

PROJECT COORDINATOR



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New Town.

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EXPERIENCE

PROJECT COORDINATOR

2019 -19

TRAINEE PROJECT MANAGER

2018 -19

ASSOCIATE MATHS TUTOR

2017 -18

Netmaiesta (Pvt) Ltd

Responsible for managing several projects throughout the entire project lifecycle, including project initiation/proposals, project delivery, stakeholder management, post-implementation review and project closeout/handover.

Ben Worldwide (Pvt) Ltd

Worked with the executive team, technical leads, marketing, development and BAs teams to ensure that business, quality and functional goals are met with each deliverable and projects are managed according to client expectations and timelines.

Third Space Global (Pvt) Ltd

Supported students to learn mathematics independently through the E-Learning platform, Third Space Learning (TSL). Adapted according to new students and develop the client base, as well as helped them to develop their own independent ways of study

EDUCATION

BUSINESS INFORMATION **SYSTEMS DEGREE**

2015 -19

GCE A/L

2013 -15

GCE O/L

2002 -12

University of Wolverhampton, UK

Expetised in Website Fundamentals, Programming & Problem Solving, Ecommerce & Marketing, Database Systems, Information Systems Development and Implementation, IS/IT Management, Business Analysis & Consultancy Skills

Nalanda College, Colombo 10

Mathamatics Stream - English Medium Was a member of school's English, Science and Automobile Societies.

Asoka Vidyalaya, Colombo 10

Have obtained 8As and 1Cs for O/L - English Medium Baskets: English Literature, Commerce and ICT Have server as a Prefect for 3 years.

RFFFRFNCFS

Ms S. Nadeeshani

HOD-IT, CINEC

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Ms C. Dissanayake

Actg. DG - Dev., EDB

Email: chitty@edb.tradenetsl.lk Phone: +94 11 2 300 726

Ms M. Baddegamage

Director - Export Agri., EDB

Email: malani@edb.tradenetsl.lk Phone: +94 11 2 300 731

ABOUT ME

An agile project management enthusiast with almost 1-year experience in Project Management arena, possessing the experience of coordinating and managing all project activities, providing clear guidance and leadership to teams and ensuring that all legislative requirements are fully met.

Currently seeking for an opening in Digital Project Management industry, which will offer me the opportunity to develop new skills while strengthening those I possess and utilize my knowledge and skills acquired to take on challenging positions in a diverse business environment.

SKILLS PERSONAL Teamwork Leadership Management CRM **SOFTWARE** JIRA MS Office Asana Bitrix24 Teamwork

INTERESTS





Travelling







Music







Photography