

1. User Roles & Access Levels

Role	अधिकार
Chairman	सभी कंपनी, ब्रांच, स्टाफ, फाइनेंस, रिपोर्ट आदि की एक्सेस और कंट्रोल कर सकता है।
Company Admin/Director	अपनी कंपनी की ब्रांच, स्टाफ, कार्य, इन्वेंट्री, रिपोर्ट देख और कंट्रोल कर सकता है।
Branch Head/Admin	केवल अपनी ब्रांच की स्टाफ, खर्च, कार्य और रिपोर्ट देख व अपडेट कर सकता है।
Staff	अपने कार्य, उपस्थिति, कार्य ट्रैकिंग, स्कोर, वेतन विवरण आदि देख सकता है।
Client	अपने कार्य की स्थिति, भुगतान की स्थिति, फोटो चयन, इनवॉइस, रिमाइंडर आदि देख सकता है।

2. Module Structure

Company Management

- एक Chairman कई कंपनियाँ बना सकता है।
- हर कंपनी के अंदर:
 - States
 - Cities
 - Branches
 - Staff/Admins

3. Staff & Attendance Management

Features:

- स्टाफ Attendance with Photo + Location
- Staff Type: Monthly/Per Day/Per Task
- Daily In/Out Time
- Daily Task Auto-Assign (based on Booking)
- Staff Score System (based on punctuality, task completion, quality)

Score Impact Factors:

- लेट आने पर - Score Down
- Incomplete Task - Score Down
- High Performance - Score Up

Salary & Payment:

- Advance/Dues Tracking
- Salary Slip Auto Generate (Professional PDF)
- Per Month/Year Salary Report
- Loan/EMI Deduction

4. Inventory & Equipment Management

- Stock In/Out Tracking
- Borrow/Lend camera/manpower to/from other vendors
- B2B Adjustments (अगर किसी ने सेवा ली और दी भी तो बैलेंस बनाना)
- Equipment Loan/EMI Details:
 - EMI Start Date, End Date
 - Down Payment, Monthly EMI
- Finance Company Details

5. Quotation & Invoice System

Quotation:

- Multiple Templates (PDF/Print)
- Auto-Send Quotation to Client on creation
- Follow-up Msg every 7 days if no confirmation
- Auto Appointment Message
- Follow-up if Appointment Missed

Invoice:

- With/Without GST Billing
- Multiple Formats
- GST Calculation
- Branch-wise GST Number
- Auto Notification on Invoice creation

6. Client Communication & Reminder System

Automated Messages:

स्थिति	मैसेज कंटेंट
Quotation Creation	“आपने [location] पर [service] के लिए enquiry किया था...”
7 Days No Booking	“आपने enquiry किया था, कोई समस्या हुई क्या – Rate, Quality, Other?”
Appointment Reminder	“आपने [date] को visit करने का समय दिया था...”
Missed Appointment	“आप आज नहीं आए, कोई समस्या है?”
Booking Confirm	“आपका अपॉइंटमेंट [date] को confirm हुआ है...”
Payment Reminder	“आपकी dues ₹[amount] है, आज [time] तक भुगतान करना है...”
Photo Selection Reminder	“आपके पास [link] है, कृपया फोटो सेलेक्ट करें...”
Work Delivery Msg	“आपका कार्य तैयार है, कृपया कलेक्ट करें...”
Post Delivery	“अगर कोई सुधार है तो 1 सप्ताह में करवा लें...”
Review Request	“अगर आप संतुष्ट हैं तो कृपया Review दें...”

7. Booking & Task Management

Booking Details:

- Client Name, Contact, Email
- Address, Reference
- Function Date, Time
- Required Services
- GST Status (With/Without GST)
- Assigned Staff & Equipment
- Travel Method (Bus/Train/Bike)
- Travel Budget, Given Cash, Remaining Cash
- Real-time Notification to all assigned staff & admin

Task Assignment:

- Auto Task Scheduling
- Manual Rescheduling with Reason
- If Task Skipped – Client Msg with Problem Details

8. Finance & Expense Management

Monthly/Yearly Expense Entry:

