

Timesheet

Only type in the white cells.

Two-Letter Task Codes	Charge per hr
<b>CLIENT RELATIONS (CR)</b>	
Client Meetings & Communications	\$50
Presentation Prep	
<b>DESIGN &amp; PLANNING (DS)</b>	
Research / Brainstorming	
Design Document Creation	
Thumbnails / Layouts / Diagrams	\$55
Brand / Style Design	
Project Organization / Team Meetings	
Revisions	
<b>CODE DEVELOPMENT (DV)</b>	
Coding / Development	\$60
Prototyping / Template Creation	
Debugging	
Revisions	
<b>PRODUCTION (PR)</b>	
Content Creation	\$65
Content Insertion	
Preparing Graphics	
Proofing & Testing	
Bug Fixing	
Organization	
Revisions	

Budget - TIME	
Budget Time	76
Actual Time	31
Remaining	45.00
Budget - COST	
Budget Cost	\$3,400.00
Actual Cost	\$1,675.00
Remaining	\$1,725.00

<your estimate to

<your estimate to

Breakdown	Role	Cost	Hours
Cole	PM	\$395	7.5
Nathanael	Web Dev	\$515	9.5
Jeff	Graphic De	\$410	7.5
Ben	Graphic De	\$355	6.5
Name 05	Role	\$0	0



