Responsible AI Checklist

Use Before Deploying Any AI System

Use this checklist before you use an AI system. Mark each item and note actions required.

lightgray **Area**	**Yes/No**	**Notes**	**Action**
Purpose is clear			
Stakeholders are identified			
Data source is documented			
Sensitive data is removed			
Bias risks are reviewed			
Outputs have human review			
Error handling is defined			
Accountability is assigned			
Communication is honest			
Impact on people is considered			

Summary

Key Strengths:

Key Risks:

Decision (Proceed / Revise / Stop):