ProTools Quick Reference Card

(for version 2024.6.0)

Key Binding Notation

⌘	Command	⇧	Shift
→�	Tab	⌥	Option
ˆ	Control	↩	Return or Enter
↑	Up arrow	↓	Down arrow

Session

New	⌘ N
Save	⌘ S
Save as	ˆ ⌘ S

Zooming

In/Out horiz	T / R
In/Out vert	⌘ ⌥ , (comma)
Selection	⌘ ˆ
Recall Zoom memory 1/2/3/4/5	1/2/3/4/5
All clips	⌥ A
Fill window-selection	⌥ F
Zoom toggle	ˆ E

View

Narrow mix	⌥ ⌘ N
Track marker lane	⇧ U

Playing

Start and Stop	(spacebar)
Selection	⌥ [
…to edit start	6
…from edit start	7
…to edit end	8
…from edit end	9
Solo cursor track	⇧ S
Mute	⌘ M
Mute cursor track	⇧ M
Selection	[
Timeline selection	]
Loop Enable	⇧ ⌥ L
Toggle Looping	⌘ ⇧ L
Loop clip	⌥ ⌘ L

Bounce

Session	⌥ ⌘ B
Track	⌥ ⇧ ⌘ B

Recording

Start	⌘ -spacebar
Stop	spacebar
Stop and discard	⌘ . (period)
Record-enable cursor track	⇧ R

Tracks

New	⇧ ⌘ N
Import audio	⇧ ⌘ I
Group	⌘ G
Duplicate	⌥ ⇧ D
Move to new folder	⌥ ⇧ ⌘ D

Clips

Edit Lock/Unlock	⌘ L
Time Lock/Unlock	ˆ ⌥ L
Send to back	⌥ ⇧ B
Bring to front	⌥ ⇧ F
Group	⌥ ⌘ G
Ungroup	⌥ ⌘ U
Regroup	⌥ ⌘ R
Capture	⌘ R
Rename	⌥ ⇧ ⌘ R

Move Clip

Start to cursor	H
End to cursor	K
Sync part by cursor	J
Nudge earlier/later	, (comma)/. (period)
Big nudge earlier/later	M / / (slash)

Trim

Cursor to start/end	A / S
Break at cursor (Separate)	B
Heal separation	⌘ H
Strip silence	⌘ U

Fade

Start to cursor	D
Cursor to end	G
Crossfade	F

Edit

Cut	⌘ X
Copy	⌘ C
Paste	⌘ V
Undo	⌘ Z
Clear	⌘ B
Select all	⌘ A
Insert silence	⇧ ⌘ E

Modes

Shuffle*	F1 or ⌥ 1
Slip*	F2 or ⌥ 2
Spot*	F3 or ⌥ 3
Grid	F4 or ⌥ 4
Cycle Edit modes	' (apostrophe)

* can enable with Grid mode by pressing key and F4 at the same time.

Cursor Movement

Next clip boundary	→⏽
Previous clip boundary	⌥ →⏽
Select next clip	ˆ →⏽
Select previous clip	ˆ ⌥ →⏽
Session start	↩
Session end	⌥ ↩
Beginning/End of selection	↑ /↓
Goto song start	ˆ ↩

Tools

Zoomer	F5 or ⌘ 1
Trimmer	F6 or ⌘ 2
Selector	F7 or ⌘ 3
Grabber	F8 or ⌘ 4
Scrubber	F9 or ⌘ 5
Pencil	F10 or ⌘ 6
Smart	F6 & F7
Cycle Edit tools	Esc

Extend Selection

To start of session	⇧ ↩
To end of session	⇧ ⌥ ↩

Link Edit Selection

…to Timeline	⇧ /
…to Track	⇧ T

Beats

Beat Detective	⌘ 8
Identify Beats	⌘ I