

Fwd: MBUSI

From: Russ Brown (rbrown@rwplabor.com)  
To: joyce.m.lyles@gmail.com; marcusalanjordan@yahoo.com  
Date: Friday, April 26, 2024 at 11:39 AM PDT

----- Forwarded message -----  
From: **Scroggins, Tom** <[tsroggins@burr.com](mailto:tsroggins@burr.com)>  
Date: Fri, Apr 26, 2024 at 2:36 PM  
Subject: RE: MBUSI  
To: Russ Brown <[rbrown@rwplabor.com](mailto:rbrown@rwplabor.com)>  
Cc: Jimmy Edwards <[jfedw43@gmail.com](mailto:jfedw43@gmail.com)>, Debruge, Marcel <[mdebruge@burr.com](mailto:mdebruge@burr.com)>, McAlister, Sara <[smcalister@burr.com](mailto:smcalister@burr.com)>

Russ/Jimmy:

Thank you. Plan for five day week M-F.

Report to Mercedes-Benz U.S. International, Inc. at 9:15 a.m. Monday. We are getting badges made so they can meet in the visitor parking lot.

Forwarding you some logistics information. Note no team wear will be required.

Where:
<div><div>1. <b>Flights:</b> Fly in/out of Birmingham, Alabama (BHM) airport. Tuscaloosa is about an hour west of the airport.</div><div>2. <b>Hotels:</b> Recommend staying in Tuscaloosa. There is a small downtown area of Tuscaloosa with hotels and there are also some hotels right off the highway as you enter Tuscaloosa. For Marriott, there is <a href="#">The Alamite</a> as well as a <a href="#">Townplace Suites</a>. There are several other hotels nearby, including an <a href="#">Embassy Suites</a> and <a href="#">Home2 by Hilton</a> (Hilton) or Hotel Indigo (IHG) if either of those are your preference. It's a 20-minute drive from downtown Tuscaloosa to the plant in Vance, Alabama.</div><div>3. <b>Car Rental:</b> Please each rent a car for at least the first week. BHM to Tuscaloosa is about an hour drive, so rideshare would be expensive.</div><div>4. <b>Client site:</b> The address is 1 Mercedes Drive, Vance, AL. It's about 20 minutes from downtown Tuscaloosa hotels. You'll go east on I-59 from Tuscaloosa heading toward Birmingham and get off at exit 89, Mercedes Drive. Keep going straight at the light at the bottom of the exit ramp. Take the first right into the plant and visitor parking will be directly ahead at you approach the main plant entrance. Park there and we can meet near the entrance to distribute badges. Badges are required to get into the turnstiles at the entrance.</div></div>

**Dress code:**

MBUSI's dress code is below. Most people seem to wear chinos or other non-formal pants, but **denim blue jeans aren't allowed**. Shoes also seem to range from dress to more casual sneakers. Men seem to wear dress-casual, collared button-down shirts or polo shirts. MBUSI will provide PPE (steel-toed shoes, safety glasses, bump cap) if needed based on your assigned location.

1. Team Wear Requirements
1. Visitors With Team Wear, Please Wear Your Team Wear

2. Denim Blue Jeans Are Not Allowed Onsite

3. Long Sleeve Shirts Are Required In Body And Battery Production Areas

4. Cotton Pants With No Rivets Are Required In Production Areas

5. No Exposed Metal Of Any Kind In Production Areas (Watches, Rings, Belt, Etc.)
2. Production Areas Safety Requirements
1. Production Areas Include Manufacturing, Maintenance, Logistics And Quality Areas

2. Please Follow Shop-specific Requirements As Posted

3. Shop Floor Entry Requires Steel-toed Shoes And Safety Glasses In All Shops

4. Hair Longer Than Shoulder Length Must Be Contained

5. Safety Vest Or High Visibility Team Wear Required In Logistics Areas

6. Stay Within Painted Walking Aisles When Walking Through The Shops

7. Taking Photos, Audio Recordings Or Videos Are Not Allowed Without Permission

8. Do Not Use Cell Phones While Walking In Production Areas



Thomas W. Scroggins  
Partner

420 North 20th Street, Suite 3400  
Birmingham, Alabama 35203

direct 205-458-5105  
mobile 205-534-0101  
fax 205-458-5100  
[tscroggins@burr.com](mailto:tscroggins@burr.com)  
[Web](#)

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