

Kyle Ottmann

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PROFESSIONAL PROFILE

Technologically skilled and motivated student, with four years professional experience in network administration and online media development, seeks full-time position in the field of information technology.

- Proven track record of being a devoted team leader who understands multiple aspects of technology.
- Experienced in the use of Adobe Creative Suite, WordPress, Joomla, and Basecamp.
- Coding skills include Java, C, and HTML.
- Dedicated to producing quality work while meeting strict deadlines and quality assurance standards.

PROFESSIONAL EXPERIENCE

Independent Sales and Service Representative

6/2008 – Present

Colorado Time Systems | Loveland, CO

- Develop new business relationships by providing competitive aquatic timing services to clients in AZ, CA, ID, NV, OR, UT, and WY.
- Coordinate and oversee projects from the design phase to installation.
- Troubleshoot and repair electronic timing systems, LED Video boards, and fiber optic network equipment.

Associate Producer & QA Engineer

9/2010 – 3/2012

Rivet Production & Design | Nashville, TN

- Facilitated client needs and projects from conceptualization to product delivery.
- Acted as liaison between the Artwork, Audio, Engineering, and Creative teams.
- Produced all technical specs and wireframes for all online media development projects.
- Ensured all products and services met or exceeded company standards while delivering the best possible experience to our customers and end users.

Technology Director

6/2009 – 2/2011

Be The Water | Las Vegas, NV

- Supervised IT operations supporting 10+ employees.
- Developed company's online ecommerce presence.
- Automated all scheduling and billing for client appointments.

EDUCATION

Westminster College, Salt Lake City, UT

Anticipated Graduation

Computer Science

May 2017

2016 Mathematical Contest in Modeling, Honorable Mention

Dean's List

Presidential Scholarship Recipient

Salt Lake Community College, Salt Lake City, UT

December 2014

Associate of Science, Honors

VOLUNTEER EXPERIENCE

Administrative Official

10/2007 – Present

USA Swimming | Colorado Springs, CO

- Organize and manage all age-group level swim meets in Utah, Nevada, and parts of Southern California.
- Oversee an average of 25 officials and 160 volunteers to produce an event for 1000+ athletes.
- Approve and release all meet publications including results and media releases.