



FORMAT FOR SUMMER TRAINING REPORT
SUBJECT CODE : ART 355

1. Cover Page
 2. Inner Pages
 - a) Certificate by Company/Industry/Institute
 - b) Declaration by student
 - c) Acknowledgement
 3. About Company/Industry/Institute[with photograph, if any]
 4. Index/Table of Contents
 5. List of Tables
 6. List of Figures
 7. Abbreviations and Nomenclature (If any)
 8. Chapters
 - 1 Abstract
 - 2 Introduction
 - 3 Problem Statement
 - 4 Description of various Training Module[#]
 - 5 Literature Survey^{*}
 - 6 Methodology Adopted
 - 6.1 Flow Chart
 - 6.2 Data Flow Diagram/UML Diagrams
 - 6.3 ER Diagrams
 - 7 Description of Existing Algorithms Used/ Proposed New Algorithm
 - 8 Hardware and Software Requirements
 - 9 Snapshot/Screenshots of IDE/Web Portal
 - 10 Results Obtained
 - 11 References/Bibliography
 12. Data Sheet (If any)
 13. Appendices (If any)
 14. Research Paper Communicated(If any)
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^{*}For Students who have done research oriented summer training

[#]For Students who had undergone training in CDAC/PEC/NIC/DRDO etc.

[COVER PAGE]

Summer Training Report

(Times New Roman, 24 pt. Bold)

on

TITLE OF THE PROJECT/TRAINING MODULE NAMES

(Times New Roman, 16 pt. Bold)

Submitted in partial fulfillment of the
requirements for the completion of one month's summer internship/training [ART 355]

Name: _____

Enrollment Number _____

(Times New Roman, 14 pt. Bold)

Under the supervision of



**UNIVERSITY SCHOOL OF AUTOMATION AND ROBOTICS
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
EAST DELHI CAMPUS, SURAJMAL VIHAR, DELHI- 110032**

DECLARATION
(16 Times New Roman)

I hereby declare that the Summer Training Report entitled ("Title of the project") is an authentic record of work completed as requirements of Summer Training (ART 355) during the period from _____ to _____ in University School of Automation and Robotics/CDAC/NIC/DRDO/PEC/etc under the supervision of.....

(Signature of student)
(Name of Student)
(Enrollment Number)

Date: _____

(Signature of Supervisor)

(Name of Supervisor)

Date: _____

GENERAL INSTRUCTIONS

SUMMER TRAINING REPORT

1. A chapter may be further divided into several divisions and subdivisions depending on type & volume of work.
2. The length of the training report may be about 30 to 40 page.
3. The training report shall be computer typed (English- British, Font Times Roman, Size- 12 point) and printed on A4 size paper.
4. The training report shall be Hard Copy of Training Report (Spiral Binding) The training report shall be typed with 1.5 line spacing with a margin 3.5 cm on the left, 2.5 cm on the top, and 1.25 cm on the right and at bottom.
 - 4.1 Every page in the report must be numbered. The page numbering, starting from acknowledgements and till the beginning of the introduction chapter, should be printed in small roman numbers, i.e, i, ii, iii, iv.....
 - 4.2 All page numbers from the second page of each chapter should be printed using Arabic numerals, i.e. 2,3,4,5... All printed page numbers should be located at the bottom centre of the page.
5. **The Table of contents** should list all headings and sub-headings. The title page and certificates will not find a place among the items listed in the Table of Contents. One and a half line spacing should be adopted for typing the matter under this head.
6. **The list of tables** should use exactly the same captions as they appear above the tables in the text.
7. **The list of figures** should use exactly the same captions as they appear below the figures in the text.
8. The list of symbols, abbreviation & nomenclature should be typed with one and a half line spacing. Standard symbols, abbreviation etc should be used.
9. All the pages must be numbered properly.