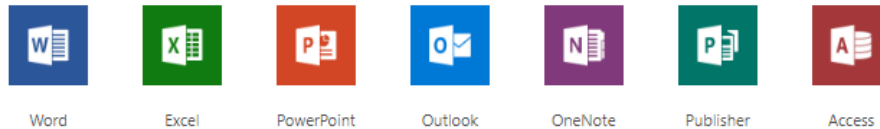


Office 365 Features for Employees



Your Office goes with you when you use [OneDrive](#)

Office 365 provides applications you're familiar with and files that are always accessible, always up to date. So online or off, at your desk or on the go, from your PC, Mac, iPad®, Android™ tablet, or phone, you can get to what you need, when and where you need it.



With 1 TB of storage per user, you'll have plenty of space for all your files which will be easily accessible online and auto synced to your local work computer. Plus, because your files are stored online, you can share with people in or outside your company, from wherever you're working, whenever you need to.



Each employee will be able to download the office suite locally on up to 5 personal devices including phones, tablets, pcs, and macs or access online from any computer.



*These features are provided to WCS employees as long as they are currently employed.