

## KYLAS REJI

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### PROFESSIONAL SUMMARY

Operations and logistics professional with hands-on experience in supply chain coordination, inventory management, and warehouse operations. Proven ability to support teams, prioritize tasks, and maintain health, safety, and quality standards in fast-paced environments. Experienced in team coordination, stakeholder communication, and dispatch planning. Currently pursuing an MSc in International Business and seeking opportunities in logistics, operations, and compliance-focused roles.

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### CORE SKILLS

- **Logistics & Supply Chain:** Supply Chain Optimization, Inventory Management, Dispatch Planning, Fleet Coordination.

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- **Operations:** Process Improvement, Operational Reporting, Risk Awareness.
- **Technical:** Preventive Maintenance, Heavy Machinery Diagnostics, Fault Identification.

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- **Compliance:** Health & Safety Standards, ESG (Sustainability), Quality Standards.

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### PROFESSIONAL EXPERIENCE

vmrkuthira | **Logistics Coordinator and Supply Chain Analyst** April 2024 – October 2025

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- Coordinated logistics and analyzed supply chain data to optimize operational flow.
- Managed inventory and supported warehouse operations to ensure efficiency.

- Facilitated stakeholder communication and dispatch planning for fleet coordination.

**Popular JCB | Service Engineer** *January 2023 – January 2024*

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- Performed diagnostics, repairs, and scheduled maintenance on heavy machinery.
- Reduced equipment downtime through efficient fault identification and repair.
- Maintained clear service records and compliance documentation.
- Provided professional technical support while adhering to strict safety standards.

**The Travancore Cochin Chemicals Ltd | Trainee** *August 2021 – August 2022*

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- Assisted engineers with routine maintenance and inspections of industrial equipment.
- Supported daily plant operations while following strict safety procedures.
- Gained hands-on experience in industrial environments and collaborative teamwork.

**EDUCATION**

**MSc International Business** | *University of Bedfordshire November 2025 – November 2026 (In Progress)*

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**Bachelor of Industrial Engineering** | *Government ITI*

**Bachelor of Arts** | *Deepa College - India*

**High School Diploma** | *Government Higher Secondary School*

**High School Diploma** | *Mar Augustine's High School*