Lillian Reilly
lilli.reilly@gmail com

EDUCATION

IRONHACK WEB DEVELOPMENT BOOTCAMP
- *Graduation: March 2022*
- *6 month intensive web development bootcamp*
- *Built front end projects using HTML, CSS, and Bootstrap*
- *Built full stack project using ExpressJs, NodeJs, HandlebarsJs, MongoDB, and Axios*
- *Built a single page application using ReactJs*

TEMPLE UNIVERSITY, College of Liberal Arts, Philadelphia, PA

Bachelor of Arts in Global Studies

Bachelor of Arts in Spanish; Language, Literature, Linguistics
- *Graduation: Fall 2018*
- Majors: Global Studies and Spanish
- GPA: 3.81 / 4.00

PROFESSIONAL EXPERIENCE

COLEGIO LICEO MIERENSE/ANICETO SELA, Mieres, Asturias

Language Assistant, Ministry of Education   October 2021- Current
- Designed language curriculum aimed at improving the students' fluency and comprehension
- Managed classes of 25 students while conducting engaging educational activities
- Coordinated with members of school staff to organize special events for students and minimize risk of exposure to covid-19

COLEGIO MIRAVALLES- EL REDÍN, Cizur Menor, Navarra

Language Assistant, Meddeas Program   September 2019- June 2021
- Facilitated with English language acquisition and reproduction of over 200 high school students
- Developed language activities to encourage students to speak and improve use of the target language
- Prepared students for Cambridge B1, B2, and C1 speaking exams- enabling all of which who took the Cambridge exam to pass the speaking portion

TEMPLE KORNBERG SCHOOL OF DENTISTRY, Philadelphia, PA   July 2017 – December 2018

Office Assistant
- Chart management and organizational assistant within Temple's Advanced General Dentistry Office, managing a collection of over 20,000 charts
- Secretarial Assistant managing patient scheduling, customer service and patient appointment confirmations Achieved a 20% reduction in unfilled appointment slots
- Experienced in online filing and Axiom systems, trained in HIPPA confidentiality

SKILLS & LANGUAGES
- Fluent in Spanish, Native English Speaker
- Proficient in HTML, CSS, Javascript ,React
- Windows/Mac OS, Microsoft Office Suite, Website Building/Wordpress, Axium Software
- Experience teaching English using *Cambridge English: Complete First for Schools,* and *Gateway, Second Edition*
- Experience managing sales teams and supporting office staff in their administrative duties

ACTIVITIES

ASTURIAS, Spain

Tutor   January 2020- June 2021
- Tutored several Spanish-speaking students in English two-three times a week from January of 2020 to June of 2021

AWARDS
- Graduated Summa Cum Laude with distinction in both majors, Temple University December 2018
- Temple University Dean's list, Spring 2016, Spring 2017, Fall 2017, Spring 2018, Fall 2018