



Amman Academy Model United Nations Delegate Rules and Regulations

Table Of Contents

<i>List of Permitted & Prohibited Items</i>	3
<i>Dress Code</i>	3
<i>Typical AAMUN Measures & Procedures</i>	3
<i>Rules of Conduct</i>	4
<i>Rules Inside the House (Committee)</i>	4
<i>Delegate Roles</i>	5
<i>Common Situations</i>	6

List of Permitted & Prohibited Items

Permitted

- Laptops
- Phones/Tablets (must be on silent)
- Anything that does not violate AAMUN policies and does not disrupt the flow of the MUN

Prohibited

- All vaping/smoking paraphernalia
- Sharp items
- Items that may be disruptive or may violate hotel policies

AAMUN Dress Code:

AAMUN is a close simulation of an official United Nations conference where all participants must abide by a certain dress code (i.e. formal attire). All AAMUN participants should refrain from wearing casual attire such as jeans, hoodies, t-shirts, etc. All participants are expected to attend the conference wearing formal attire as follows:

- Boys: business jacket, slacks, suit, button down shirt with a tie and formal shoes.
- Girls: blazers, business jackets, button blouse, below-the-knee dress/skirt.

Typical MUN Measures & Procedures:

- Note that all delegates will be searched upon entry (**prior** to the conference) by hotel security (under the supervision of AA supervisors and teachers) for any prohibited items which may cause harm to the hotel or fellow participants in any way.
- If a participant refuses or resists the search, s/he **will not be attending the conference**. {A refund is **not** an option}
- If a prohibited item is caught upon entry, it will be confiscated **permanently**. {The participant will still be free to attend the conference}
- If a prohibited item is caught **during** the conference, the item will be confiscated. If the participant is a Amman Academy student, the school's policy will be implemented as a consequence. If the participant is not a Amman Academy student, **his/her parents will be informed of the offense and s/he will be barred from attending the conference after the end of the event day**.
- All students in the grades lower than 11th grade are expected to have parental transportation from the hotel. If a parent wishes their child to use another form of transportation, the AAMUN team will need to be informed and shall **not** be held accountable. {For any changes regarding transportation, an email should be sent to aamun@aa.edu.jo and a phone number will be provided in case of emergencies}.

- All participants should be aware that **live streaming** in the committee or halls is completely prohibited and frowned upon by the MUN team and goes against hotel guidelines. {Measures will be taken if a participant is found live streaming}
- All participants are expected to act professionally with one another and to abide by the rules set by the organizing team or team leaders to ensure that everyone makes the best out of their experience; after all, the MUN is a great way to make new friends and discuss global issues!

Rules of Conduct:

- All participants must follow the instructions set by the delegation leaders or the deputies designated for their particular team. For example, members of a committee are expected to respect and abide by the rules set by the chairing panel, while staff and security members should follow the instructions of their deputies and heads.
- Under no circumstances are participants allowed to leave the hotel premises alone unless the organizing team or delegation leaders have been informed about the reason and length of the absence.
- Delegate badges and placards:
 - In no way is a delegate allowed to vote for another using their placard.
 - Badges must be worn at all times including upon entering and leaving.
- All delegates should interact in a respectful manner with one another and with their superiors so that they do not negatively impact the enriching experience of another delegate or participant.
- Taking or damaging any hotel property is strictly prohibited. Amman Academy will **not** be held accountable for any harm caused by any participants.
- All participants are to remain within the conference hall and may not wander around alone during the conference.

Rules Inside the Committee:

- As stated earlier, **live streaming by delegates and participants is strictly prohibited** inside the committee due to hotel policy.
- Delegates are to follow the instructions of their superiors (i.e. chairs and presidents) to ensure that they make the most out of their experience.
- Inside the committee, damage or theft of hotel property is strictly forbidden. **Food and beverages are not allowed inside the committee.**
- Voices should remain within an acceptable volume level so that participants do not impede on the experience of other delegates.
- While inside the committee, security members have the authority to remove a delegate who has been disrupting the flow of the conference for a set period of time, by order of the chairing panel.

- Measures will be taken against those who use their phones, tablets or laptops in an unprofessional manner (disruptive games or live streaming).
- Side talks between delegates should be minimal so as to not disrupt the conference for delegates and participants. {Side notes should be written on a piece of paper, and given to a staff member to deliver to the desired delegate}
- Amendments submitted by a delegate are to be given to a staff member who in turn will hand them to the chairing panel. Unless the delegate has been given permission to approach the chairing panel, s/he is to remain in his/her seat.

Delegate Roles:

As we want to ensure that everyone makes the best out of their experience, delegates should be familiar with their roles and duties prior to and during the conference.

Prior to the Conference: The following is a list of what is required of delegates prior to the MUN.

- Delegates should thoroughly research their given topics and must be well-versed in all aspects relevant to the debate. Delegates who perform with highest aptitude shall receive the esteemed “**Best Delegate**” award.
- Delegates should prepare a resolution with no less than 4-5 clauses, in order to make the experience during the lobbying and merging phases of the MUN as direct as possible.
- Delegates should write a brief opening speech introducing themselves and the designated topics chosen by their committees.

During the Conference: Congratulations! You made it to the conference and are finally done preparing. Now you can begin the amazing MUN experience.

- Day 1: Lobbying & Merging
 - The first day of the MUN is usually the most boring, all the preparations you made prior to the conference will pay off today. Allies should join together and write a single resolution, combining the best, most precise clauses that were written by you and your team before the conference. The resolution should include a main submitter who will take the floor the next day and will read the team’s resolutions. S/he is the one who accepts and answers the points of information. {Note: There can be 2 main submitters, this is known as double delegation}
- Days 2-3: Debating Sessions

- After a long evening of combining the resolutions to build a final draft, you are finally ready to showcase your skills in debate. The first step on day 2 is to present the opening speech you have written; it should take no longer than 45-60 seconds. After that, staff members will begin passing around the resolutions. The main submitter is to stand up and head to the podium to read the resolution and to accept as many points of information as they want. This process will continue throughout days 2 and 3. {Note: You are not to read your opening speech again on day 3}.

Commonly Faced Situations:

During the MUN, it is without a doubt that participants may face some difficulty understanding basic MUN procedures, especially first timers. One piece of advice we can give you is not to let the pressure of the MUN get to you, it truly is an enriching experience!

- *In the event that a delegate wishes to use the restroom:*

If a participant wishes to use the restroom, they are to tell the chairing panel, who will then instruct a staff/security member to accompany the delegate to the restroom and wait for them to accompany them back to the committee. {Note: The chairing panel has the right to decline a participant's request if they are abusing their right to use the restroom}

- *In the event that a delegate wishes to submit an amendment:*

If a delegate wishes to submit an amendment and make a change to the resolution, they are expected to write their amendment on a piece of paper which will be provided, along with the name of their delegation (country) and the reason they wish to submit their amendment.

- *In the event that a delegate wishes to approach the chairing panel:*

If a delegate wishes to approach the chairing panel, s/he are not expected to get out of their chair, but to waive their motion to approach the panel, simply stating "motion to approach the chair". The request may either be granted or denied.

*All these regulations are aimed to serve one purpose... to make this experience one
for the books!
AAMUN is back, and back with a bang!*