

Paper Direct Deposit Pay Statement Request Form

Rio Tinto offers electronic versions of your pay statements via Employee Self Service using the Prospect portal. These pay statements are available for viewing and printing at any time. Security experts recommend electronic statements as a smart way to reduce your risk of identity theft by limiting your paper trail of personal information.

If you wish to start or stop direct deposit statements being mailed to you, please sign below, attach this form and send via e-mail to [REDACTED] from your company e-mail address.

- I elect to receive paper copies of my pay statement
- I elect to STOP receiving paper copies of my pay statement

Employee Signature

Employee Name – Please print

Employee #

Date

Thank you,

Rio Tinto People Services
4700 Daybreak Parkway
South Jordan, UT 84009
Contact Center: 801-363-4357
E-mail: askHR@riotinto.com