



The Concierge Assistant

Creating Memorable Experiences just got easier...

Select by

- ☐ Concierge
- ☐ Room Number
- ☐ Logbook ID
- ☐ Last Name
- ☐ First Name
- ☐ No 'Cancelled'
- ☐ Refer Date
- ☐ Group
- ☐ Element
- ☐ Entry Date
- ☐ Arrival Date
- ☒ None

Select Options

Entered Time Frame: Recent Last 7 Days All Dates

Logbook Status: Open Closed All Current

Sort Selection By: Quick Search

Queue and Overdue

Last Name	Notify	Refer Date
Fernando (P)		2008/07/01
Fernando (P)		2008/07/02
Fernando (P)		2008/07/06
Gear		2008/07/06
Wilson (P)		2008/07/06
Shorsberger		2008/07/07
Shorsberger		2008/07/09
Smith		2008/07/09
Wilson (P)		2008/07/09
Robinson		2008/07/14
Clancy (PT)		2008/07/15
Cheney (PT)		2008/07/15

The Concierge Assistant® is the single source for virtually all the information you need to communicate successfully with your guests or customers.

A little background...

The Concierge Assistant has been in use since 1999 and is used by over 400 Properties and 4,000 people in the U.S and around the World, including members and officers of the Les Clefs d'Or organization

Features

- A database with a powerful search engine for contacts, events and logbook entries
- Customized confirmations and itineraries.
 - Personalized list of current events, shopping, restaurants and city activities that you can present to the guests
- Digital logbook for all interaction with the guests which includes a color-coded alarm system.
- All of this and more with the "click" of a mouse

818-865-0006

www.goldkeysolutions.com

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