Staff Password Change
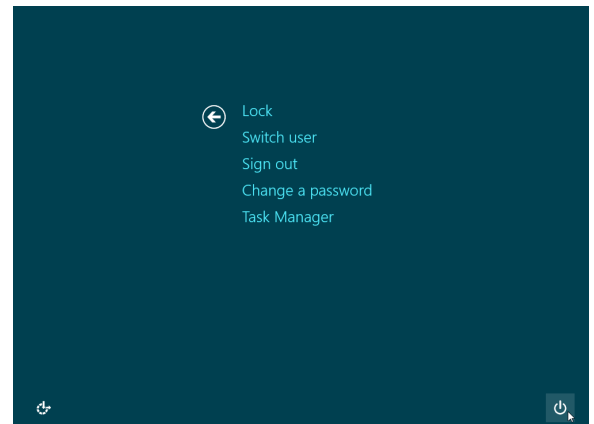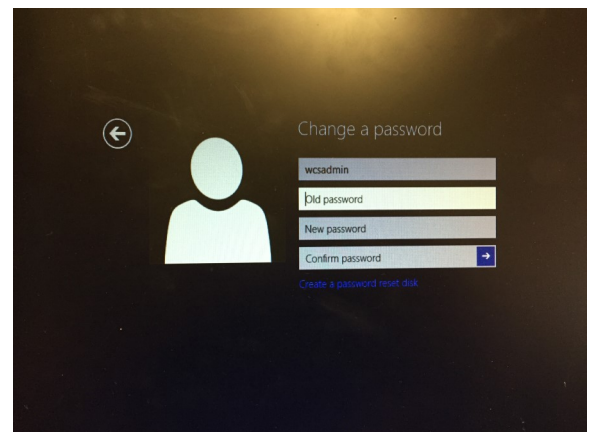
*IMPORTANT NOTE: Changing your computer login password will also change your password for your staff Wifi Login and your password for Office 365 (Email). You will need to enter your newly created password when logging into these areas.
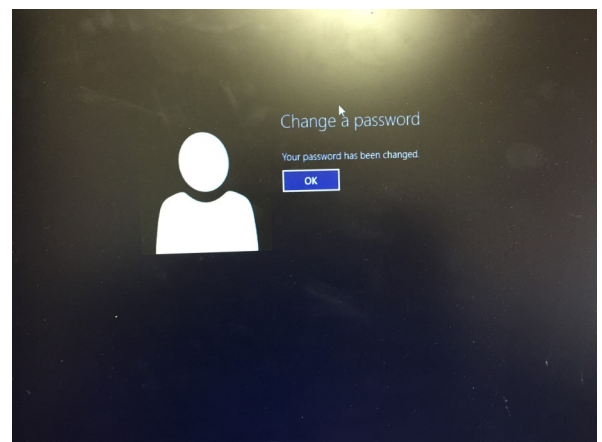

1) While logged in to your windows user account press the Ctrl + Alt + Delete buttons at the same time

2) Select "Change a password"

3) Enter your old password followed by your new password twice.

4) Your password has been successfully changed

* Please note it may take up to ten minutes for your office365 (email) account to sync with this change.

If you need assistance, please submit a help desk ticket by emailing techsupport@westernchristian.org

We are here to help!