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EDUCATION

Faculty Support Coordinator

| The University of Texas at Austin (Austin, TX) | 2022 – Present |
|--|----------------------|
| Ph.D., Government | |
| Fields: American Politics & Public Policy | |
| Fruman State University (Kirksville, MO) | 2016 - 2020 |
| B.S., Political Science & International Relations, magna cum laude, Phi Beta Kappa | |
| Minors: Spanish, International Studies, & Philosophy/Religion | |
| PEER-REVIEWED PUBLICATIONS | |
| N/A | |
| AWARDS & FELLOWSHIPS | |
| EXTERNAL | |
| Bright Flight Award, Missouri Department of Education (\$12,000 total) | 2016 – 2020 |
| INTERNAL | |
| The University of Texas at Austin | |
| Dept. of Government Dissertation Fellowship (\$5,000) | exp. 2020 |
| U.S. Policy Agendas Project Summer Research Fellowship (\$4,000) | exp. 202 |
| Dept. of Government Pre-Dissertation Fellowship (\$4,000) | exp. 2023 |
| Dept. of Government Recruitment Fellowship (\$35,000 total) | 2022 – exp. 202 |
| Truman State University | |
| John Andrew Crossett Scholarship (\$950) | 2019 |
| Washington D.C. Intern Scholarship (\$1,400) | 2019 |
| LGBTQ+ Foundation Scholarship (\$700) | 2018 |
| Kyle Brandon Cope Memorial Scholarship (\$1,750) | 201 |
| Edward and Marietta Jayne Scholarship (\$3,476 total) | 2018 – 2019 |
| Mathematics & Statistics Department Scholarship (\$150) | 201 |
| George and Stacy McGuire Scholarship (\$300 total) | 2017 – 2018 |
| Harry S. Truman Leadership Scholarship (\$48,000 total) | 2016 – 2020 |
| TEACHING | |
| The University of Texas at Austin | |
| As Teaching Assistant (TA): | |
| Fall 2022 TBD | |
| MEMBERSHIPS | |
| Phi Beta Kappa Honor Society | 2018 – Presen |
| Pi Sigma Alpha Political Science Honor Society | 2018 – Presen |
| NON-ACADEMIC PROFESSIONAL EXPERIENCE | |
| Washington University in St. Louis, Department of Education (St. Louis, MO) | May 2020 – July 2022 |

Conducted 5 comparative higher education institutional research projects on graduate education Formulated higher education policy with other academic and administrative departments Coordinated tenure-track and tenure faculty searches within the department Planned guest lectures on issues of educational inequity (e.g., Dr. Noliwe Rooks & Dr. Ruth Turley)

Truman State University, Center for International Education Abroad (Kirksville, MO)

May 2017 - May 2020

Faculty-Led Program Assistant

Promoted from previous role as Campus Outreach Coordinator

Administered 12 faculty-led programs (program approvals, applications, and grade transferring)

Planned 8 events including study abroad fairs and faculty training sessions

Campus Outreach Coordinator

Maintained international education program correspondence for 500 programs in over 60 countries

Grew outreach on Facebook, Instagram, and Twitter from 40 users to 900+ users in 3 months

Presented at freshman orientation and weekend showcase events with over 200 attendees

National Association for the Education of Young Children (Washington, D.C.)

June 2019 – August 2019

General Counsel Intern

Researched the policy interactions of 501(c)(3), 501(c)(4), 501(c)(6), and 527 non-profit statuses

Independently created a filing system for over 1,400 historical contracts

Drafted licensing agreement contracts in affiliate relations, publishing, and conference sponsorships

Missouri House of Representatives (Jefferson City, MO)

January 2019 - May 2019

Floor Manager & Budget Tracker

Served as a full-time intern for House Minority Leader, Representative Crystal Quade

Assisted legislative staff with policy research in education, law, and crime prevention

Tracked over 1,000 pieces of legislation through the committee formulation process

Attended budget committee hearings and assisted caucus staff with budget-related research

U.S. Coordinated Campaign, Missouri Democrats (St. Louis, MO)

May 2018 - June 2018

Canvassing Intern

Campaigned for U.S. Senator Claire McCaskill and other local politicians in St. Louis

Knocked on over 2,000 doors of local voters to discuss pertinent policy issues

Recruited 20 volunteers for the campaign through phone call outreach

QUANTITATIVE RESEARCH & TECHNICAL SKILLS

Proficient in statistical analysis software (SPSS, Stata, Microsoft Excel, & Minitab)

Proficient in ordinary least squares, binary/logit, time series, and multivariate regression analysis

Experience manipulating and analyzing large, complex data sets

Familiarity with Qualtrics, Java, JavaScript, HTML5, and WordPress

LANGUAGES

Spanish (B2 proficiency level)

English (native)