

Team agreement

Team members often have different views on how the joint work is to be carried out. Such differences may be a source of disagreement and of suboptimal project performance, as expectations and personal ambitions may mismatch. It is frequently helpful to start the project by clarifying in an agreement your external conflicts, personal ambitions, etc to the other team members. This document is a template for such an agreement. You may modify it if you wish.

This team agreement is to be submitted as part of Release R1, R2, and R3. Changes (if any) in the agreement and ambition levels should be highlighted. If there are no changes, still submit the agreement in all releases.

Team member personal data

NAME	PHONE	E-MAIL	OTHER INFO (e.g. how to reach me?)
Mola Ayenew	+460790229956	gusayenmo@student.gu.se	Discord: Mol A #0189
Tommy Ernsund		gusernto@student.gu.se	Discord: tommy #6932
Pouya Faramarzi	+46 735592401	pouyaf@student.chalmers.se	Discord: kingSphinx1 #4584
Wei Guo	+86 18920698328	gwei@student.chalmers.se	In China, Discord: Wei #0175
Sisi Lai	+8618150364534	lsisi@student.chalmers.se	In China, Discord: Sisi Lai #9357
Abhinav Prasad	+91 9821233891	guspraab@student.gu.se	In India, Discord: Dasi #6107

Rules for cooperation

Item	How will you handle this?
Meetings e.g. <i>Time and place</i> (how often will you meet?) <i>Procedures</i> (how will you organise the meetings?) <i>Presence at meetings</i> (are all meetings compulsory?) <i>Missing meetings</i> (what's the procedure if you have to miss a meeting for some reason?) <i>Late arrival</i> (is it ok to be late? If so, how late?)	2x/week after class? Tuesday + Friday? Abhinav : +3h 30 min CET Sisi & Wei : +6h CET Presence is compulsory at all meetings. Give proper reasoning. Jail time. No.
Division and execution of work e.g. <i>Areas of responsibilities</i> (how will you divide up the work?) <i>Deadlines</i> (how will you ensure that you meet deadlines?) <i>Internal quality assurance</i> (do you plan to check each others contributions?)	Divide based on skill level and convenience. Regular reminders every meeting, set goals and internal deadlines. Make comments for revision. Do not change someone else's work.
Team decisions e.g. How will these be made? Majority? Consensus?	Majority vote at meetings.

Handling of documents and files e.g. How, who? Versions (how will you keep track of these?) Other tools to use?	GitLab, Overleaf.
Attitudes <i>Working together</i> (how will we behave towards each other?) <i>Active contribution</i> (how will we ensure this takes place?) <i>Languages</i> (which languages are acceptable? When?)	Objectively, working together towards the goal of passing the course with 5's. Give tasks and goals beginning of the week. Only English.
Remote work <i>Regular coordination meetings</i> (how triggered, which media?) <i>Informal collaboration</i> (how to ask for help / how to provide help, trigger, media?) <i>Informal coordination</i> (how to keep track about who is doing what, how to resolve dependencies?) <i>Finalizing and submitting releases R1-R3</i> (how triggered, which media?)	Combination of Discord and Slack. Slack. Slack. Communication through discord and slack, contact at any time. Pouya submits the releases through canvas.
Other?	

Ambition

Decide on a couple of sentences about your common goal for this work. Mention something about the project but also about the report.

Our common goal is to pass the course with high grades and submit a system we are proud of. We expect a concrete understanding of requirement engineering through real world project scenarios and we hope this course will enable us to optimally apply them in the aforementioned scenarios. As a possible future goal we hope to be able to integrate our system for student housing with student housing companies such as SGS.

What is your **personal** level of ambition for this project? Here we recommend that you also discuss the individual course load for each team member and times when a team member may be less available.

Name	Moderate / high / very high	Courses or any other conflicts during project
Mola Ayenew	High	DIT891
Tommy Ernsund	Moderate	DAT385/TIA248
Pouya Faramarzi	Very high	DAT321/DIT847
Wei Guo	High	DAT321/DIT847
Sisi Lai	Moderate	DAT321/DIT847, Sunday Swedish
Abhinav Prasad	Moderate	DAT385/ TIA248

Signatures from all group members:

T.E

P.F

A.P

S.L

W.G

M.A

Date : 9/8/2020