This document is to be filled out by users that wish to host a repository on the [U.S. DOT’s ITS CodeHub](https://its.dot.gov/code/). All applications to be published on ITS CodeHub must pass a set of compliance checks including, but not limited to, usability and formatting, static code quality, virus scanning, and general best practice guidelines.

For more information on the requirements and ingestion flow, please see the [application release process](https://usdotjpoode.atlassian.net/wiki/spaces/ODTD/pages/689143809/Concept+of+Operations+-+User+Facing) page of the ITS CodeHub website.

**Note that all fields in this document are required.**

# Point of Contact Information

Please provide contact information for both the Product Owner (PO) and Technical Owner (TO).

|  |  |
| --- | --- |
| PO Name: |  |
| PO Email: |  |
| PO Phone number: |  |
| PO Company or organization: |  |
| PO Role: |  |

|  |  |
| --- | --- |
| TO Name: |  |
| TO Email: |  |
| TO Phone number: |  |
| TO Company or organization: |  |
| TO Role: |  |

# Registration Request Type

Please enter whether you are applying to register an organization, or individual repositories.

|  |  |
| --- | --- |
| Request Type (**Organization** or **Individual Repositories**) |  |

If you entered **Organization**, please fill out the [Organization Request Form](#_Organization_Request).

If you entered **Individual Repositories**, please fill out the [Individual Repositories Form](#_Individual_Repository_Request).

# Organization Request

Please complete, and duplicate if necessary, the following table for each organization you wish to host on ITS CodeHub:

|  |  |
| --- | --- |
| Organization Name: |  |
| Organization URL: |  |
| Organization Description: |  |
| Desired date to publish on ITS CodeHub (MM-DD-YYYY): |  |
| URL of repositories to exclude (if **None**, all repositories under the organization will be hosted on ITS CodeHub): |  |

# Individual Repository Request

Please complete, and duplicate if necessary, the following table for each repository you wish to host on ITS CodeHub:

|  |  |
| --- | --- |
| Repository Name: |  |
| Repository URL: |  |
| Repository Description: |  |
| Desired date to publish on ITS CodeHub (MM-DD-YYYY): |  |