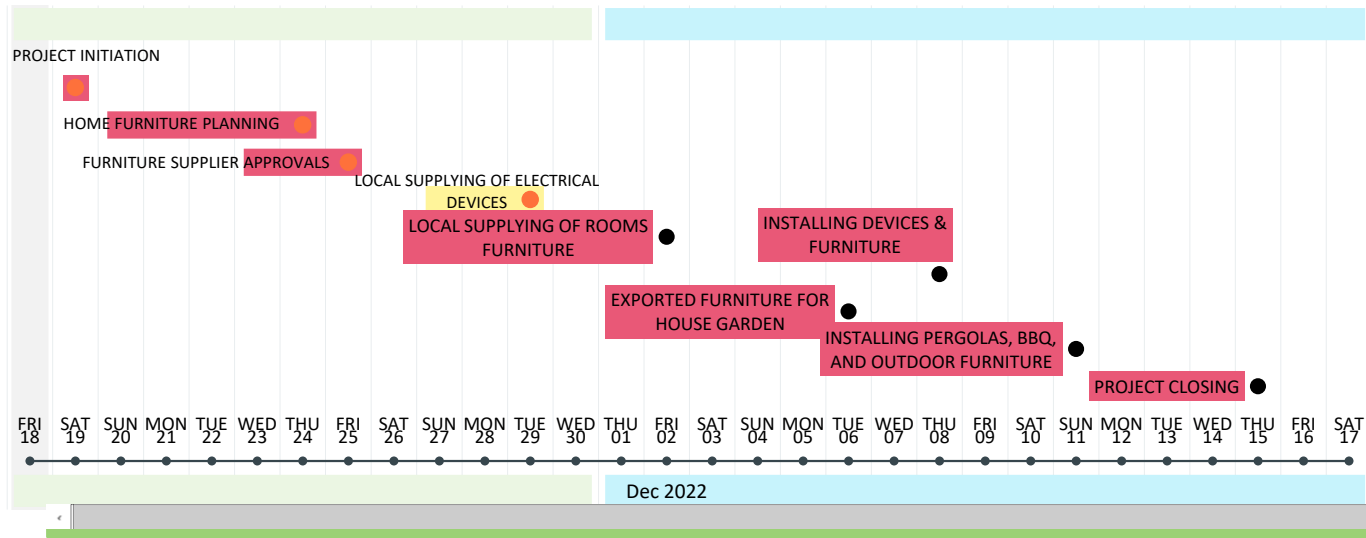


Mohammed's Family Accommodation to a New House



ENTER START DATE: 18/11/2022		Project Manager : Kareem Rostov	
ACTIVITY	START	END	Responsible Member
Project Initiation	19/11/2022		Hussam/ Planning Coordinator
Home Furniture Planning	20/11/2022	24/11/2022	Hussam/Planning Coordinator
Furniture Supplier Approvals	23/11/2022	25/11/2022	Majid/ Contracts Engineer
Local supplying of Electrical Devices	27/11/2022	29/11/2022	Sara/ Procurement Coordinator
Local Supplying of Rooms Furniture	30/11/2022	02/12/2022	Sara/ Procurement Coordinator
Installing Devices & Furniture	03/12/2022	08/12/2022	Layeeq/ Site Supervisor
Exported furniture for House Garden	04/12/2022	06/12/2022	Sara/ Procurement Coordinator
Installing Pergolas, BBQ, and Outdoor Furniture	09/12/2022	11/12/2022	Layeeq/ Site Supervisor
Project Closing	11/12/2022	15/12/2022	Kareem and his team/ Project Manager

ACTIVITY	START	END	Responsible Member
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Project Title : Mohamed's Family Accommodation to a New House

Budget At Completion (BAC)

