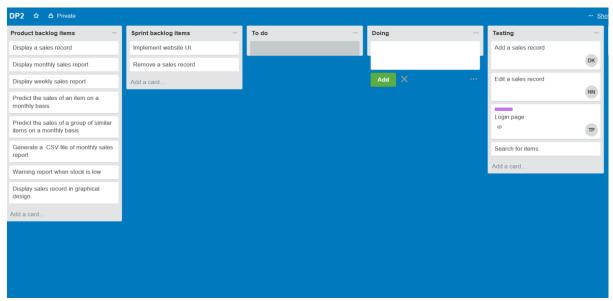
# Development Project 2: Design, Planning and Management

Task 7.1: Sprint#1 Week 2

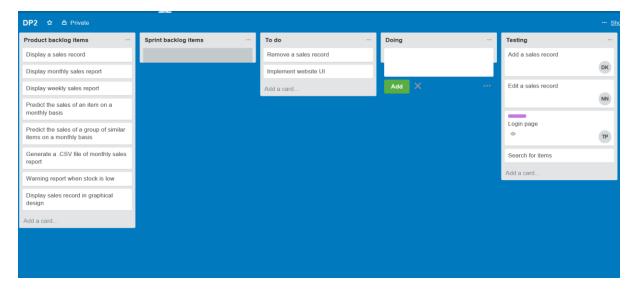
## Team members:

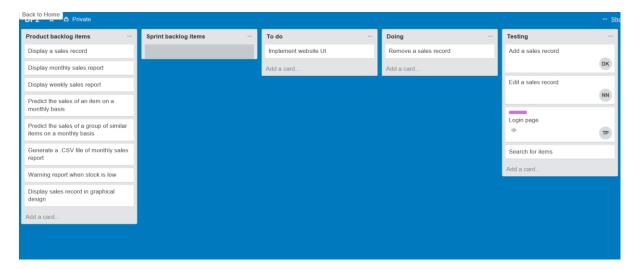
- Thien Minh Phan 100864086
- Ngoc Khanh Nguyen 4957059
- Khanh Dinh 101339475

# Task board:

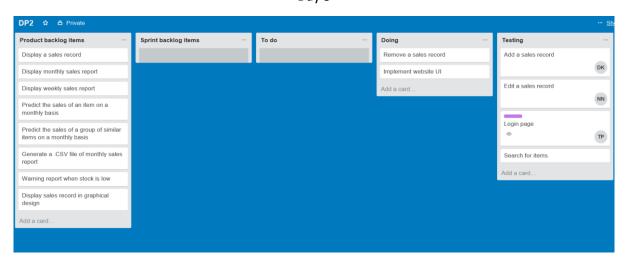


Day 1

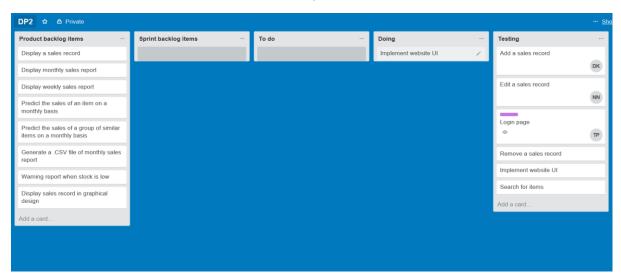




Day 3



Day 4



Day 5

# Burndown charts:



# Meeting Minutes:

7.1 Meeting Minutes

Date/Location: 19-09-2017, Swinburne Library

Attendees: Thien Minh Phan, Ngoc Khanh Nguyen, Khanh Dinh

Start Time: 3:05 PM End Time : 3:10 PM

Information Updates/Reminders

\_\_\_\_\_

\* Updating functions of the Project \* Decision on what should be done

Decisions Needed

### General Items

\_\_\_\_\_

20/09/17 - Ngoc Khanh - Adding functions of the Project (Add)

20/09/17 - Thien - Keep track of the working time

20/09/17 - Thien - Updating tasks on Trello 20/09/17 - Khanh - Implement Project's UI

### Meeting minutes Day 1

### 7.1 Meeting Minutes

Date/Location: 20-09-2017, Swinburne Library

Attendees: Thien Minh Phan, Ngoc Khanh Nguyen, Khanh Dinh

Start Time: 4:05 PM End Time : 4:10 PM

Information Updates/Reminders

\_\_\_\_\_

- \* Updating functions of the Project
- \* Work distribution between members of the team

Decisions Needed

### General Items

21/09/17 - Ngoc Khanh - Adding functions of the Project (Remove)

21/09/17 - Thien - Keep track of the working time

21/09/17 - Thien - Updating tasks on Trello 21/09/17 - Khanh - Implement Project's UI

7.1 Meeting Minutes

Date/Location: 21-09-2017, Swinburne Library

Attendees: Thien Minh Phan, Ngoc Khanh Nguyen, Khanh Dinh

Start Time: 2:05 PM End Time : 2:10 PM

Information Updates/Reminders

\_\_\_\_\_

- \* Updating functions of the Project
- \* Work distribution between members of the team

### Decisions Needed

\_\_\_\_\_

### General Items

\_\_\_\_\_

22/09/17 - Ngoc Khanh - Adding functions of the Project (Search)

22/09/17 - Thien - Keep track of the working time

22/09/17 - Thien - Updating tasks on Trello 22/09/17 - Khanh - Implement Project's UI

### Meeting Minutes day 3

7.1 Meeting Minutes

Date/Location: 22-09-2017, Swinburne Library

Attendees: Thien Minh Phan, Ngoc Khanh Nguyen, Khanh Dinh

Start Time: 1:05 PM End Time : 1:10 PM

Information Updates/Reminders

- \* Updating functions of the Project
- \* Work distribution between members of the team

### Decisions Needed

\_\_\_\_\_

### General Items

23/09/17 - Ngoc Khanh - Adding functions of the Project (Edit)

23/09/17 - Thien - Keep track of the working time

23/09/17 - Thien - Updating tasks on Trello

23/09/17 - Khanh - Implement Project's UI

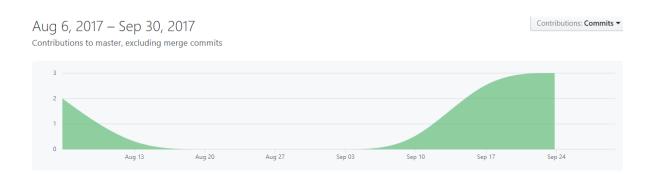
Meeting minutes day 4

<sup>\*</sup> Demonstrate to the tutor

```
7.1 Meeting Minutes
Date/Location: 23-09-2017, Swinburne Library
Attendees: Thien Minh Phan, Ngoc Khanh Nguyen, Khanh Dinh
Start Time: 1:05 PM
End Time : 1:10 PM
Information Updates/Reminders
* Updating functions of the Project
* Work distribution between members of the team
Decisions Needed
_____
* Sprint#2 ideas
General Items
24/09/17 - Ngoc Khanh - Adding functions of the Project
24/09/17 - Thien - Keep track of the working time
24/09/17 - Thien - Updating tasks on Trello (Sprint#2)
24/09/17 - Khanh - Implement Project's UI
```

### Meeting minutes day 5

# Status report:



Due to some problems with the former tools to develop the project we have to decide on the tool again, which results in slow development of the project .