## Finance, Operations and Administration

### **University Closure Update**

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The University is currently closed. The following frequently asked questions are intended for UC Davis and UC Davis Health staff, academic and student employees.

Updated at 1:30 p.m. Nov. 14

#### What does "campus closed" mean?

UC Davis Medical Center, medical center departments, medical clinics, Veterinary Medical Teaching Hospital and Student Health and Wellness Center will remain open. The residence halls and dining facilities are open. The 24-Hour Study Room and Blaisdell Medical Library remain open with student ID or badge access only. All other buildings on the Davis and Sacramento campuses are closed. Do not come to campus unless you are an essential employee as designated by your supervisor.

#### I'm already on campus, should I leave?

Please confirm with your supervisor before leaving campus.

#### How do I know if I am an essential employee?

Your supervisor will contact you if you are needed to work. With fluctuating conditions, personnel deemed essential may vary based on campus needs.

#### Will I get paid during the closure?

Yes. All employees who were scheduled to work during the closure period will be paid their regular compensation. Employees with previously scheduled sick leave, vacation, personal

## What if I'm deemed an essential employee, but can do my work remotely?

Please confirm with your supervisor.

#### What if I'm deemed an essential employee, but I work outside?

Please confirm with your supervisor.

## What if I'm deemed a non-essential employee, can I continue working remotely?

You should confirm with your supervisor, but employees are welcome to work remotely if able.

#### How will I know when campus reopens?

The campus remains closed until a notification from the University is distributed. University leaders are committed to providing timely updates. We recommend checking your email, the <a href="UC Davis news page">UC Davis social media accounts</a>, and signing up for <a href="WarnMe text">WarnMe text</a> <a href="alerts">alerts</a>. UC Davis Health social media accounts and the Health system's <a href="employee news">employee news</a> <a href="pages">page</a>s will carry instructions for the Sacramento campus.

#### I am a faculty member and either have courses I am teaching or need to meet with and mentor students. May I continue to do this?

No, students should be discouraged from coming onto a closed campus for any reason. Providing them any educational opportunity is counter to the intent of the closure, which is to protect individual and public health. All students should be provided identical access to educational resources, but only after the closure is lifted.

## Can the academic quarter be extended to make up for this week?

No, the quarter will not be extended. Doing so will impact existing plans of faculty and students and would require prior consultation with the American Federation of Teachers because of our represented faculty.

#### Can you provide any guidance about how to make up for the

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and are encouraged to seek guidance from their department chair and their college's or school's associate dean of academic instruction.

## Can examinations (e.g., midterms, oral qualifying exams) still be conducted this week?

No. Faculty may choose to drop an exam, but it is up to the discretion of the instructor.

# My graduate student has a qualifying exam (QE) scheduled, can I require my student to take their exam even though classes are cancelled?

No. All qualifying exams (QEs) and dissertation defenses must be postponed until after classes resume. Faculty cannot require students to complete assignments during the campus closure. Please exercise flexibility and compassion in your expectations of what students can accomplish over this closure. If faculty or students have questions, please contact Assistant Dean in Graduate Studies, Kellie Butler (530-752-0650).

# What if the campus reopens, but I cannot go outside due to respiratory issues?

Contact your supervisor and act in accordance with usual policies (i.e., sick leave).



University of California, Davis, One Shields Avenue, Davis, CA 95616 | 530-752-1011

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