- Office Rent, Mobile, Electricity, Water
- Tea, Snacks, Maintenance, CA Fees
- Equipment Purchase
- Album Design/Editing Charges
- Courier/Transport

Loan Management:

- Loan Amount, Purpose
- Interest Rate
- Monthly EMI
- Payment Due Dates
- Loan taken by whom (Director/Company)

9. Dashboard & Reports

Chairman/Director Dashboard:

- Last 5 Years Profit/Loss with Filters
- Score Board of Staff
- Monthly/Yearly Summary
- Outstanding Payments
- Staff Performance Graph

Branch Dashboard:

- Only respective branch data visible
 - Attendance Summary
 - Staff-wise Task Progress
 - Local Expenses, Inventory Status
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10. Smart Notifications & Links

- हर Notification में एक लिंक जनरेट होगा
 - उस लिंक पर क्लिक करके संबंधित व्यक्ति (Staff/Client/Vendor) अपने-अपने हिस्से की पूरी डिटेल देख सकेगा
 - Details View:
 - Invoice, Task, Attendance, Payment, Comments
 - Download/Print Enabled
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11. Production Tracking System

Work Stages:

- Production
- Post-Production:
 - Full Video, Trailer, Teaser, Reels
 - Cinematic Editing
 - Sound Design, Dubbing
 - Color Correction, CGI

Tracking:

- Client can view status anytime
 - Staff assigned notified automatically
 - Progress bar visible to client & manager
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12. Appointment & Delivery Tracking

- Booking Date → Task Assign Date → Task Progress → Completion → Delivery Date
- Delivery Reminder to Client
- Work Delivery Msg
- Complaint Period: 7 Days (Auto Expiry Message)
- Feedback Request After Delivery

Conclusion:

इस वेब एप्लिकेशन में:

- ✓ ऑटोमेटेड Workflow
- ✓ Multi-Level Access
- ✓ Full Communication Chain (Notification & SMS)
- ✓ Staff Performance Tracking
- ✓ Finance, Loan, EMI, Expense Reports
- ✓ GST Invoicing & Quotation Templates
- ✓ Client Engagement System
- ✓ Smart Dashboard with Data Filters

- ✓ Location-based Visibility Control
- 🗺️ **Chairman/Director Dashboard:**
- सभी कंपनियों और ब्रांचों का कंबाइंड डेटा
- पिछले 5 सालों का डिटेल एनालिसिस:
 - Year-wise → Month-wise Filters
 - **Profit / Loss**
 - **Total Income / Expense**
 - **Outstanding Loan**
 - **Total Staff Performance Summary**
 - **Graph Based Comparison**

🏢 Branch Head/Admin Dashboard:

🔒 (Access केवल संबंधित ब्रांच तक सीमित रहेगा)

- केवल अपनी ब्रांच का डेटा देख सकते हैं।
- पिछले 5 सालों का ब्रांच का प्रोग्रेस रिपोर्ट:
 - साल दर साल डाटा फिल्टर
 - मासिक ब्रेकडाउन (Monthly Breakdown)
 - इनवॉइस, बुकिंग, कलेक्शन रिपोर्ट
 - खर्च की कैटेगरी वाइज रिपोर्ट:
 - Rent, Bills, Maintenance, Equipment Purchase
 - स्टाफ परफॉर्मेंस रिपोर्ट (ग्राफ सहित)
 - EMI और Loan रिपेमेंट ट्रैकिंग
 - काम की मात्रा vs Staff Salary ग्राफ

📊 रिपोर्ट्स कैसे दिखेंगी:

- Year Dropdown: 2021, 2022, 2023, 2024, 2025
- Monthly Tabs: Jan, Feb, ..., Dec
- Graph Options: Line, Bar, Pie
- Export to PDF / Excel
- Access Control:
 - Branch → सिर्फ अपनी ब्रांच देख पाएगा
 - Director → सिर्फ अपनी कंपनी की ब्रांचें देख पाएगा
 - Chairman → सभी का देख सकता है