Project Manager : Eng. Kareem Rostov

\$

113,100.00

Date 31/10/2022

HOME SECTORS COSTS ESTIMATIONS				
PHASE	PRODUCT DESCRIPTION*	UNITS	\$ / UNIT	TOTAL
A	TV, Sofa, Table, flowers,& Reception stand	1	£ 1,850.00	£ 1,850.00
	BBQ, Pergola,& Fixed Tables and Chairs	1	£ 15,250.00	£ 15,250.00
B	Boiler, Water Tank, & Water Pump	1	£ 9,000.00	£ 9,000.00
	TV, Sofa, Table Bar, Wood Stand,& Couch	1	£ 3,150.00	£ 3,150.00
	Luxury Sofa & Table, Decoration, & Table Bar	1	£ 3,200.00	£ 3,200.00
C	12 Persons Table & Chairs and Wooden Stand	1	£ 11,500.00	£ 11,500.00
	Electric Oven, 2 Doors Refrigerator, built-in Microwave, built-in Cooler,& Air Fryer	1	£ 4,500.00	£ 4,500.00
D	Dowel Bed, Wardrobe, Couch, & Desk	1	£ 3,500.00	£ 3,500.00
	Sigle Bed, Wardrobe,& Desk	1	£ 2,500.00	£ 2,500.00
	Sigle Bed, Wardrobe,& Desk	1	£ 2,500.00	£ 2,500.00
	Shower Box, Special Glass Fittings	3	£ 1,500.00	£ 4,500.00
E	Wall Rising, Table and Chairs,& Pergola	1	£ 12,000.00	£ 12,000.00
	Roof Water Tank, & Solar Cells Systems	1	£ 6,500.00	£ 6,500.00
SUB-TOTAL			£	79,950.00

* Note that in my project, there is a specific supplier that is responsible for supplying the items mentioned in the description with respect to each phase number pf the project, such that cost estimations are based on a lump-sum based on the supplier prices

