Ezekiel Pilar

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Phone: (555) 123-4567

Summary

Detail-oriented and dedicated accounting professional with over 5 years of experience in financial reporting, auditing, and budget management. Proven track record in streamlining processes to improve accuracy and efficiency, with a strong focus on compliance and ethical financial practices. Adept at working in fast-paced environments and delivering insightful financial analysis to support business decision-making.

Professional Experience

Senior Accountant

XYZ Corporation – City, State *April 2020 – Present*

- Oversee and manage the general accounting functions, including, but not limited to accounts payable, accounts receivable, general ledger, and taxes.
- Prepare monthly, quarterly, and annual financial reports, ensuring accuracy and compliance with GAAP standards.
- Conduct internal audits and manage all reconciliations to ensure the integrity of financial information.
- Implement cost-saving initiatives that resulted in a 10% reduction in company expenses.

Staff Accountant

ABC Solutions – City, State *June 2017 – March 2020*

- Assisted in the preparation and consolidation of financial statements and monthly reports.
- Maintained and monitored budgets, preparing variance reports and ensuring efficient cost control.
- Performed bank reconciliations, prepared journal entries, and conducted expense analysis.
- Supported external audits by providing necessary documentation and resolving discrepancies.

Education

Bachelor of Science in Accounting

University of State – City, State *Graduated: May 2017*

Certifications

- Certified Public Accountant (CPA) State License Number
- QuickBooks Certified User

Skills

- Financial Analysis & Reporting
- Budget Management
- Reconciliations & Auditing
- Tax Preparation & Compliance
- Advanced Microsoft Excel
- ERP Systems (SAP, Oracle)
- QuickBooks & Xero

Professional Affiliations

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, Institute of Management Accountants (IMA)

References

Available upon request