

1



Welcome, Kelly!

Account Settings
Need Help?

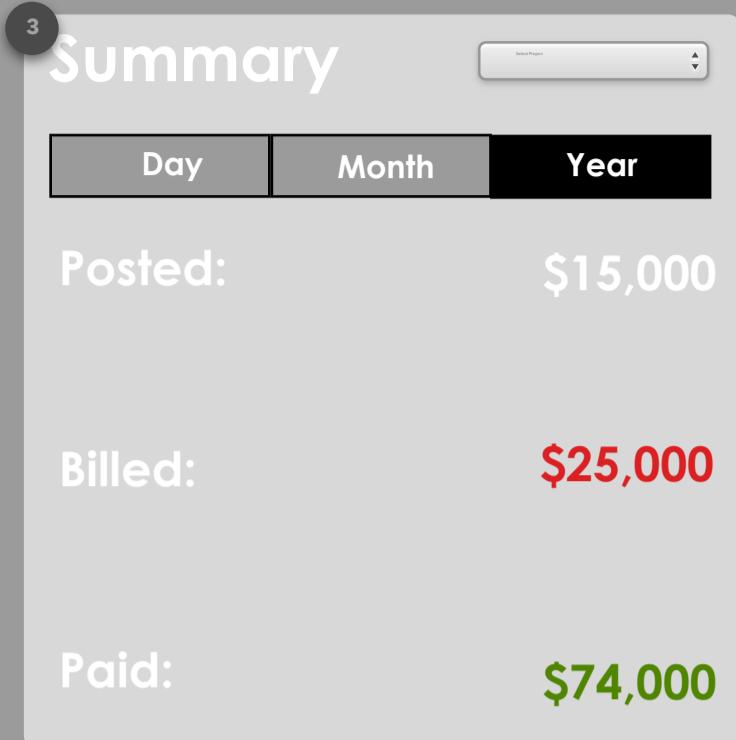
2

Project Entry

[advanced](#)

Name	Name
Date	Date
Start	End
End	Start
Rate	Rate
Notes	

Submit



4

Dashboard

5 Search Projects

Project	Rate/Hours	Status
Project 20	200 hr @ \$59/hr	Posted +
Manhattan	250 hr @ \$64/hr	Billed Client +
Jackson	100 hr @ \$42/hr	Paid +
Website	50 hr @ \$61/hr	Paid +

6

Project 20

7 Previous Entries/timeheets

date	hours/rate	status

8  

9

10 Rate at @ \$59/hr

11 Status: Pending Invoice

12 

Project notes

Project Balance

Posted	\$15,000
Billed	\$25,000
Paid	\$25,000

[Update Client Profile](#)
[Send Invoice to client](#)
[Get PDT Invoice](#)

Annotations

1. Welcome menu, including links to options and customer service

2. Quick entry feature - allows the user to create a new project and/or add hours/times entries to an existing project. Visible form entry options include: project name, date, start/end, rate, and additional notes. "Advanced options" link offers additional entries (new customer details, option to update to send update invoice, overtime hours rate), form expands with inputs once user clicks. When user click "Submit", the form will refresh and the submit button will disappear and display text saying "[name of entry] has been submitted" - After a 7-9 second delay the "Submit" button will reappear with the refreshed form.

3. Summary section displays current projects financial status including: outstanding balances, paid, posted times - upon first opening the section the section displays all accounts combined financial (w/day, month, annual option for additional specificity, default on annual); user may select particular project, using the drop-down selection menu, which displays projects alphabetically.

4. The main dashboard displays the projects and lists them by default according to status, with the accounts that have not been invoiced at the top.

5. Search function that will bring the selected project to the top upon entry. Each project row lists the project name, current project rate/hours

6. Additional project options, drop-down section appears upon user click on the +

6: Drop-down annotations

7. Previous entries listed in section, w/ the most recent entry on top

8. Upon user mouse hover, pencil will appear indicating the user may click again to revise the content. This hover effect and re-vision feature applies to all previous submission entries, allowing the user to revise the records/rates/notes as needed.

9. The user may scroll though the project entry history; by default the interface will display the 5 most recent entries on top.

10. Financial panel that displays current project's balance details, and designated rate. User may enter project rate here, and will be the default rate for the project, unless noted otherwise on future entries.

11. Project options link to include function such as: updating client profile (contact info), send most updated invoice email to client, generate PDF version of invoice.

12. Drop down + turns to x as an exit when in drop down mode