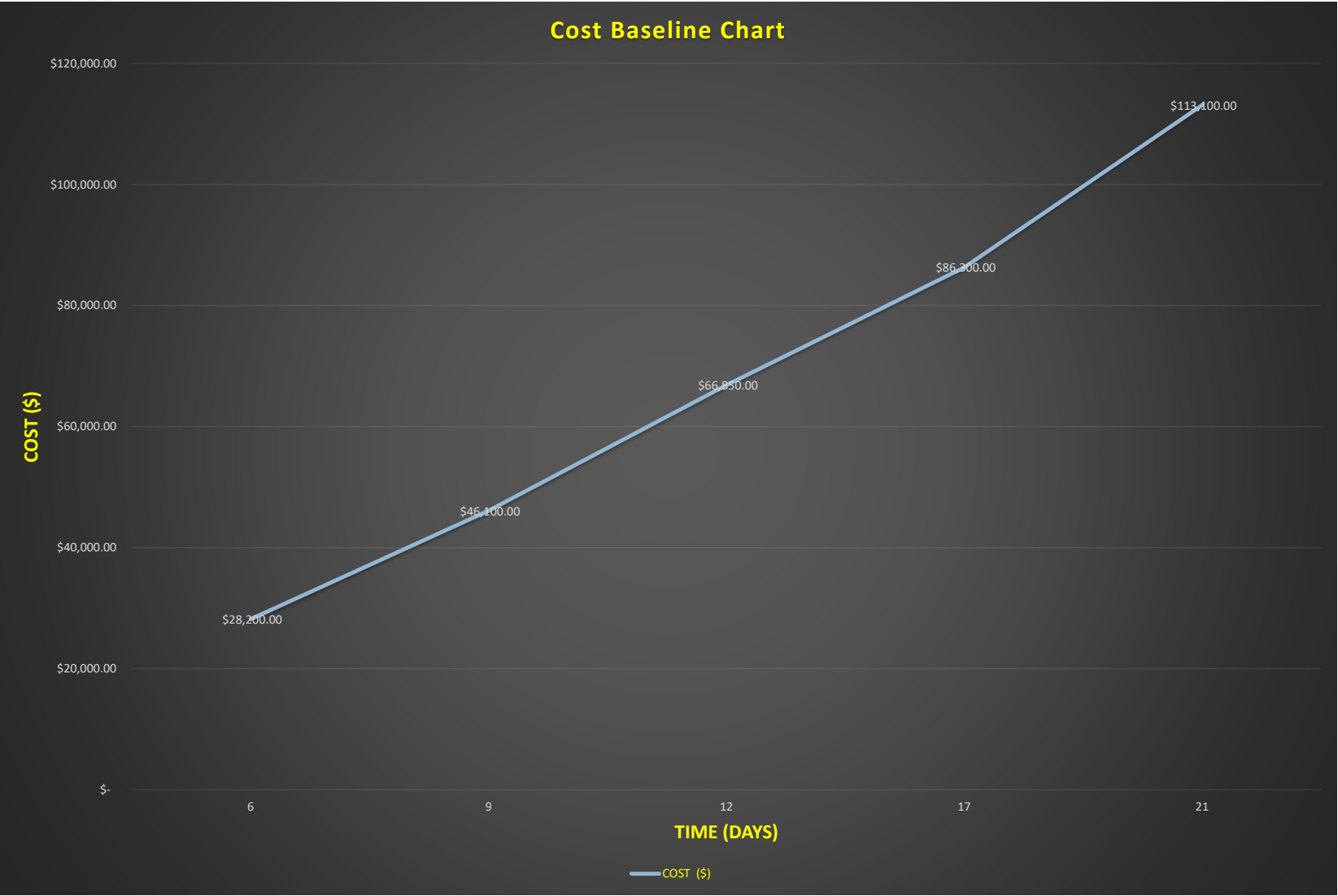
ACTIVITY	START	END	Responsible Member
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ACTIVITIES & MANPOWER COSTS ESTIMATION				
PHASE	ACTIVIY DESCRIPTION	DAYS	\$ / DAY	TOTAL
A	Supply & Apply	2	£ 450.00	£ 900.00
	Measuring Dimensions, Supplying, & Installing	4	£ 800.00	£ 3,200.00
B	Supply & Apply	1	£ 350.00	£ 350.00
	Supply & Apply	1	£ 350.00	£ 350.00
	Supply & Apply	1	£ 350.00	£ 350.00
C	Supply & Apply	1	£ 350.00	£ 350.00
	Measuring Dimensions, Supplying, & Installing	2	£ 450.00	£ 900.00
D	Supply & Apply	1	£ 350.00	£ 350.00
	Supply & Apply	1	£ 350.00	£ 350.00
	Supply & Apply	1	£ 350.00	£ 350.00
	Measuring Dimensions, Supplying, & Installing	2	£ 450.00	£ 900.00
E	Measuring Dimensions, Supplying, & Installing	3	£ 650.00	£ 1,950.00
	Measuring Dimensions, Supplying, & Installing	1	£ 350.00	£ 350.00
SUB-TOTAL			£	10,650.00

ACTIVITY	START	END	Responsible Member
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PROJECT MANAGEMENT OFFICE (PMO) COSTS ESTIMATION				
PHASE	TASK DESCRIPTION	DAYS	\$ / DAY	TOTAL
A	Planning	2	£ 500.00	£ 1,000.00
	Planning, Software, Supervising	4	£ 1,500.00	£ 6,000.00
B	Planning	1	£ 500.00	£ 500.00
	Planning	1	£ 500.00	£ 500.00
	Planning	1	£ 500.00	£ 500.00
C	Planning	1	£ 500.00	£ 500.00
	Planning, Software, Supervising	2	£ 1,500.00	£ 3,000.00
D	Planning	1	£ 500.00	£ 500.00
	Planning	1	£ 500.00	£ 500.00
	Planning	1	£ 500.00	£ 500.00
	Planning, Software, Supervising	2	£ 1,500.00	£ 3,000.00
E	Planning, Software, Supervising	3	£ 1,500.00	£ 4,500.00
	Planning, Software, Supervising	1	£ 1,500.00	£ 1,500.00
SUB-TOTAL			£	22,500.00

