

CSIT214 IT Project Management Lab 2

In-class exercise

This week's lab is about setting up resources and assigning resources to tasks. You may continue to work on the project that was created in the first lab or create one for your group project (and use your group members as the resources).

1. Create the following resources to the project.

ID	Resource	Rate
1	Toby Nixon	\$100/hr
2	Sharon Salavaria	\$100/day
3	Zac Woodall	\$200/day
4	Bill Goldfish	\$500/week
5	Toni Poe	\$2000/month

2. Assign the following resources to tasks.

Task ID	Description	Resources
1	Document hardware	Toby Nixon
2	Document software	Sharon Salavaria
3	Interview users	Sharon Salavaria
4	Document current environment	Zac Woodall
5	Conduct needs analysis	Bill Goldfish
6	Requirements Completed	Bill Goldfish
7	Gather bids	Bill Goldfish
8	Choose vendor	Toni Poe
9	Install hardware	Toby Nixon
10	Install software	Sharon Salavaria

3. Assign the following resources to the following base calendar –

ID	Resource	Base Calendar
1	Toby Nixon	Standard
2	Sharon Salavaria	24hour
3	Zac Woodall	Standard
4	Bill Goldfish	24hour
5	Toni Poe	24hour

4. Change the accrual for the following resources –

ID	Resource	Accrual
1	Toby Nixon	Prorated
2	Sharon Salavaria	End
3	Zac Woodall	End
4	Bill Goldfish	Start
5	Toni Poe	Start

Lab exercise due for marking at the end of the lab (2 marks)

Create at least 5 resources and assign them to the tasks of your project.

Your project plan must show evidence of the following:

- a) Resource sheet that contains resources and their rates/costs. (1 mark)
- b) Your ability to change the resource details (e.g., resource calendar and working hours) and resource assignment. (0.5 mark)
- c) Your ability to check the project cost after assigning resources. (0.5 mark)