

Meeting 1:

- Introductions
- Discussion of optimal meeting times
- Went over outline of team agenda
- Agreed on ground rules for communication and team conduct
- Established optimal channels of communication (text) and meeting times:
 - Tue/Thu evenings 5-6, or in the morning after class
 - Mon/Wed afternoons
- Action items
 - Fill out team agenda
 - Fill out team contract
 - Communicate completion to group
 - Turn in both documents individually

Meeting 2: (Feb 25)

- Met in person at Hunt Library ~7:00
- Looking at and working through assignment 5b: Data Merging
- Isaac worked on porting the data to Google Drive and prepping the initial filtering
- Laid out plan for cleaning each of the original files
- Laid out plan for filtering and merging them into a final file; either Isaac will work on it this evening or we will get it done at follow-up meeting tomorrow around noon

Meeting 3: (Feb 26)

- Met in person again at Hunt Library (12:00-2:00)
- Continuing from last meeting
- Work-oriented meeting
- Looking at ways to add additional rows, current data set + merge plan results in a little over 300 (allowable but very small comparatively)
- Worked on 5b writeup
- Discussed the merge of the dataset; agreed on a different method for merging to produce
- Completed writeup and put files on Github in preparation for submission

Meeting 4: (March 2)

- Met on zoom 3:30-5:15
- Main goals: Fill out and complete the presentation and decide who is presenting what.
- Reviewed assignment description and formed outline
- Confusion about duplicate requirements for team agenda
- Decided who was doing what slides
 - Logan- Data intro and description
 - Isaac- Wrangling
 - Kyle- Cleaning
 - Will- Challenges and next steps
- Filled out rest of slides and team agenda deliverable for the midterm
- To do after meeting:
 - Review slides you are assigned and be prepared to present
 - Tidy up metadata and add to team deliverable

Meeting 5: March 31

- Met in person at Hunt library to complete HW 6 at 4pm.
- Spent time discussing each of our approaches and made sure we each were ready to complete the project by tonight.
 - Kyle needed a second visual.
 - Will finished analysis sketch.
 - Isaac added code snippets and moved his python file into a colab notebook.
 - Logan finalized his query and chose methods of analysis.
- Also discussed confusions about requirements and consulted Piazza for clarification.
- Constructed checklist of rubric items to ensure assignment coverage.
- Split up just in time to beat the rain!
- Concluded meeting at 6:45pm.

Meeting 6: April 7th

- Met over Zoom to complete HW 7 at 5pm.
- Spent time formatting model output and team deliverable..
 - Kyle - Needed to trim individual sections to fit the page limit.
 - Will - Finished team section.
 - Isaac - Organized images and visualizations.
 - Logan - Updated document formatting.
- Discussed how we want to add information to the final presentation.
- Constructed timeline for presentation completion..
- Concluded meeting at 7:00pm.

Meeting 7: April 10th

- Met in person at Hunt library to complete HW 7 at 7pm.
- Completed presentation slides and updated github..
 - Kyle - Completed his modeling and EDA slides.
 - Will - Completed his modeling and EDA slides
 - Isaac - Completed his modeling and EDA slides
 - Logan - Completed his modeling and EDA slides
- Discussed what we would do for future work.
- Begun in person presentation rehearsal.
- Concluded meeting at 10:30pm.