ACTIVITY	START	END	Responsible Member
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COST BASELINE CHART		
PHASE	COST (\$)	TIME (DAYS)
A	\$ 28,200.00	6
B	\$ 46,100.00	9
C	\$ 66,850.00	12
D	\$ 86,300.00	17
E	\$ 113,100.00	21

ACTIVITY	START	END	Responsible Member
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Risk Register For Mohamed's Family Accommodation to a New House Project

Risk Identification	Identified Date	Risk Owner	Department	Likelihood	Response
Initiation Phase					
→ Home Location Cost Increasing in Short Term	15-Oct	Sara (Site Coordinator)	Logistics	Not Likely	Fixing the approved price once the client select the desired house location
→ Suppliers Negotiation on Prices of Home Objects	15-Oct	Malik(Procurement Coordinator)	Procurement	Likely	Finding Alternative Suppliers with min 3 different suppliers
Planning Phase					
→ Delay on Planning Documents for Approvals	17-Oct	Kareem(Project Manager)	Quality Control/Assurance	Not Likely	Import a similar plan of a previous project
→ Resources Reduction Due to Suppliers Price Change	17-Oct	Malik(Procurement Coordinator)	Resources	Very Likely	Fixing the currency to be only in Dollars
Executing Phase					
→ Man power loss	25-Oct	Kareem(Project Manager)	Resources	Likely	Ensure another man power incase of the approved team being reduced
→ Delay on Activities	25-Oct	Kareem(Project Manager)	Work Breakdown Structure	Likely	Applying methods of performing parallel activities with respect to the WBS
Monitoring & Controlling Phase					
→ Inaccurate Reports of Activities In-Progress	01-Nov	Sara(Site Coordinator)	Quality Control	Not Likely	Assigning assistant for double checking on the site coordinator
Closing Phase					
→ Variation Orders by the Client	05-Nov	Kareem(Project Manager)	Stakeholders Engagement Management	Very Likely	Preparing the team to be ready until the Final Handover to the client

PROJECT POST-MORTEM

Project Title: Mohamed's Family New House

Date Prepared: 15/11/2022

Project Overview:

- The project goals and objectives is to serve the new families moving to new houses by arranging it ONLINE through specialized agency.
- project success criterion is simply by having the final feedback from the family that the process of moving to a new house is smooth and modern.
- The project ended with a very good satisfaction from the client (Mohamed's Family) even some issues happened during the execution phase of the project, but in general, the project is being closed in a proper way.

Key Accomplishments:

- The initiation, and planning phases are went well, such that we have handover the project to the client almost on time specified.
- The suppliers developed a unique catalogue for the current future, such that they are willing to perform better ideas in the coming projects.
- Using digital marketing in the project was found particularly useful.
- Some of the project highlights are performing a unique service to the full time busy families, using latest technologies in fields like digital marketing, data analysis, and developing softwares for same concept of projects.

Key Problem Areas:

- In monitoring & control phase we were not able to perform the processes of relied under this phase in a professional manner, because this was the first kind of such projects.
- A specific project process caused delaying problem is Control Procurement, especially from international suppliers, such that we could not to determine the delivery time for the home objects from theses supplier accurately, we have been forced to provide the client with tolerance plus minus 5 days.
- The schedule being mainly affected by the problem mentioned in the previous point, also the cost was literally being affected because we had to use extra manpower to deliver the project on time.
- Technical challenges were how to provide the client with the largest range of furniture online and matching the choices with various supplier that could they be located in any place in the globe, we learned from this to have a smaller suppliers list but in condition that they serve the clients needs form A to Z in the field of furniture and home arrangements.

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PROJECT POST-MORTEM

Post Project Tasks/Future Considerations

- Currently, we have ongoing development consideration on the criterion of selection of international suppliers by prioritizing the logistics terms.
- Yet, we have completed the methodology of choosing suppliers under the responsibility of the project manager to develop it for next projects.
- There is one important thing that still outstanding and will take time to realize, which is the mentality of the targeting families to accept our service and go on with our unique projects with same idea.