ek web application banyae jis me ek to chairman ka login hoga jo ki sab kuch dekh sakhta hai us me kuch bhi change kar sakta hai uske bad us me kai ek company creat kiya jaa sakta hai, uske bad us me state, city, brach, staff admin ho, is me Quotation, Invoice, Stock ou tof stock, agar hum kisi or photographer se camera camera man late hai ya dete hai to uska apne aap hisab ho jaye, koi staff kam par gaya hai uska to kitne baje gaya hai uska us din ka kitna payment banta hai wo kitna advance liye hue hai, ya kitna dues hai uska ye sara hisaf apne aap ho jaye, agar staff monthly wala hai to wo kitna salery liiya hai kitna advcen/ deus hai uske pass, per daye/month/year Task dikhe, kis staff ko kaun sa work karna hai ye sabhi dikhe, or staff ka Sore bhi bane graf ke madhyam se ki ye saff jita ka salery le lara hai wo utna kam kar raha hai ya nahi, agar staff late se bhi aata hai to uske Score par fark pare ga or score batye ga ki kis karna uska score down hua hai, company ka kharch hai, monthly/yearly ye sab entry hoga, jise, office rent, mobile bill, electriccity bill, water bill, tea nasta, other expence, mantance charge, CA ka charge, company koi camera, computer accessories purchase kiya uska entry, ya kisi or se album desinge karwaye, ya editing karwaye, ya album print karwaye uska transporting charge/Courier charge, koi staff out door videography/photography etc. karne jaa raha hai to kaun jaye ga ky ky camera ya accessories le kar jaye ga kaun kaun jaye ga kaha jana hai kitne baje jana hai, kis chig se jana hai bus, train, bike/scooty uska charge kitna la us me se jo office pasa diya transportig ke liye us me se kita paisa bacha hua hai kis staff ko diya gaya tha kitne log ka team hai ye sabhi information hoga, clint or staff dono ko ek dusere ka notification jaye ga ki kau kaun staff jaa raha hai or kaun kaun saman le kar, or staff ko notification jaye ga ki kaha jana hai kitne baje jana hi clint ka address time location, GST ka filling karna or kitna karna kita tex refun mile ga or kitna payment karna hai sabhi chig ka ka calculation apne aap ho jaye desh board par dikhe ki kisko kab kis kig ka payment karna hai, agar computer, camera, accessories agar emi par purchase hua hai to wo fiance hua hai to uska down payment kitna hua hai uska emi kitna hai uska monthly emi kitna hai kis date ko or kab tak emi chale ga uska last payment date kab hai, company kitna ka loan liye hue hai ya uska director company ke kam ke liye hi liya hai to kitna liya hai us loan se phir uske pass msg jaye ki aap apna appointmnet itna data ka diya hai or us payment karna hai ye sabhi chig rahe ga, staff ka salery slip bhi automatic generate ho jaye ga ek professional Tarike se, Invoice ka 3-4 formate rahe ga go formate chuse ho ga sara information us me pdf ya print ho jaye ga, yahi sam chig quotation me bhi rahe ga, quotation banate hi clint ke pass message jaye ga ki aapne is jagh par is chig ke liye visit kiya hai agar clint 7day ke under work conform nahi karwata hai to clint ke pass phir messege jaye ga ki aapke yaha visit kiya tha is chig ke liye uska ky proble ho gaya price, Quality ya koi other problem hai ye msg clint ke pass messege jaye ga har week par jab tak clint booking na karwa le ya wo bol de phone/msg se ki ye proble hai mujhe nahi karwana hai tab tak msg jate rahe ga ya clint call kar ke bolta hai ki hum itne date ko aa rahe hai booking karwane to phir uske pass msg jaye ki aap apna appointmnet itna data ka diya hai or us din phir clint nahi aata hai to phir clint ke pass msg jaye ga ki aapne bola tha itna date ko hum aa rahe hai aap kaaye nahi ky probm ho gaya hai sir/madam ya offer khatam hone wla hai, slot full hone wala etc. msg jaye ga, age clint aa kar booking karwa late hai us me information rahe ga ki name, address, referce se aaye hai aapk, contact number, email Address, Function ka Date, Start Time & End Time, kis date me ky sab service dena hai, GST kitna hai, With GST/Without GST bill bane ga dono