

Commercial Permit/Plan Review Application

City of Ashland, KY

Please submit this form with **3 COMPLETE** sets of plans and **3 COMPLETE** electronic sets of plans on flash drive (including, but not limited to, construction drawings, site plans, height & area calculations, elevations, energy calculations, MEPs, 1 set of specifications, etc.), to:

Division of Building Inspection, 1700 Greenup Ave., Room: 208

Ashland, KY 41101

Phone number: 606-385-3317 Fax: 606-385-3326

Mailing Address: P.O. Box 1839, Ashland, KY 41105

Please provide the following information

Project Address: _____ **Suite#:** _____ **Zip Code:** _____

To Confirm the Correct Project Address Call the Engineering Office at (606) 385-3332

Business Name: _____

Owner or Applicant: _____ **Phone:** _____

Address: _____ **City:** _____

State: _____ **Zip:** _____ **Phone:** _____ **Email:** _____

Contractor: _____ **Bus. License Number:** _____

Address: _____ **City:** _____

State: _____ **Zip:** _____ **Phone:** _____ **Email:** _____

Architect Name: _____ **Phone Number:** _____

Firm Name: _____ **Email:** _____

Engineer Name: _____ **Phone Number:** _____

Firm Name: _____ **Email:** _____

Contact Person: _____ **Phone Number:** _____ **Email:** _____

~~~~~Please check which best describes your project~~~~~

New Building: ☐ Building Addition: ☐ Fit-Up: ☐ Remodel: ☐  
Change of Use: ☐ Fire Repair: ☐ Parking Lot: ☐ Parking Addition: ☐  
Cell Tower/Co-locate/Antenna Upgrade ☐  
Other: Describe on lines provided below ☐

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~~~~~General Building Information~~~~~

2018 KBC Construction Type: \_\_\_\_\_ Number of Stories: \_\_\_\_\_ Sq. Ft. Per Floor: \_\_\_\_\_

Remodel/Fit-up Sq. Ft: \_\_\_\_\_ 2018 KBC Use Group: \_\_\_\_\_ Construction Cost: \_\_\_\_\_

**Basement?:** Yes ( ) No ( ) **Fire Alarm?:** Yes ( ) No ( ) **Sprinkler System?:** Yes ( ) No ( )

**Plan review fees are based on Table 121.3.1 in the 2013 KBC**

**CHECK # \_\_\_\_\_ (Plans received without review fee will not be reviewed)**

**\*A complete list of sub-contractors with license #'s and insurance information must be submitted prior to issuance of a permit.**

The Undersigned hereby certifies they are the owner or the owner's agent of the property and that all information is true and accurate to the best of their knowledge.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Commercial Permit/Plan Review Application

*City of Ashland, KY*

## PLAN REVIEW FEE WORKSHEET

DATE

NAME

ADDRESS

OCCUPANCY TYPE

### CALCULATIONS

When figuring gross square feet in a project, measure the outside dimensions of the exterior walls. Include all occupied stories and basement space.

New Construction:

Cost per square foot \_\_\_\_\_ x total square feet \_\_\_\_\_ = \$ \_\_\_\_\_

Minimum fee for review of plans in this section will be two hundred eighty-five dollars (\$285).

Additions to existing buildings:

Cost per square foot \_\_\_\_\_ x total square feet \_\_\_\_\_ = \$ \_\_\_\_\_

Alterations or repairs:

.0030 x cost of alterations \_\_\_\_\_ = \$ \_\_\_\_\_

Minimum fee for review of plans in this section will be two hundred eighty-five dollars (\$285).

Table 121.3.1  
Department of Housing Fee Schedule

| <b><i>Occupancy Type</i></b> | <b>Cost per square foot (cents)</b> |
|------------------------------|-------------------------------------|
|                              |                                     |
| Assembly                     | 16                                  |
| Business                     | 15                                  |
| Day care centers             | 15                                  |
| Educational                  | 15                                  |
| Utility & Misc.              | 13                                  |
| High hazard                  | 16                                  |
| Industrial factories         | 15                                  |
| Institutional                | 16                                  |
| Mercantile                   | 15                                  |
| Residential                  | 15                                  |
| Storage                      | 13                                  |

Specialized fees for sprinklers and hood systems refer to Business Assistance Package Pg. 2-3