

PROJECT POST-MORTEM

Project Title: Mohamed's Family New House

Date Prepared: 15/11/2022

Project Overview:

- The project goals and objectives is to serve the new families moving to new houses by arranging it ONLINE through specialized agency.
- project success criterion is simply by having the final feedback from the family that the process of moving to a new house is smooth and modern.
- The project ended with a very good satisfaction from the client (Mohamed's Family) even some issues happened during the execution phase of the project, but in general, the project is being closed in a proper way.

Key Accomplishments:

- The initiation, and planning phases are went well, such that we have handover the project to the client almost on time specified.
- The suppliers developed a unique catalogue for the current future, such that they are willing to perform better ideas in the coming projects.
- Using digital marketing in the project was found particularly useful.
- Some of the project highlights are performing a unique service to the full time busy families, using latest technologies in fields like digital marketing, data analysis, and developing softwares for same concept of projects.

Key Problem Areas:

- In monitoring & control phase we were not able to perform the processes of relied under this phase in a professional manner, because this was the first kind of such projects.
- A specific project process caused delaying problem is Control Procurement, especially from international suppliers, such that we could not to determine the delivery time for the home objects from theses supplier accurately, we have been forced to provide the client with tolerance plus minus 5 days.
- The schedule being mainly affected by the problem mentioned in the previous point, also the cost was literally being affected because we had to use extra manpower to deliver the project on time.
- Technical challenges were how to provide the client with the largest range of furniture online and matching the choices with various supplier that could they be located in any place in the globe, we learned from this to have a smaller suppliers list but in condition that they serve the clients needs form A to Z in the field of furniture and home arrangements.

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Post Project Tasks/Future Considerations

- Currently, we have ongoing development consideration on the criterion of selection of international suppliers by prioritizing the logistics terms.
- Yet, we have completed the methodology of choosing suppliers under the responsibility of the project manager to develop it for next projects.
- There is one important thing that still outstanding and will take time to realize, which is the mentality of the targeting families to accept our service and go on with our unique projects with same idea.

Lessons Learned:

Category	Lesson Learned	Achieved?	Comments
Project Planning	Product concept was appropriate to Business Objectives	Yes	
	Project Plan and Schedule were well-documented, with appropriate structure and detail	No	We have faced this problem because of the delaying in logistics with international suppliers of home objects
	Project Schedule encompassed all aspects of the project	Yes	
	Tasks were defined adequately	Yes	
	Stakeholders (e.g., Sponsor, Customer) had appropriate input into the project planning process	Yes	
	Requirements were gathered to sufficient detail	Yes	Each member of the family had required specific objects and needs
	Requirements were documented clearly	Yes	
	Specifications were clear and well-documented	Yes	
	Test Plan was adequate, understandable, and well-documented	Yes	
	External dependencies were identified, agreements signed	Yes	
	Project budget was well defined	No	many VO's from the client, we have ended up with a different budget
	End of Phase Criteria were clear for all project phases	Yes	
	Project Plan had buy-in from the stakeholders	Yes	
	Stakeholders had easy access to Project Plan and Schedule	No	That depends on many factors handled upon the project team and its PM
Project Execution	Project stuck to its original goals	Yes	
	Changes in direction that did occur were of manageable frequency and magnitude	Yes	
	Project baselines (Scope, Time, Cost, Quality) were well-managed (e.g., changed through a formal Change Control Process)	Yes	
	Design changes were well-controlled	Yes	
	Basic project management processes (e.g., Risk Management, Issue Management) were adequate	Yes	

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Category	Lesson Learned	Achieved?	Comments
	Project tracked progress against baselines and reported accurate status	No	We have little delay in terms of schedule management, we have different budget (over) in terms of cost management
	Procurement (e.g., RFP, Contract with vendor) went smoothly	No	Difficult dealing with international suppliers
	Contracted vendor provided acceptable deliverables of appropriate quality, on time, and within budget	Yes	
	Stakeholders were satisfied with the information they received	Yes	
	The project had adequate Quality Control	Yes	
	Requirements – specifications – Test Plan were well-managed (e.g., Requirements Management System was used)	Yes	
Human Factors	Project Manager reported to the appropriate part of the organization	Yes	
	Project Manager was effective	Yes	
	Project Team was properly organized and staffed	Yes	
	Project Manager and staff received adequate training	Yes	
	Project Team's talent and experience were adequate	Yes	
	Project team worked effectively on project goals	Yes	
	Project team worked effectively with outside entities	Yes	
	There was good communication within the Project Team	Yes	
	Management gave this project adequate attention and time	Yes	
	Resources were not over-committed	Yes	
	Resources were consistently committed to project aims	Yes	
	Functional areas cooperated well	Yes	
	Conflicting departmental goals did not cause problems	Yes	
	Authority and accountability were well defined and public	Yes	
Overall	Initial cost and schedule estimates were accurate	No	Due to international supplier issue, and Vos of the client
	Product was delivered within amended schedule	Yes	
	Product was delivered within amended budget	Yes	
	Overall Change Control was effective	Yes	
	External dependencies were understood and well-managed	Yes	
	Technology chosen was appropriate	Yes	
	The project was a technological success	Yes	
	Customer's needs/requirements were met	Yes	

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Category	Lesson Learned	Achieved?	Comments
	Customer was satisfied with the product	Yes	
	Project Objectives were met	Yes	
	Business Objectives were met	Yes	

Project Close Acceptance:

Kareem Rostov

Project Manager Signature

Khalid Ali

Sponsor Signature

Kareem Rostov

Project Manager Name

Khalid Ali

Sponsor Name

15/11/2022

Date

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