nov 2012 - Nov 2014

Baton Rouge, LA

SKILLS AND ACHIEVEMENTS

- Proficient in Microsoft Office Suite, Active Directory and GPO, SCCM
- Experience with WordPress, HTML5/CSS, C++, Visual Basic, Ubuntu
- Conversational Spanish
- Enjoy skiing, hiking, camping, and traveling
- Eagle Scout