invoice ka alag alag GST number Generate hoga, us me service ya item, item accoriess enty karne ka bhi option rahe ga agar mere pass koi camera, Accorries, Manpower Kam ho raha hai to wo usi kenty ke time inform kare ga agar hamere pass wo abhi nahi hai to us time hum is chig ko skip kar sakte hai phor bad me kisi or photogrpher ya other company se le kar isko adjust kar sakte hai BtoB wala system se, agar hum is le koi chig le rahe hai to isko kitna payment karna hai ya ye us se jata hum se Service liye hue hai to us me iska ghat jaye ga or uske pass msg aye ga ki aapko itna pasa dena tha le lena tha wo ab itna hi dena hi ya lena hai ye work ke accoring msg jaye ga, clint ke pass msg pajye ki ki payment kara de, payment reminder, Clint bola hai ki itne date ko payment denge to us clint ke pass us date ke 11 baje me apne aap msg chala jaye ga ki aapko aaj payment karna hai aapka total dues itna hai aapne ye ye service itne itne date ko liya tha aapka inoice numer itna hai, uska total amount itna hai, aapne is date ko itna itna pasa cash/UPI/Banl trasfer se is staff ko diya hai ye sabhi information clint ke pass jaye ga, photo election ke liye Msg Jaye ga ki aapko itna photo slect karna hai itna page ka album rahe ga ye aapka Name or password hai is link par click kar ke aap apna photocelcet kar ke bheje, par set kiye hue time par clint photo select nahi karta hai to har 1 week par apne aapk msg/reminder jate rahe ga, Clint apna Work Track kar sakta hai ki uska work porgress karah tak hhua hai Production ka kam Chal raha hai ya post production ka kam chal raha hai agar post production ka kam chal raha hai to us me kaun sa kam chal raha hai full video, Editing, Teaser, Reels, First Look, Cinematic Edityying, Sound desiging, Dubbing, CGI, Colour Correction Etc. ye work ke accoring tracking hoga, jaise hi work book hoga jis staff ko jo work mila hai us according usi time us staff, meneger, Chairman, Branch Head, sabhi ke bass msg/notification chala jaye ga, or ye bill ky ek borneme me billing date/time/location, Branch, or kaun staff bill bana raha hai wo mention rahe ga or ye sabhi msg me ek link generat hoga jo ki us par click karne par uska sara detail open ho jaye ga wo cahe staff ho jaya clint ho ya koi btoB Clint us jisko jitna jaruri hai uski hisab se usko msg/notification or link jaye ga jisko click kar ke wo full details dekha skta hai usko download kar sakta hai, staff ka attendance ka bhi is me sytem rahe ga with photo or location ye sabhi chig ko ek dum details me acche se likhe, is me add kare ki jis branch ka details hai usi barnch ka detail is me dikhe ga dusre branch ka detail dure branch wale ko nahi dikhe ga ye sirf chairman, Director ko dikhe ga, desk board par back 5year ka ka progress report rahe ga with score board agar hum kisi yaer par select kare to us me monthly bhi check kare sake ki kis year me kitna proffit hua tha kitna loss, kitna loan tha, kitna expence, or kitna ky tha sabhi detail staff ko ke liye daily task set karne ka option rahe ga booking ke time hi ki ye kam is date ko delevered karna ye kam itne ko delevered karna hai us according daily staff ko work automatic assine ho jaye ga or kisi work me koi proble aaya hai to usko proble bta ke skip kar skate hai skip karte hi us clint ke pass msg chala jaye ga ki aapka or me ye proble hai isko sahi kare/ ya karwe, ework complte hone par clint ke pass apne aap msg chala jaye ki aapka work final ho gaya aap hamere brach se collect kar sakte hai, delevered hone ke bad bhi clint ko msg jaye ki aapne pana work complete paa liya hai is me agar koi proble hai to aapko isko sahi karwa sakte hai 1week ke under ye 1week ke bad possible nahi hoga or Photoalbum me me koi bhi correction possible nahi hoga print ke bad agar aap hamere work ke satfied hai to plese hame review de ya bhi chig bhi likhe ye

sabhi ko acche se details ke sath jaise maine samjha hai usko arrange tarike se likhe or msg/Notification kiske pass ky jaye ga wo msg ke sath likhe