Lessons Learned:

Category	Lesson Learned	Achieved?	Comments
Project Planning	Product concept was appropriate to Business Objectives	Yes	
	Project Plan and Schedule were well-documented, with appropriate structure and detail	No	We have faced this problem because of the delaying in logistics with international suppliers of home objects
	Project Schedule encompassed all aspects of the project	Yes	
	Tasks were defined adequately	Yes	
	Stakeholders (e.g., Sponsor, Customer) had appropriate input into the project planning process	Yes	
	Requirements were gathered to sufficient detail	Yes	Each member of the family had required specific objects and needs
	Requirements were documented clearly	Yes	
	Specifications were clear and well-documented	Yes	
	Test Plan was adequate, understandable, and well-documented	Yes	
	External dependencies were identified, agreements signed	Yes	
	Project budget was well defined	No	many VOs from the client, we have ended up with a different budget
	End of Phase Criteria were clear for all project phases	Yes	
	Project Plan had buy-in from the stakeholders	Yes	
	Stakeholders had easy access to Project Plan and Schedule	No	That depends on many factors handled upon the project team and its PM
Project Execution	Project stuck to its original goals	Yes	
	Changes in direction that did occur were of manageable frequency and magnitude	Yes	
	Project baselines (Scope, Time, Cost, Quality) were well-managed (e.g., changed through a formal Change Control Process)	Yes	
	Design changes were well-controlled	Yes	
	Basic project management processes (e.g., Risk Management, Issue Management) were adequate	Yes	

PROJECT POST-MORTEM

Category	Lesson Learned	Achieved?	Comments
	Project tracked progress against baselines and reported accurate status	No	We have little delay in terms of schedule management, we have different budget (over) in terms of cost management
	Procurement (e.g., RFP, Contract with vendor) went smoothly	No	Difficult dealing with international suppliers
	Contracted vendor provided acceptable deliverables of appropriate quality, on time, and within budget	Yes	
	Stakeholders were satisfied with the information they received	Yes	
	The project had adequate Quality Control	Yes	
	Requirements – specifications – Test Plan were well-managed (e.g., Requirements Management System was used)	Yes	
Human Factors	Project Manager reported to the appropriate part of the organization	Yes	
	Project Manager was effective	Yes	
	Project Team was properly organized and staffed	Yes	
	Project Manager and staff received adequate training	Yes	
	Project Team's talent and experience were adequate	Yes	
	Project team worked effectively on project goals	Yes	
	Project team worked effectively with outside entities	Yes	
	There was good communication within the Project Team	Yes	
	Management gave this project adequate attention and time	Yes	
	Resources were not over-committed	Yes	
	Resources were consistently committed to project aims	Yes	
	Functional areas cooperated well	Yes	
	Conflicting departmental goals did not cause problems	Yes	
	Authority and accountability were well defined and public	Yes	
Overall	Initial cost and schedule estimates were accurate	No	Due to international supplier issue, and Vos of the client
	Product was delivered within amended schedule	Yes	
	Product was delivered within amended budget	Yes	
	Overall Change Control was effective	Yes	
	External dependencies were understood and well-managed	Yes	
	Technology chosen was appropriate	Yes	
	The project was a technological success	Yes	
	Customer's needs/requirements were met	Yes	

ACTIVITY	START	END	Responsible Member
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PROJECT POST-MORTEM

Category	Lesson Learned	Achieved?	Comments
	Customer was satisfied with the product	Yes	
	Project Objectives were met	Yes	
	Business Objectives were met	Yes	



Project Close Acceptance:

Kareem Rostov

Project Manager Signature

Khalid Ali

Sponsor Signature

Kareem Rostov

Project Manager Name

Khalid Ali

Sponsor Name

15/11/2022

Date

15/11/2022

Date